



Protocollo n° data

Prof. John Stufken

**Subject:** Appointment as invited speaker  
Department of Statistical Sciences "Paolo Fortunati"

The undersigned Prof. Carlo Trivisano, Head of the Department of Statistical Sciences "Paolo Fortunati", Bologna, Via Belle Arti 41, following the request of Prof. Baldi Antognini Alessandro, invites Prof. John Stufken, (born in Schaesberg - The Netherlands, on 01/02/1956, living in Markwood Ln, Fairfax), to participate as an invited speaker, on 04/04/25, to the workshop "Optimal Information-Based Subdata Selection", as an expert in experimental design, the main research topic of the PRIN 2022 title "Optimal and adaptive designs for modern medical experimentation", Project code 2022TRB44L, CUP J53D23003270006.

The appointment as invited speaker will be carried out in full autonomy and without any relation of dependent employment with the University of Bologna. The appointment will be regulated by article 2222 and following of the Italian Civil Code.

This appointment is to be fiscally considered as an ad hoc and occasional task according to article 67, comma 1, letter L of the TUIR (i.e. the regulation of the income tax), unless otherwise communicated by the appointee.

Should this task be part of a regular activity of independent work, please inform us immediately in order to apply the appropriate fiscal rates.

No fee will be paid for this task. The Department will reimburse the following expenses related to the execution of the task and relate activities carried out on the date 04/04/25, subject to tax deductions according to your fiscal position:

- Travel costs;
- Accommodation (including breakfast) based on individual invoices on your name. Any personal expense as telephone, drinks or other extra cannot be reimbursed;
- Meals, based on individual invoices;
- Taxi, exclusively for the journey between the airport/train station and the Department.

Hence, the journey must be made explicit on the taxi receipt;  
These reimbursements are subject by the University of Bologna regulation on expense claims, which can be accessed on [www.normateneo.unibo.it](http://www.normateneo.unibo.it).

Any fiscal burden connected to this appointment and to the related payments will be at your expenses. We shall be grateful if you could return to the address below the following documents:

1. A copy of this letter signed by you as acceptance of the appointment;

2. The attached expense claim;
3. The enclosed form filled with your personal data, bank account co-ordinates and fiscal and insurance status;
4. Original receipts and invoices related to the expense claim.

The appointee also accepts to submit the attached “written declaration of commitment”, where he/she commits not to deduce or detract the claimed expenses when filling their tax form.

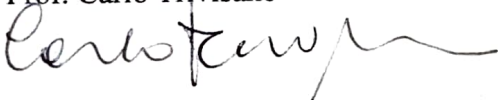
The payment will be processed after the task has been completed, and within 60 days from reception of the **complete and correct set of documents** by the Department administration.

Should you need any clarification or additional detail, please contact our administration.

Best Regards

Head of Department

Prof. Carlo Trivisano



Signature of the appointee (as acceptance)

Prof. John Stufken

