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School of Psychology and Education
LAUREA (FIRST CYCLE DEGREE/
BACHELOR - 180 ECTS) IN EXPERT
SOCIAL AND CULTURAL EDUCATION
A.Y. 2013/2014
Programme Director Prof. Giuseppina Speltini

REPORT

Study Programme Report
Expert Social And Cultural Education
Programme ex D.M. 270/04 - Code 8776 - Class L-19
School of Psychology and Education
Programme Director Prof. Giuseppina Speltini

Created in collaboration with Teaching and Learning Administrative Area (AFORM – Area della Formazione) – Quality Assurance Unit

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WHAT IS THE STUDY PROGRAMME REPORT?

What is the Study Programme Report?

The Study Programme Report provides updated information which is important for the purposes of Quality Assurance and is published annually by the University of Bologna.

The main aspects of the teaching programme are described in detail, with a view to assuring the principle of transparency and promoting self-assessment and continuous improvement processes.

The document provides a concrete overview of the features and results of the Study Programme for students, families, employers and so on.

For example, regarding the current issue of employment, it describes the learning outcomes and career opportunities; it also includes statistics on the percentage of employed graduates (D.4. Employment situation).

The document is organised into five sections and a glossary:

A. Presentation and prospects

Key information on the Study Programme, including the expected learning outcomes, career opportunities and further studies.

B. Teaching and Learning

The updated course structure diagram with the full titles and listings of the course units and the latest published lecture timetable.

C. Resources and services

The list of teaching staff and their relative curricula, the offices (secretariats), services (work placements) and infrastructures (libraries, laboratories) available to students.

D. The Study Programme in Figures

Key data shows how many students are enrolled, how many have been assigned additional learning requirements, how many drop out after the first year, how many graduate in line with the programme schedule, the opinions of attending and graduating students on the teaching programmes and information concerning graduate employment.

E. Find out more: the quality of your Study Programme

How the quality system applied to your Study Programme works. The quality system of your Study Programme is a set of processes and responsibilities adopted to guarantee the quality of all Study Programmes at the University of Bologna.

NOTES:

- Reports are available for all Study Programmes for which it is possible to enrol in the first year in academic year 2012/2013: the information and data provided is as updated as possible.
- Sections A, B and C provide data for the academic year 2012/2013.
- Section D presents data regarding the Study Programmes in the last three academic years.
- The information and data were taken from the University databases and the reports published by the [Statistical Observatory of the University of Bologna](#) and [AlmaLaurea](#), and are updated to **15 June 2012**.

A. PRESENTATION AND PROSPECTS

This section presents the key information concerning the Study Programme, including the expected learning outcomes, career opportunities and further studies, updated to the academic year 2013/2014.

A.1. PRESENTATION

This paragraph provides information on the specific learning outcomes of the Study Programme and the curriculum.

Specific objectives and description of the degree course

The degree programme in Expert in social and cultural education aims to produce workers able to cover specific professional roles in the community, working in the field of both social and health services and recreational, cultural and environmental education.

Social and social-health workers will develop the knowledge and practical strategies to work both with the many conditions of psycho-social distress and marginality and in prevention and social inclusion, working in teams with other professionals.

As a recreational, cultural and environmental education experts, they will develop the knowledge and practical strategies to promote and run services in the community to foster both local cultural growth and to raise awareness of the problems of the natural and cultural environment and education on protection and safeguarding.

Expert in Social and Cultural Education graduates complete their studies with knowledge of foreign languages to level B1. Study may include both the acquisition of the four linguistic skills (reading, writing, listening and dialogue) and compulsory attendance of lessons, following the criteria specified by the study programme consistent with the guidelines of the Academic Bodies.

The curriculum therefore includes core subjects in education sciences, as well as historical, philosophical and legal disciplines, outlining the cultural models of intervention available to workers trained in the programme.

A.2. ADMISSION REQUIREMENTS

This paragraph provides information on the knowledge required for admission to the Study Programme.

This information is not available in English at this time.

A.3. LEARNING OUTCOMES

This paragraph provides information on the knowledge and skills students will have acquired by the end of the Programme.

Learning outcomes in compliance with European guidelines

Knowledge and understanding

Learning area: "Pedagogical, methodological and educational disciplines"

Graduates:

- know and understand the main pedagogical, methodological-educational aspects of socio-educational support and care contexts;
- have in-depth knowledge of the pedagogical aspects of communication, cooperative work, educational relations with users, contextualised in the historical construction and practical aspects of education;
- know the processes of production, distribution and consumption of the main cultural products, also with a view to mass-media.

Learning area: "Philosophical, psychological, sociological and anthropological disciplines"

Graduates:

- know and understand the main psychological, sociological and anthropological aspects of education studies;
- have in-depth knowledge of the psychological and social aspects pertaining to the situations of normality, distress and marginalisation;
- possess good knowledge of the process of individual development and relative social determinants;
- know social, cultural and territorial contexts;
- are familiar with contemporary debate on the philosophical challenges of education and social care;
- know and understand the main aspects of group psychology.

Learning area: "Historical, geographical, economic and legal disciplines"

Graduates:

- know and understand the main historical and legal aspects of education studies;
- have in-depth knowledge of the historical aspects of the welfare state and social services legislation;
- possess good skills for analysing social and territorial contexts;
- know the legislation pertaining to the competences of key public and private subjects in the cultural and social field.

Learning area: "Educational disciplines and inclusion for the disabled"

Graduates:

- know and understand the main pedagogical and educational aspects of inclusion for the disabled and the socially marginalised;
- have a strong command of atypical personal development processes;
- possess good skills for analysing social and territorial contexts pertaining to social marginality.

- understand psycho-pedagogical and social principles and social inclusion policies.

The above knowledge and understanding are achieved through participation in lectures and individual study in the learning activities in particular in core subjects with a strong focus on pedagogical, historical, philosophical, socio-anthropological and psychological disciplines. Learning outcomes are assessed mainly through written and oral exams.

Applying knowledge and skills

Learning area: "Pedagogical, methodological and educational disciplines"

Graduates:

- have a strong command of education sciences to design, plan and assess educational interventions and projects;
- are able to apply assessment techniques to educational interventions and projects;
- are able to measure and document situations of distress;
- are able to work effectively and pro-actively in a team, aware of their own role and those of others;
- can apply intercultural education and mediation techniques;
- can use group stimulation techniques based on acting, play, singing and body expression.

Learning area: "Philosophical, psychological, sociological and anthropological disciplines"

Graduates:

- are able to use specific knowledge and methods of philosophical, psychological, sociological and anthropological science to plan and assess educational interventions and projects;
- are able to socially and culturally contextualise situations of distress and marginality;
- can analyse problematic situations at both individual and social level;
- can lead group meetings and manage intra-group conflicts.

Learning area: "Historical, geographical, economic and legal disciplines"

Graduates:

- can design cultural and environmental education interventions and assess the results in an historical context;
- are familiar with the legislation concerning the organisation and structure of social services and know how to operate within them.

Learning area: "Educational disciplines and inclusion for the disabled"

Graduates:

- are able to measure and document situations of distress, handicap and social marginality;
- are able to use specific knowledge and methods to design, plan and assess educational interventions and projects aiming to reduce handicap and marginality;
- are able to design special educational interventions for people with disabilities and in situations of marginality;
- are able to design social and employment inclusion projects for people with disabilities and in situations of hardship.

The above skills are achieved in lectures and the critical study of texts and practical case studies, simulation activities particularly in the field of education and psychology, applied pedagogy and in the course units focusing on the development of specific vocational skills. The internship also fosters the development of practical competences. The described learning outcomes are assessed through written assignments in which students apply the tools and methods of observation, project management and documentation. The internship is assessed through a written report, as well as a grade given by the company tutor and the supervising professor.

Communication skills

Graduates:

- know the principles of effective communication and use them in small and large groups;
- are able to understand and lead relational dynamics, managing individual and group discussions;
- know at least one European language in addition to Italian to level B1. Study may include both the acquisition of the four linguistic skills (reading, writing, listening and dialogue) and compulsory attendance of lessons, following the criteria specified by the study programme in accordance with the guidelines of the Academic Bodies.
- can present information, ideas, problems and solutions to different specialist and non-specialist audiences.

These communication skills will be acquired in a variety of ways during the programme: production of written assignments in Italian and foreign languages, and relative oral presentation, production and discussion of the final dissertation, multimedia documentation concerning internships and workshops. These skills are assessed according to the type of products presented.

A.4. CAREER OPPORTUNITIES

This paragraph provides information on the occupational profile, functions and fields of employment available to graduates of this Programme.

Professional outcomes for graduates

Graduates may fill the following professional roles and relative functions in the listed fields of employment

Professional outline:

SOCIAL AND SOCIAL-EDUCATIONAL EDUCATOR AND ORGANISER

Main functions of the professional outline:

- Educational and social activities, collaborating with other professionals (general practitioner, sociologist, psychologist, teacher, social worker);
- Planning and management of cultural and educational activities in direct contact with children, adolescents, the elderly, the handicapped, marginalised persons.

Competencies:

- ability to design and manage educational interventions for different targets;
- interpersonal skills to hold individual discussions with users;
- ability to lead socio-educational groups of users and stimulate group activities;
- ability to produce reports, work summaries describing users and the type of services;
- networking skills for exchanges with institutions, public services and cooperatives;
- pro-active, creative skills for planning social and educational projects;
- ability to work synergically with other professional figures with clear role definitions.

Career opportunities:

- public and private structures and cooperatives managing and providing social and social-health services (residential, home care, community services) for families, minors, the elderly, prisoners, foreigners, travellers and those affected by addictions;
- Cultural, recreational and sport services (youth centres, libraries, media centres, toy libraries, museums, etc.), and environmental education services (parks, eco-museums, environmental agencies, etc.).

A.5. OPINION OF SOCIAL PARTNERS AND POTENTIAL EMPLOYERS

This paragraph describes the outcome of the consultation with the representative employment and trade organisations.

Summary of the consultation with local production, services and professional organisations

On 27/10/12 and 16/11/12 - after the last two conferences organised by the Department of Education Studies: “Prima Festa della Prevenzione. Le teorie, le strategie e gli attori della prevenzione” and “Il futuro ricordato. Impegno etico e progettualità educativa”

- the Head of Department, Dean and Vice-Dean of the School (only on 27/10/12) and the Degree Programme Coordinators took advantage of these events to meet the following external stakeholders and, also following earlier consultations held individually or in groups, illustrate the general framework of the learning activities and the features of the final examination and learning outcomes of the 2nd cycle degree programme:

- Municipal administration of Bologna; - Municipal administration of Modena; - Municipal administration of Rimini; - Municipal administration of Ferrara; - Municipal administration of Casalecchio di Reno; - Social Services Department of the Emilia Romagna Region; - Social Services Department of the Province of Bologna; - the Healthcare Board of Ferrara; - Trade union organisations; - Cooperatives CADIAI, "Dolce", “La rupe”; - Juvenile Justice Centre; - Youth detention centre in Bologna; - Anffas association; - the Abele Group, Turin; - the Cavazza Institute of Bologna; - the Gualandi Foundation of Bologna; - AIAS of Bologna.

The professional figures trained in the programme include advising tutors, social and educational workers employed in public and private structures managing and delivering social and health services to families, minors, the elderly, prisoners, foreigners, travellers and cultural, recreational and sports services as well as in the field of environmental education. Against a background of general consensus on the learning activities offered by the degree programme over the years, it was stated that the professional figures trained must be able to combine theoretical learning with immediately usable practical skills above all in the field of specific knowledge of personal education programmes. They must also be able to work autonomously in social services, managing relational dynamics in complex contexts.

A.6. FURTHER STUDIES

It gives access to second cycle studies (laurea specialistica/magistrale) and master universitario di primo livello.

B. TEACHING AND LEARNING

This section describes the updated course structure diagram (for academic year 2013/2014), with the full titles and listings of the course units and the latest published lecture timetable.

B.1. COURSE STRUCTURE DIAGRAM

The link takes you to the Study Programme course structure diagrams. You can also access to each course unit content.

- [Study plan: all course units in the programme](#)

B.2. CALENDAR AND LECTURE TIMETABLE

The links take you to the teaching calendar (exam session and final examination session) and the lecture timetable (in Italian).

- [Lecture timetable](#)
- [Exam sessions](#)
- [Final examination sessions](#)

C. RESOURCES AND SERVICES

This section provides a list of teaching staff and their relative curricula and a description of the services available to students for the academic year 2013/2014.

C.1. TEACHERS

The paragraph lists the lecturers who teach in the Study Programme: from here you can access the personal web pages of each one. Information updated to 28 May 2013 (in Italian).

Permanent teaching staff:

Azzaro, Gabriele	Contini, Mariagrazia	Guerzoni, Giovanna	Rossi, Maurizio
Balduzzi, Lucia	Dondarini, Rolando	Luppi, Elena	Russo, Alessandro
Beseghi, Emma	D'Ascenzo, Mirella	Matteuzzi, Maurizio	Sandri, Patrizia
Besoli, Stefano	Esposito, Maria José	Milani, Raffaele	Smurra, Rosa
Bolognesi, Ivana	Fabbri, Manuela	Occhionero, Miranda	Speltini, Giuseppina
Brighi, Antonella	Franchi Scarselli, Guido	Pacetti, Elena	Tuorto, Dario
Brunori, Luisa	Gagliardi, Alessio	Panciroli, Chiara	Zanetti, Federica
Caldin, Roberta	Gallerani, Manuela	Pani, Roberto	Ziglio, Corrado
Casadei, Rita	Ghigi, Rossella	Passini, Stefano	
Chiantera, Angela	Govoni, Paola	Preti, Alberto	
Cocever, Emanuela	Guerra, Luigi	Riccio, Bruno	

Contract teaching staff:

[Argiropoulos, Dimitris](#)
[Bocchi, Francesca](#)
[Cameran, Erica](#)
[Donini, Sara](#)
[Ferrari, Filippo](#)
[Filippini, Federica](#)
[Fortunati, Franco](#)
[Muzzarelli, Francesco](#)
[Nicoletti, Sandra Maria Elena](#)
[Nicolini, Simona](#)
[Sabaté, Yolanda](#)

C.2. STUDENT SERVICES: OFFICES

C.2.1. FUTURE STUDENTS

The link take you to the webpage which provides specific information about the offices and the services for the future students (in Italian).

- [Future students](#)

C.2.2. ENROLLED STUDENTS

The link take you to the webpage with the information on the offices and the services for the enrolled students (in Italian).

- [Enrolled students](#)

C.2.3. INTERNATIONAL STUDENTS

The link take you to the webpage with the information on the offices and the services for the international students (in Italian).

- [International students](#)

C.2.4. GRADUATES

The link take you to the webpage with the information on the offices and the services for the graduates (in Italian).

- [Graduates](#)

D. THE STUDY PROGRAMME IN FIGURES

Information on students' starting their university careers, how many students are in line with the regular programme, opinions of students and graduates on the teaching programmes and information concerning graduate employment.

This section provides the data of the last academic years for the Study Programme (SP) and a comparison with similar Study Programmes. The University of Bologna has divided its Study Programmes into four groups:

- **BIOMEDICAL** group: Study Programmes of the Schools of Pharmacy, Biotechnology and Sport Science; Medicine; Agriculture and Veterinary Medicine
- **SCIENTIFIC-TECHNOLOGICAL** group: Study Programmes of the Schools of Engineering and Architecture; Sciences
- **SOCIAL SCIENCES** group: Study Programmes of the Schools of Economics, Management, and Statistics; Law, Political Sciences
- **HUMANITIES** group: Study Programmes of the Schools of Arts, Humanities, and Cultural Heritage; Foreign Languages and Literatures, Interpreting and Translation; Psychology and Education

The section presents the results of the Study Programme for the last three academic years.

Main data shows how many students enrolled, the number of students assigned OEA, how many drop out after the first year, how many graduate in line with the programme schedule, the opinions of attending and graduating students on the teaching programmes and information concerning graduate employment.

The information and data presented in this section, updated to 28 May 2013, were taken from University databases and *AlmaLaurea*.

Study Programmes may be subject to degree programme system modifications from one academic year to the next, and the data provided in this section may refer to a programme with a slightly different system to the one currently running (such as programme title, course structure diagram and list of lecturers). However, indicatively the data presents the general trend of the Study Programme over the past three years.

Most of the Study Programmes running at the University of Bologna have been reformed in compliance with DM 270/04, most of them from the academic year 2008/2009. In the reports provided for these Programmes, paragraph D.5. refers to the Study Programmes as they were presented prior to the reform.

D.1. STUDENTS STARTING THEIR UNIVERSITY CAREERS

Characteristics of incoming students at the beginning of their university careers. Tables and graphs provide information on the number of registered students, focusing on the characteristics of the students, results of any entrance tests and the students assigned any additional learning requirements.

D.1.1. ENROLMENTS AND REGISTRATIONS

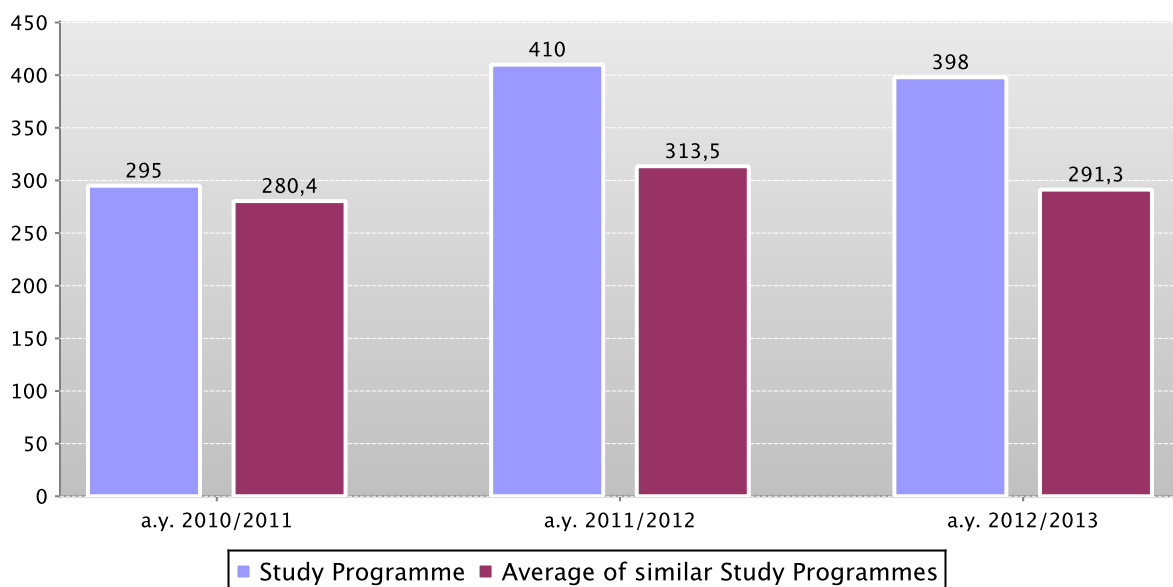
The **graph** shows the number of students enrolled in the 1st year compared with the average of similar Study Programmes (which belong to the same group).

In addition, the **table** shows the total number of registered students and the total number of enrolled students.

Data of the Study Programme is compared with the average of the Study Programmes of average of similar Study Programmes (which belong to the same group) for the indicated academic years.

First year enrolments

Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)



Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)

	a.y. 2010/2011			a.y. 2011/2012			a.y. 2012/2013		
	Registered students	N. first year enrolments	Total N. enrolled students	Registered students	N. first year enrolments	Total N. enrolled students	Registered students	N. first year enrolments	Total N. enrolled students
Study Programme	230	295	696	328	410	983	319	398	1122
Average of similar Study Programmes	231,5	280,4	380,7	263,1	313,5	373,9	247,4	291,3	358,7

D.1.2. ADDITIONAL DATA ON STUDENTS' STARTING THEIR UNIVERSITY CAREERS

D.1.2.1. CANDIDATES REGISTERED FOR THE ENTRANCE EXAM

In academic year 2012/2013 access to this Study Programme was not restricted.

D.1.2.2. INCOMING STUDENTS

Geographic origin, type of high school certificate, age and gender of students.

Data shows a homogeneous group of students (*cohort*) which started together their academic career. Students which have *passed* to an other Study Programme, *transferred* from an other university, or registered to a 2nd degree are not included.

The **tables** show the number, geographic origin, gender, age, type and grade of high school certificate of students enrolling in the degree programme.

Data of the Study Programme is compared with the average of the Study Programmes of *average of similar Study Programmes* (which belong to the same group) for the indicated academic years.

Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)

		Registered students	Geographic origin					Gender		Average age of registered students		
			Students coming from the province of the Study Programme site	Students coming from other provinces where Umbro has a site	Students coming from other provinces of Emilia Romagna region	Students coming from other Italian regions	Students coming from abroad	M	F	19 or less	20 - 24	25 or more
Students 2010/2011	Study Programme	230	35,7%	11,3%	18,7%	34,3%		17,8%	82,2%	40,9%	47,0%	12,2%
	Average of similar Study Programmes	231,5	21,9%	16,3%	16,3%	42,9%	2,6%	27,6%	72,4%	60,8%	31,4%	7,8%
Students 2011/2012	Study Programme	328	33,8%	9,8%	17,4%	37,8%	1,2%	18,0%	82,0%	56,7%	33,8%	9,5%
	Average of similar Study Programmes	263,1	20,5%	16,6%	15,4%	45,0%	2,5%	29,5%	70,5%	61,4%	33,2%	5,4%
Students 2012/2013	Study Programme	319	37,0%	8,8%	13,2%	38,6%	2,5%	17,9%	82,1%	47,6%	40,8%	11,6%
	Average of similar Study Programmes	247,4	20,7%	15,4%	14,7%	45,9%	3,3%	29,1%	70,9%	61,3%	32,8%	5,8%

		High school certificate					Grade of High school			
		Vocational schools	Technical Colleges	High school specializing in education and in psycho-pedagogical science	High schools specializing in classical studies, modern languages, science education	Other Italian or foreign high schools	Grade ranging from 60 to 69	Grade ranging from 70 to 79	Grade ranging from 80 to 89	Grade ranging from 90 to 100
Students 2010/2011	Study Programme	16,1%	20,0%	23,0%	32,6%	8,3%	39,1%	32,2%	19,1%	9,6%
	Average of similar Study Programmes	9,5%	16,3%	8,5%	57,8%	8,0%	25,6%	31,1%	23,7%	19,1%
Students 2011/2012	Study Programme	9,5%	16,8%	36,9%	30,8%	6,1%	34,8%	33,5%	19,2%	11,3%
	Average of similar Study Programmes	8,9%	13,4%	14,7%	55,8%	7,1%	24,0%	32,8%	23,0%	19,4%
Students 2012/2013	Study Programme	18,8%	20,1%	31,7%	25,1%	4,4%	41,4%	31,7%	19,1%	6,0%
	Average of similar Study Programmes	8,2%	13,1%	14,4%	55,3%	8,9%	24,9%	28,5%	23,7%	18,1%

D.1.2.3. ADDITIONAL LEARNING REQUIREMENTS

Students on the programme assigned **additional learning requirements** (OFA). OFA are learning requirements assigned to enrolled students who have not demonstrated the full possession of the entrance requirements. The assessment methods of students' initial preparation and the fulfilment of the OFA are described in the Study Programme Regulations, and may change each year. Students not completing the additional learning requirements are obliged to re-enrol in year 1 as repeating students.

The **table** shows the number of **registered students**, the number of students assigned OFA, the number who fulfilled them, the percentage of students assigned the OFA compared to the number of enrolled students and the percentage fulfilling the OFA compared to those assigned them.

Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)

	Registered students (a)	Students assigned OFA (b)	Students who fulfilled OFA (c)	% of students assigned OFA compared to the number of enrolled students (b/a)	% of students fulfilling the OFA compared to number of students assigned (c/b)
Students 2010/2011	230	29	15	12,6%	51,7%
Students 2011/2012	328	29	13	8,8%	44,8%
Students 2012/2013	319	44			

*Note: At the time of publication of this report the number of students fulfilling the OFA can be measured for a.y. 2009/2010 and a.y. 2010/2011 only.

D.2. REGULARITY OF STUDIES

Insight into the regularity with which the students pass their exams.

Graphs and tables provide information on the number of students who leave the programme after the first year and the number of regular graduates, focusing on the number of credits obtained at the end of the first year, on the exams passed and average grade achieved for each course unit.

D.2.1. STUDENTS LEAVING THE PROGRAMME BETWEEN YEARS 1 AND 2

Here the number of students leaving the Study Programme is shown.

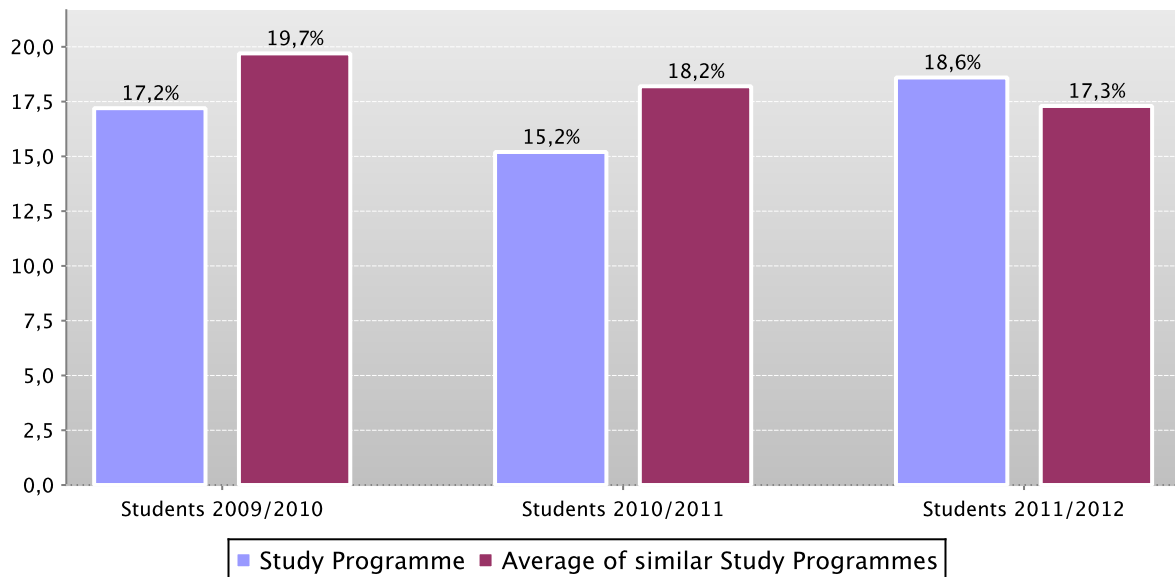
The **graph** shows the percentage of students who leave the programme after the first year compared to the average of similar Study Programmes (belonging to the same group).

The **table** shows the registered students, the percentage of students leaving the programme who pass to a different Study Programme in the same university, transfer to another university or withdraw from studies, as well as the enrolled repeating students and those enrolled in the second year.

The Study Programme data is compared with the average of similar Study Programmes of (which belong to the same group), for students registered in the indicated academic years.

Percentage of withdrawals between years 1 and 2

Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)



Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)

		Registered students	% withdrawals	% passages and transfers	% repeating students	Students enrolled in the second year
Students 2009/2010	Study Programme	215	17,2%	13,0%	0,0%	150
	Average of similar Study Programmes	189,8	19,7%	5,6%	0,4%	141,1
Students 2010/2011	Study Programme	230	15,2%	6,1%	1,3%	178
	Average of similar Study Programmes	231,5	18,2%	5,9%	1,4%	172,5
Students 2011/2012	Study Programme	328	18,6%	9,1%	0,0%	237
	Average of similar Study Programmes	263,1	17,3%	6,1%	0,5%	200,4

D.2.2. REGULAR GRADUATES

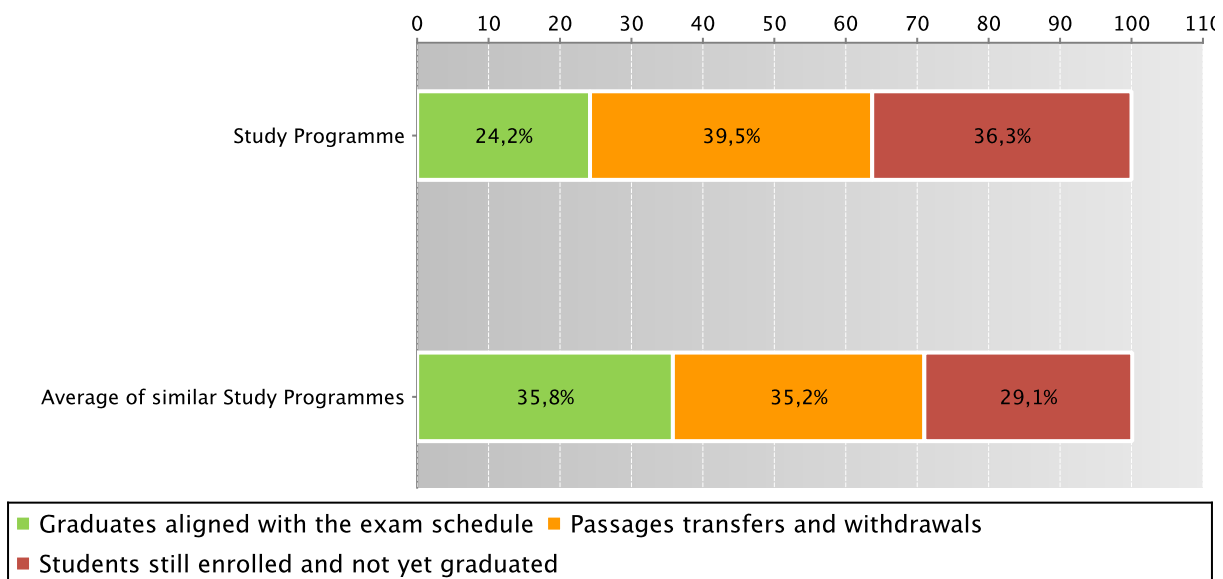
Here you will find information on regular graduates, on how many students, at the end of the regular programme duration, left the programme and how many are still enrolled but **not aligned to the exam schedule**.

The **graph** and the **table** show the situation concerning **registered students** for the indicated academic year, at the end of the regular duration of the Study Programme, highlighting the percentage of regular graduates, the number of students still enrolled (**not aligned to the exam schedule** and **repeating students**), students who have left the programme (including **passages**, **transfers** and **withdrawals**).

The Study Programme data is compared with the average of **similar Study Programmes** (which belong to the same group) for students registered in the indicated academic years.

Situation of students 2009/2010 at the end of regular duration of the study programme

Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)



Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)

	Registered students	Regular graduates		Passages transfers and withdrawals		Students still enrolled and not yet graduated		
		N.	%	N.	%	N.	%	
Students 2008/2009	Study Programme	145	42	29,0%	52	35,9%	51	35,2%
	Average of similar Study Programmes	188,1	66,7	35,4%	63,1	33,5%	58,3	31,0%
Students 2009/2010	Study Programme	215	52	24,2%	85	39,5%	78	36,3%
	Average of similar Study Programmes	189,8	67,9	35,8%	66,7	35,2%	55,2	29,1%

See data of previous academic years – Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084), Social Educator (code 0489) paragraph D.5.2.2.

D.2.3. ADDITIONAL DATA ON REGULARITY OF STUDIES

D.2.3.1. CREDITS OBTAINED BY STUDENTS IN THE 1ST YEAR

This offers an insight into how regularly students pass their exams.

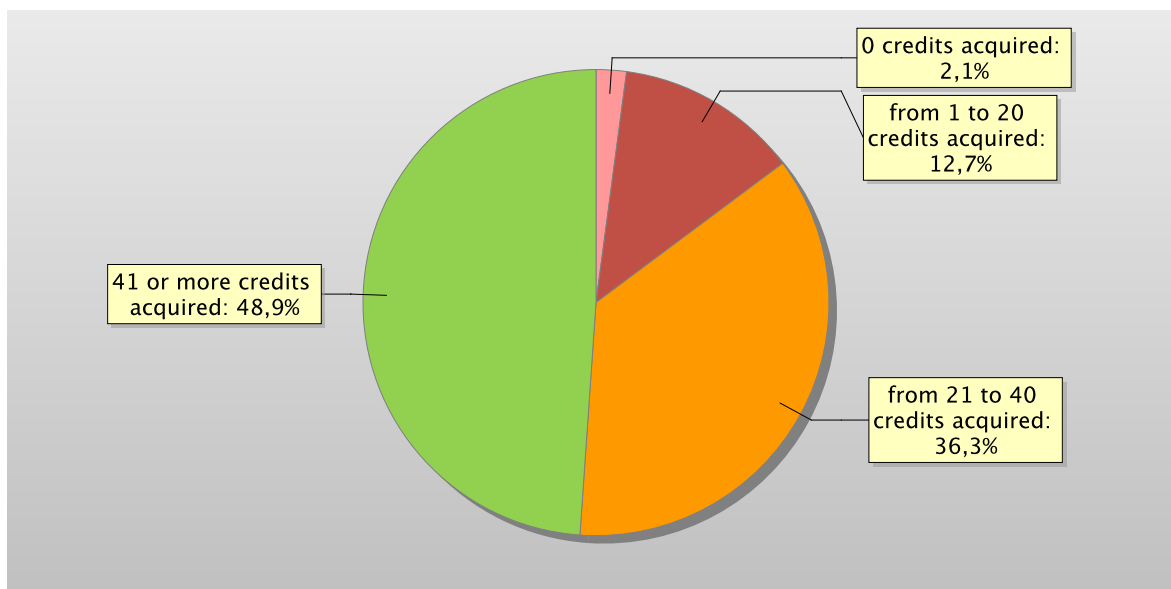
The **graph** shows the distribution of the students according to the number of **credits** obtained at the end of the first year.

In addition, the **table** shows the number of students registered at the second year and average **credits** obtained during the first year.

The Study Programme data is compared with the average of **similar Study Programmes** (which belong to the same group) for the indicated academic years.

Distribution of the students in 2011/2012 according to the number of credits obtained at the end of the first year*

Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)



Data of the Study Programme D.M. 270/04 EXPERT IN SOCIAL AND CULTURAL EDUCATION (code 0995)

		Students enrolled in the 2nd year	% students with *				Average credits per student
			0 credits acquired	from 1 to 20 credits acquired	from 21 to 40 credits acquired	41 or more credits acquired	
Students 2009/2010	Study Programme	150	2,0%	17,3%	36,7%	44,0%	37,8
	Average of similar Study Programmes	148,9	3,5%	11,2%	30,7%	54,6%	40,2
Students 2010/2011	Study Programme	178	3,4%	5,6%	38,8%	52,2%	42,3
	Average of similar Study Programmes	172,5	3,7%	9,8%	31,0%	55,6%	40,6
Students 2011/2012	Study Programme	237	2,1%	12,7%	36,3%	48,9%	40,4
	Average of similar Study Programmes	200,4	2,9%	8,7%	29,0%	59,4%	42

*Note: by convention, credits are considered to be obtained by students by 31st October of the year following the year of enrolment.

D.2.3.2. EXAMS PASSED AND AVERAGE GRADE

The **table** shows number of exams passed and average grade achieved for each course unit in the calendar year 2011. Marks for the exams passed are expressed out of thirty.

The data refers to the course unit code and therefore includes the various branches of the programme divided into channels or sub-groups, divided by letter.

It considers all subjects for which a grade is assigned, and therefore excludes all those to which a pass/fail score is allocated.

Data of the Study Programme D.M. 270/04 *Educatore sociale e culturale* (code 0995)

	N. of exams passed	Average grade *
00045 ANTROPOLOGIA CULTURALE	268	27,1
00345 ESTETICA	26	26,7
00388 FILOSOFIA DELLA SCIENZA	5	
00644 LINGUA INGLESE	1	
00797 PEDAGOGIA SPECIALE	185	27,7
00870 PSICOLOGIA SOCIALE	284	26,1
01351 PEDAGOGIA DELLA MARGINALITA' E DELLA DEVIANZA	102	27,1
02517 SOCIOLOGIA DELL'EDUCAZIONE	78	24
08829 METODOLOGIA DELLA RICERCA SOCIALE	127	23,3
10067 ICONOLOGIA E ICONOGRAFIA	64	24,3
13220 PEDAGOGIA GENERALE E SOCIALE	175	26
15579 PEDAGOGIA INTERCULTURALE	172	28,2
16764 STORIA DELL'EDUCAZIONE	146	26,4
28349 SOCIOLOGIA GENERALE L	300	27,7
28350 PSICOLOGIA GENERALE L	284	23,1
28599 TECNOLOGIE DELLA CONOSCENZA	12	27,6
28601 PSICOLOGIA CLINICA L	135	24,8
28603 EDUCAZIONE AI MASS MEDIA	137	26,1
28618 PSICOLOGIA DELL'OSSERVAZIONE	217	25,3
28788 STORIA MEDIEVALE E CITTÀ'	369	26,6
30097 PSICOLOGIA DELLO SVILUPPO L	139	26,2
30103 SOCIOLOGIA DELLA DEVIANZA L	228	22,9
31957 DIRITTO DEI SERVIZI SOCIALI L	146	27,2
32615 EDUCAZIONE AMBIENTALE L	103	25
32617 MODELLI DI MEDIAZIONE DIDATTICA E STRATEGIE DI GRUPPO	153	25,8
32618 MODELLI DI MEDIAZIONE DIDATTICA E DIDATTICA MUSEALE	29	27,7
32854 FILOSOFIA TEORETICA. FILOSOFIA DELLA CONOSCENZA E FORME DELL'ESPERIENZA 1	113	28,4
32855 TEORIE E MODELLI EDUCATIVI DELLE DIFFERENZE DI GENERE	155	27,7
32856 FILOSOFIA TEORETICA. FILOSOFIA DELLA CONOSCENZA E FORME DELL'ESPERIENZA 2	101	28,2
32946 ESAME INTEGRATO DI: PROGETTAZIONE E VALUTAZIONE DI INTERVENTI EDUCATIVI E TECNOLOGIE DELLA CONOSCENZA	131	26,6
36433 FORMAZIONE DELLE LIBERTÀ' CITTADINE NEL MEDIOEVO	3	
37979 STORIA DELL'UNIVERSITÀ DI BOLOGNA	2	
38502 SOCIOLOGIA DELLE DIFFERENZE DI GENERE	139	25,3

	N. of exams passed	Average grade *
42409 TEORIA E SISTEMI DELL'INTELLIGENZA ARTIFICIALE (1)	5	
48584 TEORIE DELLA DIFFERENZA SESSUALE	55	26,4
54759 PROGETTAZIONE E VALUTAZIONE DI INTERVENTI EDUCATIVI	7	24,4
54769 PEDAGOGIA DELLA NARRAZIONE	266	28,1
60117 TIROCINIO A SCELTA 75 ORE	67	29,4
60118 TIROCINIO A SCELTA 100 ORE	6	29,2
62360 FILOSOFIA E PSICOLOGIA DELLA RELIGIONE	29	29,8
66362 I MUSEI DELLE CITTA'	1	
68438 GENERE E SCIENZA NELL'ETA' MODERNA: IL CASO LAURA BASSI	3	

* Note: no average grade is given if the number of exams passed is less than or equal to 5.

D.3. OPINIONS OF GRADUATES AND ATTENDING STUDENTS

Opinions of graduates on the Study Programme.

Tables and graphs provide information on the number of graduates who expressed positive opinions on the Study Programme, focusing on opinions expressed by attending students on course units.

D.3.1. OPINION OF GRADUATES

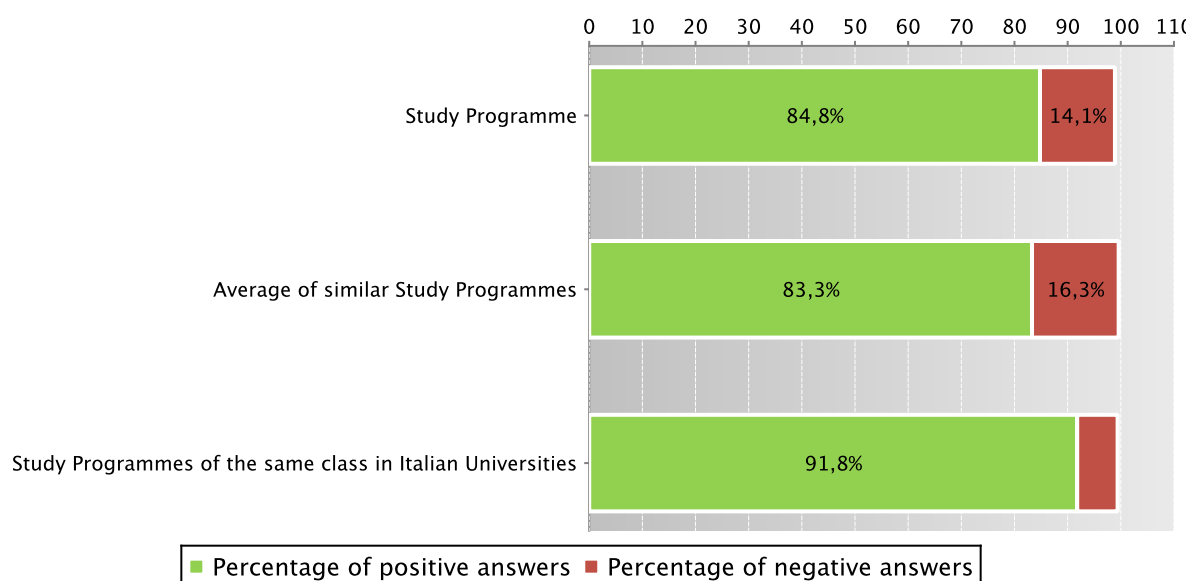
The **graph** shows the percentage of graduates (*AlmaLaurea* survey) who responded positively to the question: “**Are you generally satisfied with the Study Programme**”.

In addition, the **table** shows the percentage of students who answered “Yes, to the same programme at the university” to the question “Would you register again to the university?”.

The Study Programme data is compared with the average of **similar Study Programmes** (which belong to the same group), and the average of Study Programmes of the same **class** of other Italian universities for the graduates of the indicated years.

Graduates in 2012 who responded positively to the question: “Are you generally satisfied with this Study Programme?”

Data of the Study Programme D.M. 270/04 Educatore sociale e culturale (code 0995)



Data of the Study Programme D.M. 270/04 Educatore sociale e culturale (code 0995)

		N. graduates	Completed Questionnaires	% of positive answers to the question: "Are you generally satisfied with this Study Programme?"	% of answers "yes to the same Programme in the same University" to the question "Would you register again to the University"
2011	Study Programme	23	23	95,7%	87,0%
	Average of similar Study Programmes	70,9	65,6	81,3%	63,8%
	Study Programmes of the same class in Italian Universities	1321	1216	94,3%	76,4%
2012	Study Programme	99	92	84,8%	68,5%
	Average of similar Study Programmes	72,1	68,4	83,3%	67,0%
	Study Programmes of the same class in Italian Universities	2882	2676	91,8%	71,2%

Symbols:

(*) The opinions of the Study Programmes with less than 5 graduates are not shown.

Further information on [Graduates' Profile Report](#).

See data of previous academic years – Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084), Social Educator (code 0489) [paragraph D.5.3.1](#).

D.3.2 ADDITIONAL DATA ON OPINIONS OF STUDENTS

D.3.2.1. OPINION OF ATTENDING STUDENTS

The **graph** shows the percentage of attending students who responded positively to the question in the questionnaire: “Are you generally satisfied with this course unit?” in academic year 2011/2012.

The **table** also shows the number of completed questionnaires.

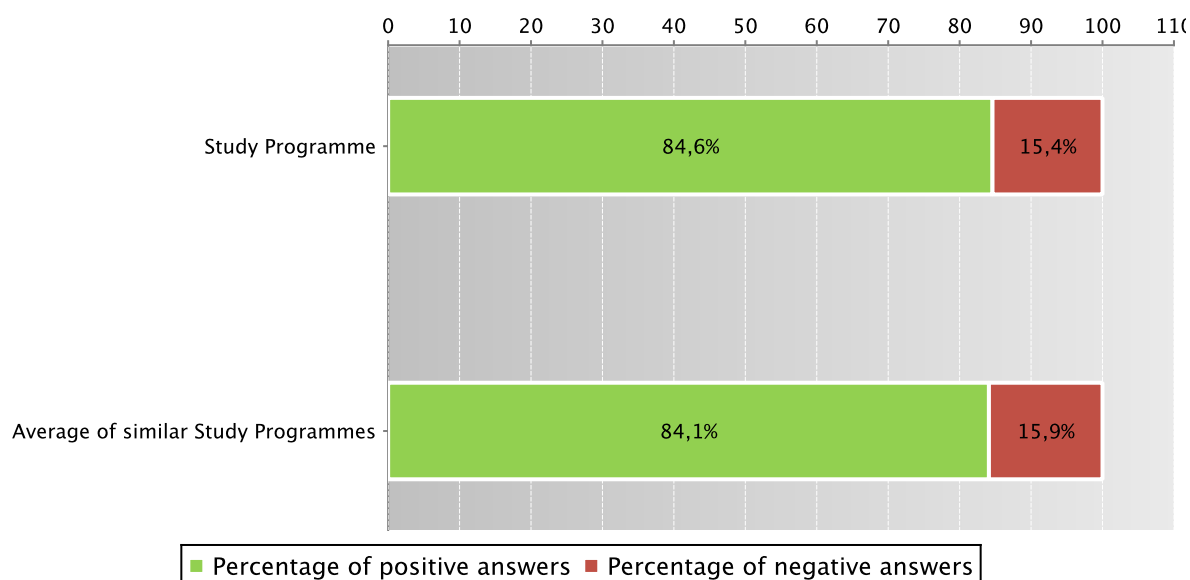
The Study Programme data is compared with the [average of similar Study Programmes \(which belong to the same group\)](#), for the indicated academic years.

The data concerning the students' opinion refers to the opinions of those attending lessons, whether they are enrolled in the current programme or a Study Programme running under pre-reform regulations (under D.M. 509).

For the University of Bologna the survey and subsequently analysis of the opinions of students attending the course is cared by Academic Affairs Division - Quality Assurance Department and Control and Finance Division - Support Planning and Evaluation Department. The overall results and the methods of collection and analysis are described in the document published online on the [Statistical Observatory of the University of Bologna](#) (see the note in the glossary).

Students who responded positively to the question: “Are you generally satisfied with this course unit?” in academic year 2011/2012

Data of the Study Programme D.M. 270/04 Educatore sociale e culturale (code 0995) and of the Study Programmes D.M. 509/99 Operatore culturale (code 0084), Educatore sociale (code 0489)



Data of the Study Programme D.M. 270/04 *Educatore sociale e culturale* (code 0995) and of the Study Programmes D.M. 509/99 *Operatore culturale* (code 0084), *Educatore sociale* (code 0489)

		Number of completed questionnaires	% of positive answers concerning the general satisfaction with the course unit – Question 19
a.y. 2009/2010	Study Programme	1459	85,5%
	Average of similar Study Programmes	1529,9	83,6%
a.y. 2010/2011	Study Programme	1162	85,1%
	Average of similar Study Programmes	1445,9	83,8%
a.y. 2011/2012	Study Programme	2156	84,6%
	Average of similar Study Programmes	1839,3	84,1%

Symbols:

(*) When there is a small number of questionnaires, the percentage of positive opinions on overall satisfaction is not presented. Further information on [Rapporto Opinione degli studenti frequentanti sulle attività didattiche](#) (the content is in Italian).

D.4. ENTRY INTO THE WORLD OF WORK

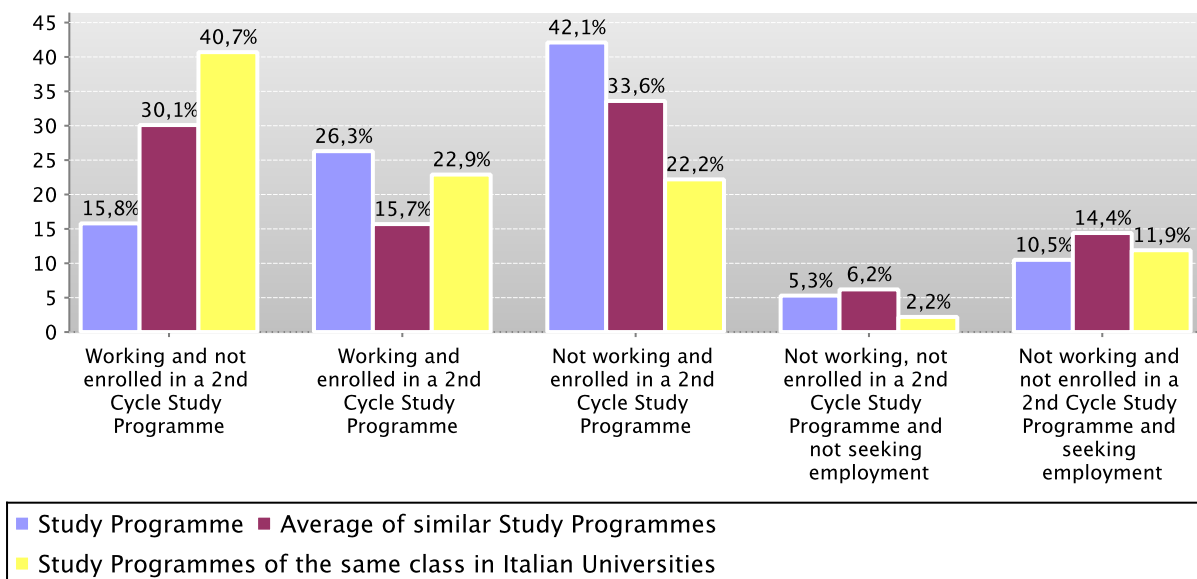
Employment situation of graduates of the Study Programme.

Tables and graphs provide information on the employment situation of graduates one year after graduating.

D.4.1. EMPLOYMENT SITUATION

Employment situation of graduates in 2011 one year after graduating

Data of the Study Programme D.M. 270/04 *EXPERT IN SOCIAL AND CULTURAL EDUCATION* (code 0995)



		N. graduates interviewed	Employment and education situation (1)						Degree's appropriateness for the job (referred to the graduates who just work) (3)	
			Working and not enrolled in a 2nd Cycle Study Programme	Working and enrolled in a 2nd Cycle Study Programme	Not working and enrolled in a 2nd Cycle Study Programme	Not working, not enrolled in a 2nd Cycle Study Programme and not seeking employment	Not working and not enrolled in a 2nd Cycle Study Programme and seeking employment	Not working, not seeking employment, but following a university programme/traineeship (2)	Effective / very effective	Quite effective
Graduation Year 2011	Study Programme	19	15,8%	26,3%	42,1%	5,3%	10,5%	15,8%	75,0%	12,5%
	Average of similar Study Programmes	61,3	30,1%	15,7%	33,6%	6,2%	14,4%	26,9%	30,2%	27,8%
	Study Programmes of the same class in Italian Universities	1201	40,7%	22,9%	22,2%	2,2%	11,9%	9,2%	62,6%	20,4%

See data of previous academic years – Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084), Social Educator (code 0489) [paragraph D.5.4.1.](#)

D.5. INFORMATION ON PRE-REFORM PROGRAMMES (DM 509/99)

D.5.1. STUDENTS STARTING THEIR UNIVERSITY CAREERS

Characteristics of incoming students at the beginning of their university careers. Tables and graphs provide information on the number of registered students, focusing on the characteristics of the students, results of any entrance tests and students assigned additional learning requirements.

D.5.1.1. ENROLMENTS AND REGISTRATIONS

Data of enrolments and registrations of the last three academic years are shown in [paragraph D.1.1.](#)

D.5.1.2. ADDITIONAL DATA ON STUDENTS' STARTING THEIR UNIVERSITY CAREERS

D.5.1.2.1. CANDIDATES REGISTERED FOR THE ENTRANCE EXAM

Data of candidates registered for the entrance exam are shown in [paragraph D.1.2.1.](#)

D.5.1.2.2. INCOMING STUDENTS

Data of incoming students of the last three academic years are shown in [paragraph D.1.2.2.](#)

D.5.2. REGULARITY OF STUDIES

Insight into the regularity with which the students pass their exams.

Graphs and tables provide information on the number of students who leave the programme after the first year and the number of regular graduates, focusing on the number of credits obtained at the end of the first year, the number of exams passed and the average grade achieved for each course unit.

D.5.2.1. STUDENTS LEAVING THE PROGRAMME BETWEEN YEARS 1 AND 2

Data of students leaving the Study Programme of the last three academic years are shown in [paragraph D.2.1.](#)

D.5.2.2. REGULAR GRADUATES

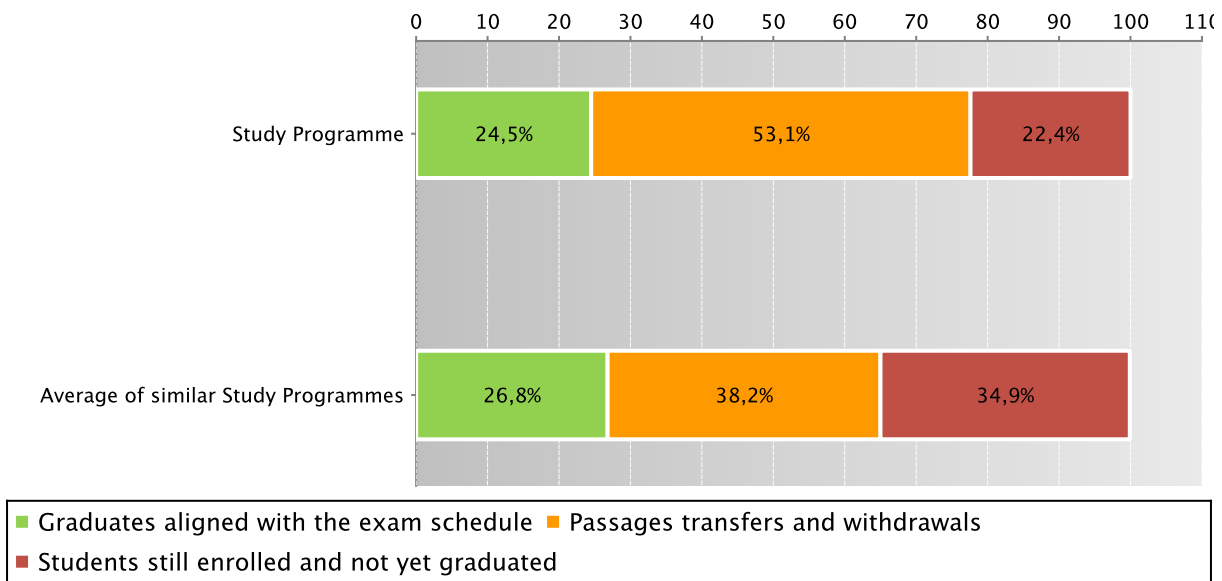
Here you will find information on regular graduates, on how many students, at the end of the regular programme duration, left the programme and how many are still enrolled but not aligned to the exam schedule.

The **graph** and the **table** show the situation concerning **registered students** for the indicated academic year, at the end of the regular duration of the Study Programme, highlighting the percentage of regular graduates, the number of students still enrolled (**not aligned to the exam schedule** and **repeating** students), students who have left the programme (including **passages**, **transfers** and **withdrawals**).

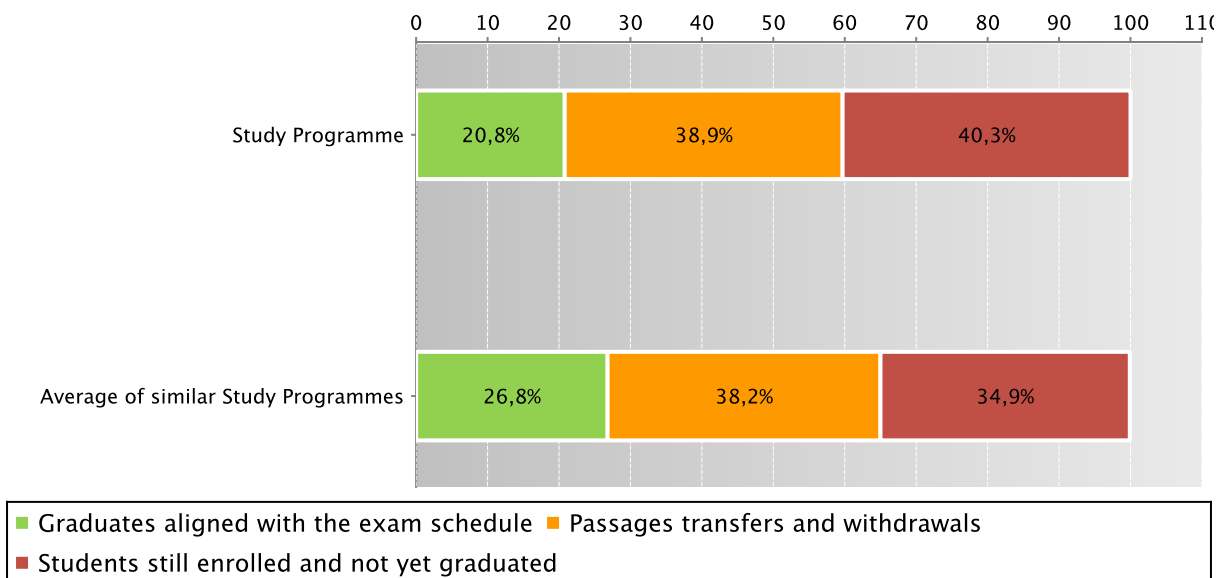
The Study Programme data is compared with the average of **similar Study Programmes** (which belong to the same group) for students registered in the indicated academic years.

Situation of students 2007/2008 at the end of regular duration of the study programme

Data of the Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084)



Data of the Study Programme D.M. 509/99 Social Educator (code 0489)



Data of the Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084)

		Registered students	Regular graduates		Passages transfers and withdrawals		Students still enrolled and not yet graduated	
			N.	%	N.	%	N.	%
Students 2007/2008	Study Programme	49	12	24,5%	26	53,1%	11	22,4%
	Average of similar Study Programmes	175	47	26,8%	67	38,2%	61,1	34,9%

Data of the Study Programme D.M. 509/99 Social Educator (code 0489)

		Registered students	Regular graduates		Passages transfers and withdrawals		Students still enrolled and not yet graduated	
			N.	%	N.	%	N.	%
Students 2007/2008	Study Programme	226	47	20,8%	88	38,9%	91	40,3%
	Average of similar Study Programmes	175	47	26,8%	67	38,2%	61,1	34,9%

Go back to D.2.2. Regular graduates

D.5.2.3. ADDITIONAL DATA ON REGULARITY OF STUDIES

D.5.2.3.1. CREDITS OBTAINED BY STUDENTS IN THE 1ST YEAR

Data of credits obtained by students in the 1st year of the last three academic years are shown in paragraph D.2.3.1.

D.5.2.3.2. EXAMS PASSED AND AVERAGE GRADE

Data of exams passed and average grade are shown in paragraph D.2.3.2.

D.5.3. OPINIONS OF ATTENDING STUDENTS AND GRADUATES

Opinions of graduates on the Study Programme.

Tables and graphs provide information on the number of graduates who expressed positive opinions on the Study Programme, focusing on opinions expressed by attending students on course units.

D.5.3.1. OPINION OF GRADUATES

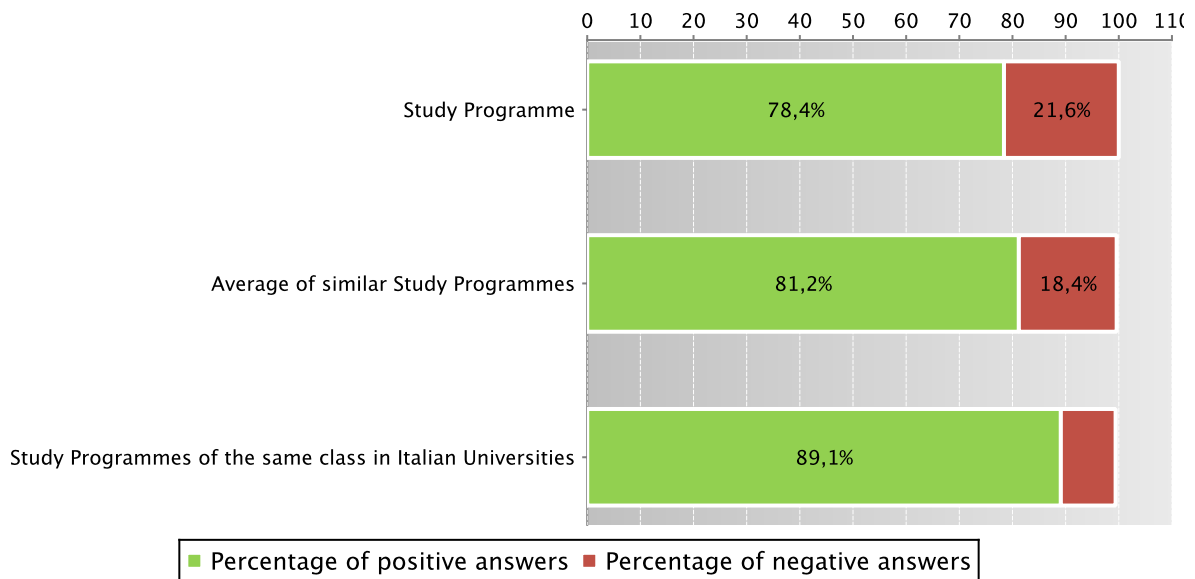
The **graph** shows the percentage of graduates (AlmaLaurea survey) who responded positively to the question: “**Are you generally satisfied with the Study Programme**”.

In addition, the **table** shows the percentage of students who answered “Yes, to the same programme at the university” to the question “Would you register again to the university?”.

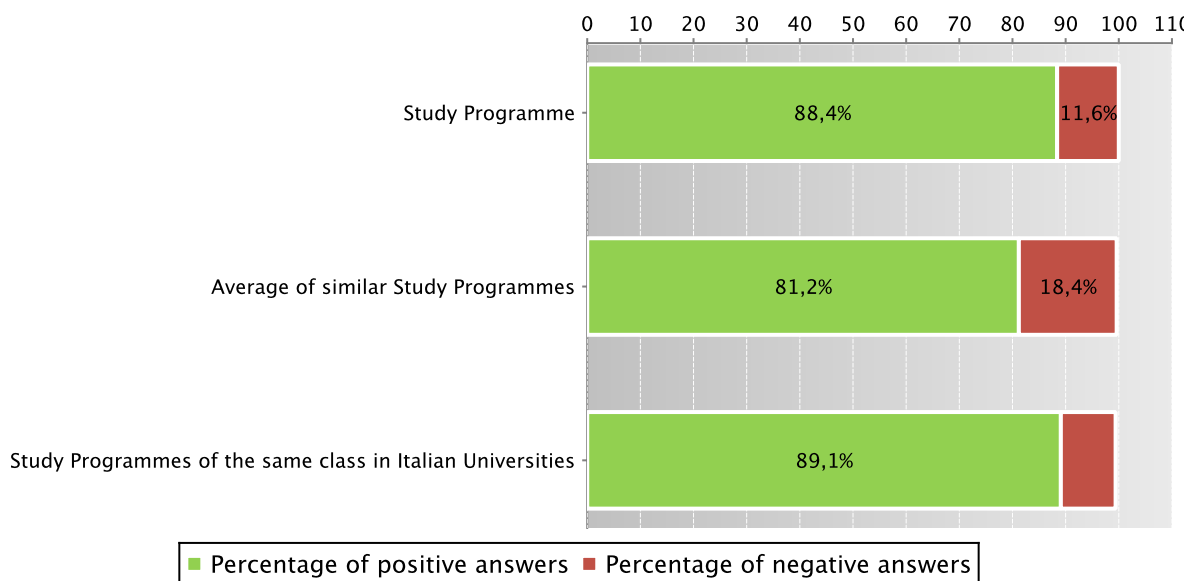
The Study Programme data is compared with the average of similar Study Programmes (which belong to the same group), for the indicated years.

Graduates in 2010 who responded positively to the question: “Are you generally satisfied with this Study Programme?”

Data of the Study Programme D.M. 509/99 Operatore culturale (code 0084)



Data of the Study Programme D.M. 509/99 Educatore sociale (code 0489)



Data of the Study Programme D.M. 509/99 Operatore culturale (code 0084)

		N. graduates	Completed Questionnaires	% of positive answers to the question: "Are you generally satisfied with this Study Programme?"	% of answers "yes to the same Programme in the same University" to the question "Would you register again to the University"
2010	Study Programme	43	37	78,4%	45,9%
	Average of similar Study Programmes	114,7	103	81,2%	63,5%
	Study Programmes of the same class in Italian Universities	4837	4325	89,1%	63,4%

Data of the Study Programme D.M. 509/99 Educatore sociale (code 0489)

		N. graduates	Completed Questionnaires	% of positive answers to the question: "Are you generally satisfied with this Study Programme?"	% of answers "yes to the same Programme in the same University" to the question "Would you register again to the University"
2010	Study Programme	150	138	88,4%	63,8%
	Average of similar Study Programmes	114,7	103	81,2%	63,5%
	Study Programmes of the same class in Italian Universities	4837	4325	89,1%	63,4%

Symbols:

(*) The opinions of the Study Programmes with less than 5 graduates are not shown.

Further information on [Graduates' Profile Report](#).

Go back to [D.3.1. Opinion of graduates](#)

D.5.3.2 ADDITIONAL DATA ON OPINIONS OF STUDENTS

D.5.3.2.1. OPINION OF ATTENDING STUDENTS

Data of opinion of attending students of the last three academic years are shown in paragraph [D.3.2.1.](#)

D.5.4. ENTRY INTO THE WORLD OF WORK

Employment situation of graduates of the Study Programme.

Tables and graphs provide information on the employment situation of graduates one year after graduating.

D.5.4.1. EMPLOYMENT SITUATION

The paragraph shows the employment situation of graduates one year after graduating.

The data is taken from the [AlmaLaurea](#) reports on the employment situation of graduates.

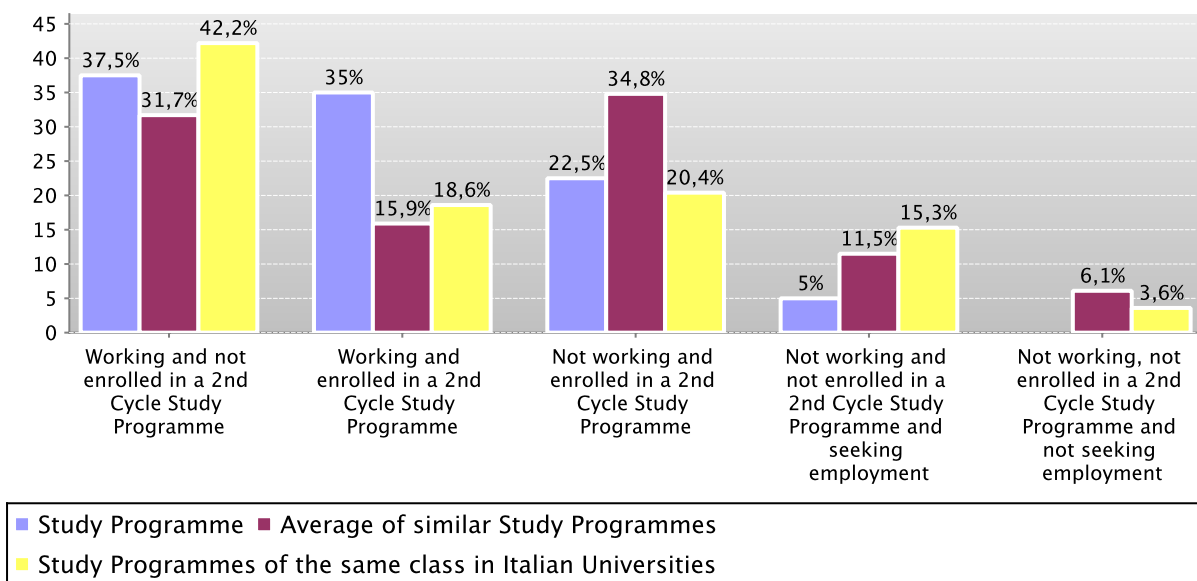
The **graph** shows who is working, who is not working but has enrolled in a Second Cycle study programme, who is not working and is not seeking employment, who is not working but is seeking employment.

In addition, the **table** shows the number of graduates interviewed, the number involved in internships and traineeships and the appropriateness of their degree to the job.

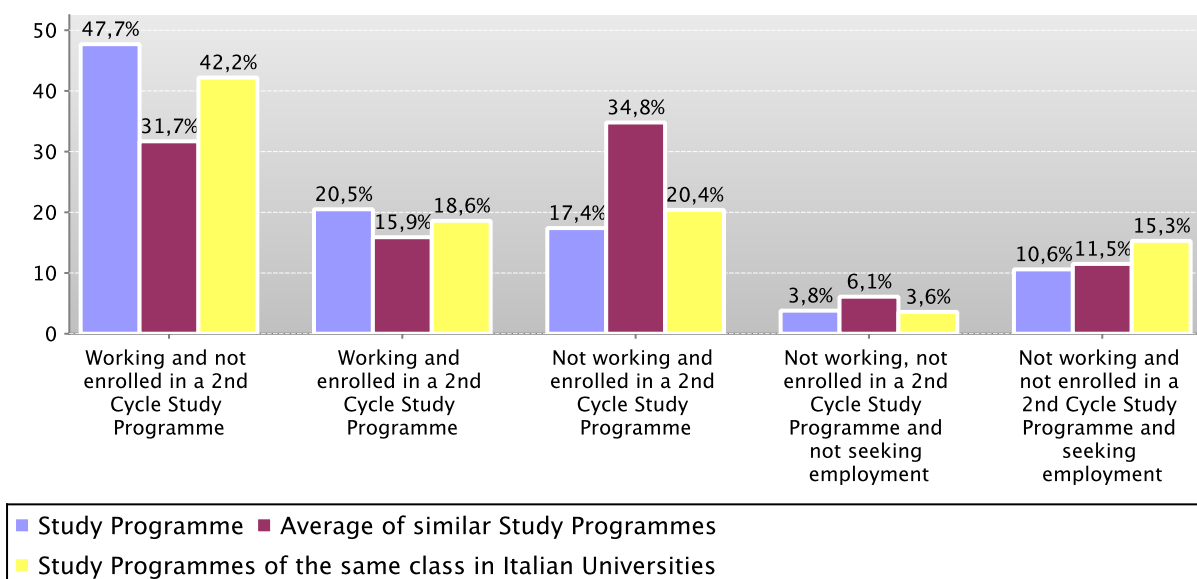
The Study Programme data is compared with the average of **similar Study Programmes (which belong to the same group)** and the average of Study Programmes of the same faculty of other Italian universities for the graduates of the indicated years.

Employment situation of graduates in 2010 one year after graduating

Data of the Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084)



Data of the Study Programme D.M. 509/99 Social Educator (code 0489)



Data of the Study Programme D.M. 509/99 Cultural Operator / Expert in Education Sciences (code 0084)

		N. graduates interviewed	Employment and education situation (1)					Not working, not seeking employment, but following a university programme/traineeship (2)	Degree's appropriateness for the job (referred to the graduates who just work) (3)	
			Working and not enrolled in a 2nd Cycle Study Programme	Working and enrolled in a 2nd Cycle Study Programme	Not working and enrolled in a 2nd Cycle Study Programme	Not working, not enrolled in a 2nd Cycle Study Programme and not seeking employment	Not working and not enrolled in a 2nd Cycle Study Programme and seeking employment		Effective / very effective	Quite effective
Graduation Year 2009	Study Programme	54	24,1%	27,8%	31,5%	3,7%	13,0%	22,2%	48,1%	44,4%
	Average of similar Study Programmes	117,8	30,0%	17,9%	35,5%	5,8%	10,8%	28,8%	33,7%	28,1%
	Study Programmes of the same class in Italian Universities	4864	40,8%	20,9%	21,3%	4,2%	12,9%	9,6%	57,2%	22,4%
Graduation Year 2010	Study Programme	40	37,5%	35,0%	22,5%		5,0%	12,5%	58,6%	13,8%
	Average of similar Study Programmes	97	31,7%	15,9%	34,8%	6,1%	11,5%	26,7%	32,4%	25,8%
	Study Programmes of the same class in Italian Universities	4348	42,2%	18,6%	20,4%	3,6%	15,3%	8,3%	55,4%	24,5%

Data of the Study Programme D.M. 509/99 Social Educator (code 0489)

		N. graduates interviewed	Employment and education situation (1)					Not working, not seeking employment, but following a university programme/traineeship (2)	Degree's appropriateness for the job (referred to the graduates who just work) (3)	
			Working and not enrolled in a 2nd Cycle Study Programme	Working and enrolled in a 2nd Cycle Study Programme	Not working and enrolled in a 2nd Cycle Study Programme	Not working, not enrolled in a 2nd Cycle Study Programme and not seeking employment	Not working and not enrolled in a 2nd Cycle Study Programme and seeking employment		Effective / very effective	Quite effective
Graduation Year 2009	Study Programme	182	48,9%	25,8%	16,5%	3,3%	5,5%	13,2%	65,4%	21,5%
	Average of similar Study Programmes	117,8	30,0%	17,9%	35,5%	5,8%	10,8%	28,8%	33,7%	28,1%
	Study Programmes of the same class in Italian Universities	4864	40,8%	20,9%	21,3%	4,2%	12,9%	9,6%	57,2%	22,4%
Graduation Year 2010	Study Programme	132	47,7%	20,5%	17,4%	3,8%	10,6%	10,6%	59,1%	28,4%
	Average of similar Study Programmes	97	31,7%	15,9%	34,8%	6,1%	11,5%	26,7%	32,4%	25,8%
	Study Programmes of the same class in Italian Universities	4348	42,2%	18,6%	20,4%	3,6%	15,3%	8,3%	55,4%	24,5%

Symbols:

(*) The opinions of the Study Programmes with less than 5 graduates are not shown.

Notes on the AlmaLaurea report on the employment situation of graduates

(1) "Employment and education situation": the number of employed graduates is the sum of those working and those working who are also enrolled in a 2nd cycle degree programme. The number of those enrolled in a 2nd cycle degree programme is the sum of those who are working and studying and those who are only studying.

(2) "Number of those who do not work, who are not seeking employment but who are following a university programme/traineeship": the definition includes those who are enrolled in traineeships, PhD degrees, specialisation schools, Italian "master universitari"(first and second level). The presentation of this data complies with article 2 of D.M. 544 of 31st October 2007, as later provided for in Management Decree no. 61 of 10th June 2008 (transparency requirements).

(3) The evaluation of the appropriateness of the degree is obtained by a combination of the requirement of the relative qualification for the job held and the level of usage of the skills learned at university.

Further information on [Graduates' Employment report](#).

Go back to [D.4.1. Employment situation](#)

E. FIND OUT MORE: THE QUALITY OF YOUR STUDY PROGRAMME

The University of Bologna has identified its objectives as the *personal, cultural and professional growth of students and the improvement of the quality of learning, also in relation to the needs of society* (Strategic Plan 2010-2013).

Students, employers and society as a whole, have the right to effective learning for individual and intellectual growth, to develop critical sense and to prepare for the world of work.

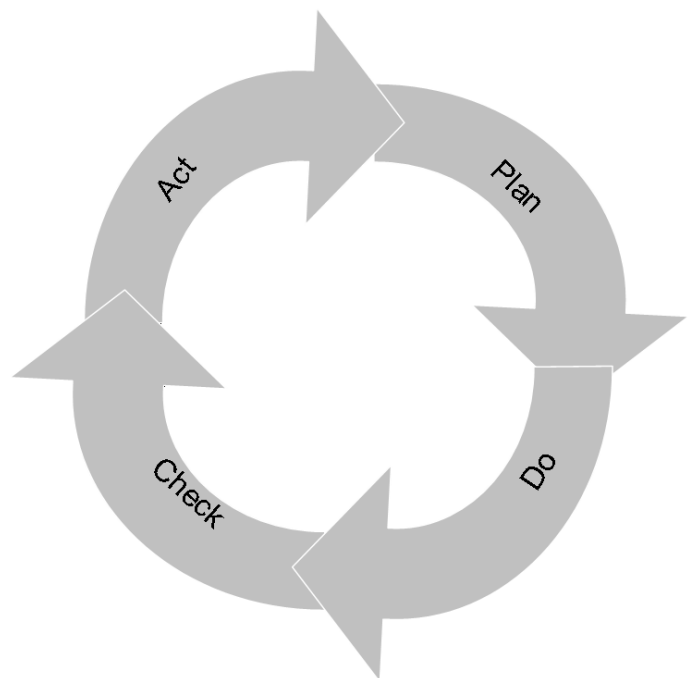
In the Statute and the Strategic Plan 2010-2013 the University of Bologna acknowledges its responsibility in guaranteeing the quality of its study programmes, and for this purpose adopts an "internal quality assurance system".

The Internal Quality Assurance system

The internal quality assurance system is a set of processes and responsibilities adopted to guarantee the quality of Study Programmes at the University of Bologna.

The guarantee of the quality of a Study Programme is the correspondence of the results achieved with the set objectives, in the following phases:

- Plan: defining the objectives
- Do: implementing the planned actions
- Check: checking that the objectives have been achieved
- Act: planning improvement action



This path responds to the expectations of students, guides teaching behaviour and provides indicators for the assessment of results. Self-assessment is based on the analysis of significant data (for example, the number of students graduating in line with the exam schedule, students' opinions and the employment rates of graduates) and highlights strengths and weaknesses in order to reflect on the achieved results, critically consider one's own working methods and take steps for the continual improvement of the Programme. This path involves all educational stakeholders, including students, in order to make use of the contributions of everyone with first-hand knowledge of the Study Programme. Improvement is therefore a day to day development, concerning all aspects of teaching: from the lesson timetable to the publication of on-line programmes, from classroom management to exam methods, and the actual design of the Programme.

This is what happens in each phase:

- **Planning:** the Study Programme is the result of a proposal from the teaching structures and approved by the Academic Bodies.
- **Management:** Schools, Departments and Study Programmes manage the activities required to ensure teaching. The activities are organised as follows:

What we do	Who does what				
	Professors	Study Programme	Schools	Departments	General Administration
Teaching calendar, lessons programme and exam schedules			x		
Management of financial resources			x	x	
Classroom teaching	x				
Management of classrooms and laboratories			x	x	
Libraries and study rooms			x	x	
Approval of individual study plans		x			
Communication and information		x	x		Academic Affairs Division
Guidance service		x	x		Academic Affairs Division
Internships		x	x		Academic Affairs Division
Administrative services: Student Administration Office					Academic Affairs Division
Administration services: Degree programme office			x		Academic Affairs Division
Study grants and loans ad honorem					Academic Affairs Division
Student mobility: university subsidies and programmes					International Relations Division
Mobility: study grants for dissertations abroad			x		
Mobility: authorisations and recognitions		x			
Other students support services		x	x		x

- Internal assessment:** every Study Programme periodically assesses its own results, evaluating, for example, the number of enrolled students, the number of withdrawing students, student opinions etc.; in this way, the strengths and weaknesses, as well as any implemented improvement actions, are highlighted. This phase is organised as follows:

What we do

Definition, gathering and publication of evaluation data

According to the general guidelines of the University and national and international standards, are defined the tools through which should be evaluated the results (indicators). The survey data to be evaluate are published every year on the Report of the Study Program.

Who does what

Academic Bodies

Self-Assessment

The Schools and Study Programmes assess the effectiveness of the previously adopted solutions, analyse the progress of their learning activities and draw up proposals for improvement.

Schools and Study Programmes

Internal audit

The results of the self-assessment process are reviewed in the following phases:

- **Analysis:** the University Quality Manager analyses the review documents, considering the ability to identify problems, propose solutions and the overall development of the internal quality assurance system.
- **Review:** The observations on the results obtained and the good practices adopted are examined together with the persons in charge of the Schools and Study Programmes in meetings organised by scientific-disciplinary field. The persons in charge receive the observations and inputs on the areas for development and the actions to be adopted in future to improve results.
- **Sharing:** the conclusions of the review activities are submitted to the Academic Bodies and the University Evaluation Board.

Quality Manager

Vice Rector for Teaching and Education

Academic Bodies

-
- **Improvement:** on the basis of the results of the internal audit, the Schools and Study Programmes plan improvement activities, to ensure that the Study Programmes increasingly respond to the needs of society. The cycle then starts over again, with the definition of actions to be implemented, the results of which are in turn verified, in a continuous path that guarantees the quality of education.

F. GLOSSARY TERMS

Additional Learning Requirements

Students enrolling in the first year of a first cycle or single cycle degree and who, following the results of the entrance exams established for each study programme, do not possess the knowledge required for access to the programme, are assigned additional learning requirements (OFA).

The OFA are fulfilled by passing an assessment test defined by the programme.

The non-fulfilment of the requirements by the date set by the Academic Bodies and published on the University Portal will lead to the re-enrolment in the first year of the programme.

AlmaLaurea

AlmaLaurea is an innovative in-line database service of graduates' curriculum vitae (1,620,000 CVs, from 53 Italian universities as of 05/07/2012), which offers a link between graduates, universities and businesses.

Created in 1994 on the initiative of the Statistical Observatory of the University of Bologna, managed by a consortium of Italian universities with the support of the Ministry of Education, University and Research, the purpose AlmaLaurea is to act as a point of contact between businesses and graduates, a reference within universities for anyone (students, businesses, etc...) working in the field of university studies, employment and the condition of young people at different levels.

Average of similar study programmes (belonging to the same group)

Average of the Study Programmes (which belong to the subject group)

Calculated average which refers to all study programmes of the same cycle which belong to the subject group.

There are four groups, composed as follows:

- **BIOMEDICAL** group: Study Programmes of the Schools of Pharmacy, Biotechnology and Sport Science; Medicine; Agriculture and Veterinary Medicine
- **SCIENTIFIC-TECHNOLOGICAL** group: Study Programmes of the Schools of Engineering and Architecture; Sciences
- **SOCIAL SCIENCES** group: Study Programmes of the Schools of Economics, Management, and Statistics; Law, Political Sciences
- **HUMANITIES** group: Study Programmes of the Schools of Arts, Humanities, and Cultural Heritage; Foreign Languages and Literatures, Interpreting and Translation; Psychology and Education

CFU University Learning Credits

University Learning Credits (CFU) were introduced under Italian Ministerial Decree no. 509/99 to comply with European legislation, and are a measurement of the volume of learning, including individual study, required of students; generally 1 CFU corresponds to 25 hours of a student's "overall learning effort".

Class

Degree classes group together study programmes of the same level and with the same key learning outcomes and available learning activities for a given number of credits and in sectors which are identified as indispensable. The features of the classes are set nationally, by Ministerial Decree, and are therefore common to all universities.

Cohort

Cohort refers to a group of students enrolled in the same academic year.

Enrolment status

In terms of enrolment, students may be:

- **Regularly enrolled:** students enrolled for as many or fewer years than the legal duration of the study programme, who do not fall into any of the following categories;
- **Not aligned with the exam schedule:** students who, without having graduated, have enrolled in all the years of the study programme and which, for programmes with compulsory attendance, have obtained all attendance certificates;
- **Repeating:** students re-enrolling in the same year of a programme again. Starting from academic year 2009-2010, students who have not fulfilled the assigned additional learning requirements within the deadline have to enrol in the 1st year as repeating students.

Entrance exam

Enrolment in a study programme may be free access or restricted access.

For all programmes with restricted access, candidates are required to sit an entrance exam and there are a limited number of places available. The entrance exam is a test which is used to draw up a graded list of candidates; students may enrol in the programme according to their place in the list. The methods of managing the call for applications and the list of candidates, including the methods for filling any unclaimed places, may vary from year to year. The test may be specific to a Degree Programme or may be part of a single exam covering several programmes from the same university or from other universities (during the registration the students should indicate their first choice).

The following definitions apply:

Available places = the number of places laid down in the call for applications to the Study Programme, or determined by subsequent legal provisions; these exclude any additional places reserved according to special provisions of the programme (e.g. for international study programmes, they do not include places for foreign students selected from other universities; for all programmes with restricted access regulated nationally, these do not include the places reserved for transferring students).

Number of candidates for the exam = number of students registered for the exam indicating the study programme as their first choice;

Number of participants in the exam = number of students participating in the exam indicating the study programme as their first choice;

Number of participants in the exam for every available place = number of students participating in the exam who indicated the study programme as their first choice as a ratio of the number of places available on the programme.

First year enrolments

This includes all students enrolled in the first year, including those joining the study programme in its first year through transferrals, as well as those enrolled in the first year but not for the first time (e.g. repeating students).

New Careers

Students who start a new university career (excluding transfers) from year one in a second cycle programme.

Passages and transfers

Passage: when a student applies to move to a different study programme from the one enrolled in the previous year, within the same university.

Transfer: when a student transfers from a study programme in one university to any programme in another university.

Registered students

Students who begin a career in the Italian University System for the first time and who enrol in the first year (i.e. for whom no previous university careers are recorded) of a First Cycle (L509, L) or Single Cycle programme (LSCU, LMCU)

Statistical Observatory of the University of Bologna

The Statistical Observatory was founded in 1997 in order to “provide the university governing bodies with a reliable and timely documentary and monitoring database aiming to promote decision-making processes and planning, particularly of learning activities and other services targeting the student population” (art.1 of the Founding and Operational Regulation). Following the disabling of the Statistical Observatory, as resolved by the Board of Governors on 14 December 2010, from the second semester of academic year 2010-11 the survey and subsequently analysis of the attending students opinion is cared for the University of Bologna by Academic Affairs Division - Quality Assurance Department and Control and Finance Division - Support Planning and Evaluation Department. The overall results and the methods of collection and analysis are described in the document published online on the [Statistical Observatory of the University of Bologna](#).

University DataWarehouse

In information service for the managers of the University of Bologna organisational departments which gathers, integrates and reorganises data from various sources and makes it available for analysis and evaluation for the purposes of planning and decision-making.

Withdrawal

Suspension of studies by students who do not register in the next academic year, or who drop out from the degree programme.