

## COLLABORATION PROTOCOL

BETWEEN

ALMA MATER STUDIORUM - UNIVERSITA' DI BOLOGNA (qui di seguito denominata henceforth "Università"), con sede in via Zamboni, 33, 40126 Bologna (CF 80007010376 – Partita IVA n. 01131710376)

and

The Magna Charta Universitatum Observatory  
from now on call the "parties"

FOR THE STRENGTHENING OF THE COLLABORATION BETWEEN THE TWO  
INSTITUTIONS FOR THE ACHIEVEMENT OF JOINT FINALITY AND COLLABORATION  
ON SPECIFIC PROJECTS

Given that:

- The Parties recognise each other as active and proactive actors in various activities linked to fundamental university values and to cooperation between universities for the benefit of students, staff, companies and universities themselves;
- the Parties pursue the common goal of developing a reflection on the fundamental values of the Universities from a global perspective;
- The Parties, on the basis of experiences already underway, consider it appropriate to integrate existing collaborations within an organic framework, with the aim of developing and strengthening them, also with a view to identifying possible synergies and new forms of collaboration;
- The Parties agree that the Observatory provides visibility and improves the reputation of the University, through, among other things, ensuring the University's visibility with its logo and institutional presence in activities and projects.

All this premise is agreed and stipulates:

### *Art. 1 Collaboration principle*

The Parties consider mutual cooperation a priority tool for the exchange of experience and knowledge and the establishment of a shared information network, through the coordinated promotion of joint activities.

The Parties undertake to implement the current (2015 – 2020) strategy of the Council and the 2020-2025 plan when this is approved by the Governing Council. Specifically, the Parties undertake to:

1. Support each other in areas of mutual interest for the realisation of an effective and lasting collaboration in order to raise awareness of the importance of fundamental values for the development of higher education systems;
2. Increase the number of universities applying to sign the Magna Charta Universitatum;
3. Strengthen the network of universities that share the principles set out in the Magna Carta Universitatum;
4. Disseminate the values set out in the Magna Charta Universitatum and their application in practice;
5. Promote and communicate the Observatory's activities and its mission.

To fulfil these objectives the parties will work together to deliver projects and activities as specified in the Magna Charta Observatory's Strategic Plan specifically:

- a. collaborating in the organisation of an annual ceremony for the signature of the Magna Charta Universitatum (which may be held in Bologna or another place);
- b. the organisation of regional workshops each year (or participation in events organised by other bodies to deliver the same);
- c. making inputs to national, regional or international meetings where there is an opportunity to promote the Magna Charta Observatory and/or the understanding of values set out in the Magna Charta Universitatum and their implementation;
- d. developing the Living Values project and supporting signatory universities in their implementation of it;
- e. assisting signatory universities.

*Art. 2 Methods of collaboration: authorised contact people for the implementation of the Protocol*

The Parties identify the following office holders to act on behalf of their organization regarding aspects of the Protocol and its implementation.

For the Alma Mater Studiorum - University of Bologna, the identified officer is the Vice-Rector for International Relations who is supported by the International Relations Strategy Support Unit – IRSS ([irss@unibo.it](mailto:irss@unibo.it)). IRSS will liaise with the Observatory staff on behalf of the Vice Rector.

For the Magna Charta Observatory the President of the Governing Council and the Secretary General are the designated officers to liaise with the Alma Mater Studiorum - University of Bologna.

*Art. 3 Method of collaboration: Protocol and instruments*

The Alma Mater Studiorum - University of Bologna is committed to intensifying the relationship with the Observatory by making available office spaces, as well as meeting and other spaces and necessary resources and services as set out in subsequent and separate agreements. These may be provided either free of charge or on terms to be agreed between the Parties. Such services may be provided by the University or through its Foundation (FAM – Fondazione Alma Mater), as set out in a subsequent and separate agreement.

The Alma Mater Studiorum – University of Bologna will provide a platform to host the MCO website. This will be the same platform employed by the University departments and divisions. The MCO will be responsible for editing the interface through the web editor provided by the platform, which includes a set of fixed functions. The University of Bologna will provide access to the said platform, alongside the necessary space on the University servers. The University will also offer the possibility of designing on-demand websites for specific events, which the MCO and the University of Bologna organize as joint initiatives. The services provided will ensure compliance with extant laws and regulations including, but not limited to, privacy, archiving, prevention of corruption and transparency. The Alma Mater Studiorum - University of Bologna will provide a mailbox service (@unibo.it), hosting emails on its server. In case of failures or malfunctioning of this service, the University will provide assistance.

For the first three years of the duration of this Protocol, the Alma Mater Studiorum - University of Bologna will grant a yearly sum of €140,000 in view of the specific planning of activities (as per Art.1 of this agreement) and the forecast of expenditure. The level of funding for the years 4 and 5 will be agreed by the parties no later than 3 months before the start of year 4.

The Observatory shall produce two sets of documents, a forecast one and a final one:

- the forecast documents shall include all the activities the Observatory intends to carry out for the upcoming year (Annual Provisional Programme) and an estimate of the cost of such activities (Annual Provisional Budget);
- the final documents shall include all the activities the Observatory did carry out throughout the year (Annual Final Programme) and the financial costs corresponding to those activities (Annual Final Report).

The Observatory will seek funding and resources in kind from sources other than the University of Bologna and plan for the financial contributions from the University of Bologna not to be the main source of funding.

The funding shall be delivered as follows:

- 80% in advance, thus supporting the activities detailed in the Annual Provisional Programme and covering the costs detailed in the Annual Provisional Budget.
- the remaining 20% shall be delivered upon consignment of the Annual Final Programme and Annual Final Report.

The observatory's staff will liaise with the *IRSS - International Relations Strategy Support Unit* concerning progress and budget reports through the authorized contact people identified in Art. 2 of this agreement.

The funding for the remaining two years will be granted upon confirmation and update of the projects and activities contained in the abovementioned documents/MCO Strategic Plan.

The Magna Charta Observatory Governing Council will keep the development of the activities and specific projects associated with the present Protocol under review.

This Protocol intends to give unity, continuity and stability to all collaborations with the aim of developing them, strengthening them and identifying other possible forms and areas of interaction.

#### *Art. 4 Resolution of disputes*

Any dispute arising in connection with this Protocol will be resolved by the Parties amicably. If it is not possible to proceed in this way, the jurisdiction for the resolution of disputes will be the Bologna forum.

The present Protocol is governed by the laws of the Italian State.

#### *Art. 5 Duration of the collaboration*

This protocol will have a duration of 5 years without tacit renewal. A possible new agreement will be discussed by the parties one year before the expiry of this collaboration protocol.

This Protocol will enter into force on January the 1<sup>st</sup>, 2021 after the Parties have approved it in accordance with their respective procedures.

Each Party may withdraw from this Protocol with six months' written notice.

The terms of the present Protocol may be reviewed and modified at any time subject to written agreement between the Parties.

No changes will take effect until they are approved by both the Parties.

Signed

The Rector. Alma Mater Studiorum – Università di Bologna

~~Professor~~ **Francesco Ubertini**

The President of the Governing Council of the Magna Charta Observatory

**Dr. Sijbolt Noorda**

Date