



Call for Applications for the University Lifelong Learning Programme

in “Equine Perinatology”

Academic Year 2025 - 2026

Code: 6150

Article 1 – General information	2
Article 2 – Admission requirements	2
Article 3 – Registering for selection and submitting the documentation	3
Article 4 – Other information concerning admission and delivery of the documentation	3
Article 5 – Selection procedure and ranking list	4
Article 6 – Enrolment fee and methods of payment	4
Article 7 – Enrolment	4
Article 8 – Withdrawal from studies	5
Article 9 – Information and contacts	5
Article 10 – Processing of personal data	6

Overview

Application deadline (to register for selection):	November 17 th 2025
Selection date:	selection based on qualifications
Ranking list publication date:	December 2 nd 2025 Ranking lists are available by logging into the website www.unibo.it/Portale/Guida/StudentiOnline with your username and password
Enrolment period:	from December 2 nd 2025 to December 16 th 2025
Available places:	minimum 10 maximum 20
Fees:	selection procedure participation fee €10.00 (non-refundable fee for administrative services) total fee 1.500 euro (onethousandfivehundred) to be paid in a single instalment upon enrolment
Administrative office:	Bologna
Place of teaching:	Ozzano Emilia, Bologna
For administrative information	Contact the Ufficio Master at master@unibo.it
For scientific and teaching information	Prof. Carolina Castagnetti e-mail: carolina.castagnetti@unibo.it 051 2097571
Annexes	Operational instructions available in the ANNEXES section of the Programme data sheet

As of 1 January 2012, the rules governing validity and use of certificates within the Italian Public Administration have changed. Public offices can no longer accept and request certificates containing information that the Public Administration already knows. Only self-certifications will be accepted. These provisions do not apply to certificates containing information that the Italian Public Administration has not acquired yet (e.g. Declaration of Value – certificate of equivalence – for foreign qualifications).



Article 1 – General information

1. Pursuant to Decree no. 270 of 22 October 2004 of the Italian Ministry of Education, University and Research, for academic year 2025 - 2026, Alma Mater Studiorum – Università di Bologna, Administrative office of Bologna, will run a University Lifelong Learning Programme in “Equine Perinatology”.
2. The Programme has been set up on the proposal of Department of Veterinary Medical Sciences and in cooperation with Fondazione Alma Mater.
3. The Programme, which will last for six months, will be taught in Italian and English. The Programme awards 7 University educational credits (CFU) and has as its learning outcome the development and updating of the veterinarian's knowledge in managing the perinatal period in the equine species, with particular focus on the management of high-risk pregnancies and neonatal intensive care.
4. The Lifelong Learning Programme is a restricted-access postgraduate course.
The selection procedure will not take place unless a minimum number of applicants is reached.
The Programme will not run unless a minimum number of students is reached and the minimum budget requirements are met. If this is not the case, the Ufficio Master will refund enrolment fees (excluding stamp duty).
The selection procedure participation fee (€10.00) will not be refunded, not even in the case that the selection procedure cannot take place.
5. In order to pass the Programme and be awarded the corresponding University educational credits, the student must pay the enrolment fee, meet the minimum mandatory attendance percentage (80% of classroom training) and pass the final examination with a grade of at least 18 out of 30 or pass the proficiency test (any intermediate tests or exams will not be recorded as such, but the Examination Committee will take them into account when deciding the final grade).
6. Transfer from a University Lifelong Learning Programme to another or to any other programme offered by the University is not permitted.
7. The Programme does not entitle to exemption from tuition fees (Italian Legislative Decree 68/2012, Article 9, paragraph 8). However, as per the Guidelines and subject to passing the selection, the enrolment of two students with a certified legal disability of 66% or more or with a certification under Italian Law 104/92 will be permitted in excess of the maximum number. Such student(s) will be fully exempted from paying tuition fees, net of any fixed costs and of the selection procedure participation fee.
In order to apply for a reserved place, an express request to that effect must be submitted by the closing date for applications, in the form of a self-certificate accompanied by the legal disability certificate issued by INPS, to be attached to the application.
The benefit will only be awarded to students who submit all the appropriate documentation and score better than any other applicants requesting the same benefit.

Article 2 – Admission requirements

1. All applicants must hold the following qualifications and meet the following admission requirements by the enrolment end date December 16th 2025:
 - Two-year Master degrees awarded pursuant to Ministerial Decree 270/04 (or second-cycle degrees awarded under the degree programme systems in force prior to Ministerial Decree DM 509/99) in the following disciplinary areas/degree programme classes: Veterinary Medicine ;
 - Two-year Master degrees awarded abroad in the above-said disciplinary areas and valid for admission to the Programme.



2. Applicants who hold a **qualification obtained abroad** must submit a Declaration of Value (certificate of equivalence) together with the academic qualification and relevant transcript of records officially translated and legalised (translation is not required for qualifications in English, French or Spanish).
For academic qualifications awarded by institutions of countries in the European Higher Education Area (Bologna Process), the Declaration of Value can be replaced by a Diploma Supplement issued by the relevant institution based on the European Commission form.
For further information on “Declaration of Value, translation and legalisation”, see the Unibo website at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization>.
3. Applicants who, at the time of registering for selection, do not hold the necessary qualifications and meet the applicable requirements yet, can participate in the selection on a conditional basis. If they are selected, they will be able to enrol subject to sending proof of the relevant qualifications and requirements to the Ufficio Master (master@unibo.it). Successful applicants who fail to obtain the necessary qualifications and meet the applicable requirements before the enrolment end date will not be able to enrol.
4. Participation is open to “auditors”, up to 20% of enrolled students. Those who wish to attend as auditors must directly inform the Programme Secretariat and will be notified of the acceptance of their request, as well as of the deadline and methods for registration and payment of the attendance fee. The attendance fee for auditors is €1125,00 (onethousandonehundredtwentyfive) (to be paid in a single instalment upon registration). Auditors are not required to attend and will not take the final examination or be awarded any University educational credits. The Secretariat will issue a certificate of attendance stating the number of hours completed by each auditor.

Article 3 – Registering for selection and submitting the documentation

1. Applicants must register for selection before 1:00 p.m. on November 17th 2025 by logging into the website www.unibo.it/Portale/Guida/StudentiOnline.
2. To register for selection and pay the €10.00 fee, see the operational instructions available in the ANNEXES section of the Programme data sheet.
Failure to pay the selection procedure participation fee (€10.00) will result in the rejection of the application.
3. The documentation to be submitted for selection purposes is specified in the instructions. **The following documents must also be submitted:**
 - a) Curriculum Vitae;
 - b) Titles sheet attached to the call for applications, fully completed and signed at the bottom. (The document can be found at the bottom of the web page dedicated to the Course, on the CAF Unibo 2025–2026 Portal.)
4. With regard to paragraph 3 of this Article, please note that applicants who hold a qualification obtained abroad must submit the documents listed in Article 2, paragraph 2 of this Call for Applications. All applicants who pass the selection procedure will be required to show the original copies of these documents to the Ufficio Master.

Article 4 – Other information concerning admission and delivery of the documentation

1. The University of Bologna accepts no responsibility for the loss of misdirected communications as a result of the applicant providing a wrong address, or failing to notify or delaying notification of changes to the address given in their online application, or for any issues of the postal service or other issues however attributable to third parties, unexpected events or force majeure.



2. All applicants are admitted to the entrance exam on a conditional basis – the University of Bologna will subsequently proceed to reject any applicants who do not meet the admission requirements laid down in this Call for Applications.
3. In the event of false declarations in the documentation submitted by an applicant, which are relevant for enrolment purposes, without prejudice to the penalties laid down in Article 76 of Presidential Decree no. 445 of 28 December 2000, such applicant will no longer be able to enrol and will not be entitled to a refund of the fees paid. Those who make false declarations will be liable for damages.

Article 5 – Selection procedure and ranking list

1. Admission to the Programme is subject to passing the selection procedure based on qualifications.
The maximum score awarded by the Examination Committee is 100 points.
The minimum score of 50 must be achieved to pass the selection.
2. The Examination Committee will be appointed by the Programme Director.
The selection procedure supervisor is the Programme Director.
3. Applicants with disabilities (pursuant to Italian Law 104) or civil invalidity, applicants with SLD and other applicants who need adaptations due to difficulties that might interfere with the entrance exam can request them with the methods described in the sheet attached to this Call for Applications.
4. Applicants residing or staying abroad and applicants unable to sit the entrance exam at the time and with the methods indicated above for one of the reasons admitted by the University must promptly submit a reasoned communication to the Programme Director through the Programme Secretariat. The Director may decide to carry out the selection procedure using alternative methods (such as videoconference) within the limits imposed by the University.
5. Admission to the Programme is granted to eligible applicants, within the limits of available places, based on the ranking list prepared in accordance with the total score awarded.
In the event of two applicants with the same score, the younger applicant will rank higher.

Article 6 – Enrolment fee and methods of payment

1. Students attending the Programme are required to pay a fee of €1.500 (onethousandfivehundred) in a single instalment upon enrolment.
2. Payments must be made with the methods available on Studenti Online www.studenti.unibo.it.
3. Enrolment costs may be borne by third parties (Public Bodies, Foundations, Businesses, etc.). In that case, the applicant must promptly ask the Secretariat for the *personal letter of intent* template. The third party will be required to fill out and sign the template and send it to the Secretariat carolina.castagnetti@unibo.it (and in copy to the Ufficio Master master@unibo.it) by the closing date for applications.

After receiving payment, the University will issue a receipt exempt from VAT pursuant to Articles 1 and 4 of Presidential Decree 633/1972 as amended.

Article 7 – Enrolment



1. Applicants must enrol mandatorily before December 16th 2025 by logging into the website www.unibo.it/Portale/Guida/StudentiOnline.
2. Online enrolment methods are explained in the operational instructions available in the ANNEXES section of the Programme data sheet.
3. Enrolment is subject to payment of the enrolment fee.
4. With regard to paragraph 3 of this Article, non-EU citizens must submit:
 - a (postgraduate) study visa and the receipt confirming that they have applied for a student residence permit *or*
 - an equivalent residence permit pursuant to Article 39, paragraph 5 of Italy's Consolidated Law on Immigration (non-EU citizens with a EU long-term residence permit – former “Carta di Soggiorno” – or an employee, self-employed or investor residence permit, or a residence permit as a family member, as an asylum seeker, for subsidiary protection or for religious reasons are allowed to enrol in the Programme).

Those who have held a student residence permit for at least one year may enrol if their residence permit is renewable (please note that a student residence permit issued for an Italian language course is not renewable). To be renewed, the residence permit must be held alongside the Italian qualification for which it was issued.

For further information, see the Unibo website at <https://www.unibo.it/en/teaching/professional-master/information-on-professional-master/information-for-international-students>.

5. Applicants who no longer wish to enrol after passing the selection procedure must immediately inform the Ufficio Master (via email to master@unibo.it) attaching a front and back copy of their identity document, in order to allow their places to be filled by other applicants.

Article 8 – Withdrawal from studies

1. Students who, after paying the enrolment fee, decide to withdraw from the course are not entitled to a refund of the fees paid.
The withdrawal from studies is a formal and irreversible act through which you decide to end your university career. The notification of withdrawal must be sent to the Ufficio Master (master@unibo.it) from the student's University email address.
2. Non-EU students lose their right to stay in Italy after withdrawing from studies.

Article 9 – Information and contacts

1. For *scientific and teaching information* (teaching programme, calendar, exams, information on internship or project work, etc.), please contact the Programme Secretariat (Prof. Carolina Castagnetti - mail: carolina.castagnetti@unibo.it, tel. 0512097571).
2. For *administrative information*, please contact the Ufficio Master.

The Ufficio Master is located at Viale Quirico Filopanti, 7 - 40126 Bologna and is open on appointment on:

Virtual Help Desk: (<https://sportelli.unibo.it/>) Monday and Friday from 9.00 to 11.30

Desk for: Submission of the originals of the requested qualifications (Students who are enrolled in a Professional Master' programme); - Collection of parchments (students who have obtained the title of Professional Master) -



(by appointment only through booking on [Studenti online](#)) Tuesdays from 9.00 a.m. to 11.45 a.m. and Thursdays from 2.30 p.m. to 3.45 p.m.

Email master@unibo.it

Pec scriviunibo@pec.unibo.it

3. The only official sources of information, along with this Call for Applications, are the notices published on the website of the University of Bologna www.unibo.it.
4. The procedure supervisor is the Head of the Unit "Higher Education, Permanent Training and Training Co-Designed with External Bodies" of the Innovation Division, Ms Alessandra Marchi.

Article 10 – Processing of personal data

1. The personal data provided by the applicants will be processed by the University of Bologna in accordance with Regulation (EU) 2016/679.

Provision of the personal data indicated in this Call for Applications and in the attached forms is mandatory for the purpose of participating in the procedure and to carry out related operations.

The University may also process the personal data of the applicants for the purpose of compiling statistics or sending them to the MUR or to facilitate analysis and improvement of teaching activities and services, research activities and activities related to the right to higher education. The personal data provided through Studenti Online may also be processed by the University for its own institutional purposes, as indicated for example in Article 4 of Rector's Decree 271/2009. Pursuant to Article 13 of Regulation (EU) 2016/679:

1. The Controller is Alma Mater Studiorum – Università di Bologna, with registered office at Via Zamboni no. 33, 40126 Bologna;
2. The Processor is the Head of the Innovation Division (Alice Corradi, Via Zamboni no. 33, 40126 Bologna).

A complete and up-to-date list of the persons in charge of data processing can be obtained by sending an email to privacy@unibo.it or contacting the above-said Processor. Personal data processing procedures are detailed in the privacy policy published on the University website (<https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/>).

Digitally signed

Bologna, 06/08/2025

The Head
(Alice Corradi)