

# TIZIANA M.A. VICARIO

## EDUCATION AND TRAINING

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Nov 2022	Union Civil Protection Mechanism-Operational Management Course (OPM), Union Civil Protection Mechanism training programme.
Dec 2021	Union Civil Protection Mechanism Introduction Course (CMI), Union Civil Protection Mechanism training programme.
Sept/2005-Dec/2006	Master in “International Humanitarian Action” -NOHA, University of Deusto (Bilbao, Spain) and Université Catholique de Louvain (Louvain-La Neuve, Belgium).
Jul/2003	Summer School on “Communication and Journalism” organized by University of Messina and Calabria and sponsored by the Italian Order of Journalists (Limbadi, Italy).
May/2003	Course on “Realist International Theory and International Political Economy” held by Prof. Joseph M. Grieco (Duke University), University of Bologna.
Apr/2002	Multidisciplinary course on “Education to Development”, organised by UNICEF and the University of Bologna, Faculty of Political Science, University of Bologna.
Sept/1998Oct/2003	Master’s Degree in “International and Diplomatic Sciences”- University of Bologna, Italy.

## PROFESSIONAL EXPERIENCE

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Jan/2024present	Project Manager-PROCULTHER-NET Protecting Cultural Heritage from the Consequences of DisastersNetwork 2 <i>Italian Presidency of the Council of Ministers - Civil Protection Department, Rome, Italy.</i>
	The scope of the project is to consolidate the establishment of a European thematic community on the protection of cultural heritage at risk within the Union Civil Protection Knowledge Network. Main duties: manage the implementation of project activities by providing technical and administrative support; contribute to drafting project technical deliverables related to the definition of methodological and operational tools to reinforce the protection of cultural heritage at risk of disaster; ensure and facilitate the contributions from project partners (Italy, France, Germany, Portugal, Spain, Türkiye, UNISOB and UPORTO) to the preparation of technical deliverables.
Jan/2022-Dec/2023	Project Manager-PROCULTHER-NET Protecting Cultural Heritage from the Consequences of Disasters-Network <i>Italian Presidency of the Council of Ministers - Civil Protection Department, Rome, Italy.</i>
	The scope of the project is to establish a European thematic community on the protection of cultural heritage at risk of disaster to support and complement the efforts made by the European Union in the field of civil protection, as well as increase Union Civil Protection Mechanism interoperability standards by reinforcing know-how transfer and learning processes within the Union Civil Protection Knowledge Network. Main duties: manage the implementation of project activities by providing technical and administrative support; contribute to drafting project technical deliverables related to the definition of

methodological and operational tools to reinforce the protection of cultural heritage at risk of disaster; ensure and facilitate the contributions from project partners (Italy, France, Germany, Portugal, Spain, Türkiye, ICCROM, UNISOB and UPORTO) to the preparation of technical deliverables.

May/2019-Dec/2021 Project Manager-PROCULTHER-Protecting Cultural Heritage from the Consequences of Disasters  
*Italian Presidency of the Council of Ministers - Civil Protection Department, Rome, Italy.*

The scope of the job is to ensure the overall efficient and effective implementation and day-to-day running of the project and contribute to drafting and finalizing project deliverables. Main duties: manage the implementation of project activities by providing technical and administrative support; contribute to drafting project technical deliverables related to the definition of methodological and operational tools to reinforce the protection of cultural heritage at risk of disaster; ensure and facilitate the contributions from project partners (Italy, France, Spain, Türkiye and ICCROM) to the preparation of technical deliverables; provide general advice and management support to project partner and monitor technical activities carried out by responsible parties; ensure smooth information flow to/among project partners and relevant stakeholders; prepare project progress/final reporting in accordance with project contractual provisions; ensure the timely submission of project work-plans, reports, outputs and other deliverables to DG-ECHO; organize project technical meetings, steering committee meetings and final conference.

Sept/2017-Dec/2017 Operations Assistant  
*EASO-European Asylum Support Office, Catania, Italy.*

The purpose of the job was to provide support and administrative assistance to the operations of EASO in Sicily. Main tasks: supporting operations in disembarkation areas and reception centres; managing contacts, liaison and networking with local stakeholders; developing tools for the coordination of EASO's operations; elaborating statistics and reports; supporting the coordination of multiple teams; ensuring effective communication flow between central office and the teams; representing the organisation in specific meetings (i.e. in the European Union Regional Task Force (EURTF) meetings).

Feb/2016-Aug/2016 Disaster Risk Reduction Advisor  
*COOPI-Cooperazione Internazionale, Home based.*

The job consisted of providing technical support to the assessment, planning, elaboration, implementation, monitoring of Disaster Risk Reduction (DRR) programmes and projects around the world. Main duties: elaboration of COOPI's Standard Operating Procedures (SOPs) on Disaster Risk Reduction; preparation and facilitation of DRR focused training and staff coaching; capitalization and dissemination of COOPI's practices on DRR; field missions for supporting country-level definition and adoption of DRR strategies; support to country offices in programming and implementing DRR actions, especially those related to the elaboration of risk assessments and studies.

Nov/2015-  
Mar/2016 Consultant to review local/urban risk assessment methodologies in the Americas  
*United Nations Office for Disaster Risk Reduction (UNDRR)*, Home based.

The consultancy involved the following duties: review and document available disaster loss data and database of the cities of Managua, Tegucigalpa, Kingston, Guayaquil and San Juan de Lurigancho; provide recommendations for the most effective approach to establish disaster loss database, in line with "DesInventar" methodology; make an inventory of the available disaster and climate risk assessments; analyse gaps in risk assessment and provide recommendations on the ways to address them; make an inventory of the available development strategy and plan, land use, disaster risk management and sector plans, relevant to disaster resilience; provide a quick assessment of how disaster risk has been considered in development planning in the targeted cities.

Dec/2012Feb/2016 Disaster Risk Reduction and Environment Focal Point *COOPI-Cooperazione Internazionale*, Milan, Italy.

The job aimed at promoting the technical quality of COOPI's programmes by guaranteeing an adequate support to the implementation of the institutional policy on "Environment and Disaster Risk Reduction" (DRR&E). Main duties: strategic planning in DRR&E and technical support to the assessment, elaboration, implementation and evaluation of DRR&E programmes around the world; monitoring the application of the DRR&E policy; ensuring the capitalization of best practices/lessons learnt in DRR&E and the updating of technical guidelines; being referent for the external promotion of COOPI and responsible for partnership with main DRR&E focused donors (e.g DG-ECHO, EU, DFID, WB, USAID/OFDA) and research institutes (e.g. IRD, CMCC, UCL); providing on-the-job training for COOPI's expats/HQ-based personnel and conducting a course on DRR&E at the Master Programme in "Cooperation and Development" (jointly organized by the University of Pavia and the Institute of Advanced Study of Pavia-IUSS in consortium with the NGOs CISP, COOPI and VIS).

Feb/2012-  
Dec/2012 Disaster Risk Reduction Focal Point  
*COOPI-Cooperazione Internazionale*, Milan, Italy.

As first focal point of the organization I was in charge of the definition of a theoretical and operational framework for the capitalization of COOPI's practices in the field of DRR&E. Main tasks: capitalization of COOPI best practices/lessons learnt with field missions in selected countries (Paraguay, Bolivia, Peru, Haiti, Malawi and Kenya); elaboration of the institutional policy on "Environment and Disaster Risk Reduction" and of its respective guidelines; strategic planning in DRR and responsible for partnership with main donors and research centres specialized in DRR&E; needs assessment and elaboration of three proposals related to urban risk management in Port-Au-Prince and Lima (two of them funded by USAID and one by DG-ECHO); technical support to the elaboration and revision of risk studies and assessments; provision of technical advise for the development of Geographic Information Systems (GIS) focused on crisis and risk management in urban environments (Port-au-Prince, Lima, Guatemala city, Asuncion).

- Oct/2010-  
Jan/2012      Disaster Risk Reduction Focal Point for Latin America and the Caribbean region *COOPI-Cooperazione Internazionale*, Port-au-Prince, Haiti.
- The position involved the following responsibilities: monitoring the correct development and implementation of COOPI's tools and methodologies in Latin America and the Caribbean region (LAC); guaranteeing adequate learning processes in the field of DRR and emergency response operations; supporting and monitoring the strategic and methodological application/diffusion of DRR in the region; ensuring a proper management and implementation of DRR programmes; in collaboration with the heads of mission in the region, supporting the definition of country-level DRR focused strategies and programmes; providing technical and strategical guidance to the elaboration of needs assessment for DRR and Emergency programmes in LAC; identifying donors and partners for the implementation of COOPI's DRR programmes in LAC.
- May/2009-  
Sept/2010      Project Coordinator and Disaster Risk Reduction Focal Point for Latin American and the Caribbean region  
*COOPI-Cooperazione Internazionale*, Santa Elena, Ecuador.
- The objective of the job was twofold: firstly, to carry out the coordination of a bi-national DIPECHO project -based in Ecuador and Peru-, secondly, to reinforce the quality of DRR programmes in the LAC region. Main duties: coordinate approaches, methodologies and activities performances with the project manager based in Peru; manage Ecuador-based project activities; ensure compliance with the donor procedures and project proposals, particularly with expected results, outputs and activities, budget and work plan; training of the human resources involved in the project; coordinate activities with local and international partners, authorities and donors; prepare monthly reports on the activities undertaken and submission of amendments to the project; elaborate interim and final reports for the donor, including financial reports. Monitor the correct development and implementation of COOPI's tools and methodologies in the region; support needs assessments for DRR and Emergency programmes; ensure supervision and capitalization of DRR activities in the LAC region.
- Sept/2007-  
Feb/2009      Project Manager - DIPECHO  
*COOPI-Cooperazione Internazionale*, Ventanas, Ecuador.
- The job involved the following tasks: manage project activities and ensure compliance with donor procedures and project proposals, particularly with expected results, outputs and activities, budget and work plan; coordinate and train the human resources involved in the project; sustain networking activities with local and international partners, authorities and donors; prepare monthly reports on activities carried out and submit project amendments; draft interim and final reports for the donor; elaborate estimated monthly budget in collaboration with the financial office and production of financial reports. At the same time, I was charged with carrying out needs assessments in order to elaborate two proposals for: a) responding to floods emergency in Ecuador (2008) and b) the VI DIPECHO Action Plan. Both projects were funded by DG-ECHO.

Jan/2007- National Coordinator - Assistance Programme for Asylum Seekers and Refugees COOPI-  
Sept/2007 *Cooperazione Internazionale*, Lago Agrio, Ecuador.

The programme, funded by DG-ECHO and UNHCR, aimed at integrating and protecting Colombian refugees/asylum seekers in five provinces of northern frontier of Ecuador, by implementing activities in the field of: a) health, education and development; b) management of a reception center for refugees/asylum seekers; c) micro-credit. Main duties: daily management of the project covering the provinces of Sucumbíos and Orellana by ensuring compliance with the donor procedures and project proposals; preparation of monthly and final reports on activities carried out and submission of amendments to the project; elaboration of estimated monthly budget in collaboration with the financial office and elaboration of the final financial report; coordination and monitoring of approaches, methodologies and activities performance with the other project managers based in Esmeraldas and Imbabura provinces. Ensure effective communication and coordination among the project office, UNHCR and other action's partners. Be responsible for advocacy and networking activities with local and international partners, authorities and donors. Daily management of the reception centre of "Apafano" for refugees/asylum seekers.

Dec/2006 Project Manager - Assistance Programme for Asylum Seekers and Refugees COOPI-  
Dec/2006 *Cooperazione Internazionale*, Lago Agrio, Ecuador.

The job involved the following tasks: managing and coordinating project activities, from substantive, administrative and financial points of view; daily management of the reception centre "Apafano" for refugees/asylum seekers; being responsible for advocacy and networking activities with local and international partners, authorities and donors; ensuring supervision of the project personnel; guaranteeing effective communication and coordination among the project office, UNHCR and other action's partners; guaranteeing the adequate project's closure and assessing needs for subsequent operations.

Jul/2006- Programme Technical Assistant  
Oct/2006 *Save The Children-Spain*, Quito, Ecuador.

The job involved the following responsibilities: elaborate the 'Emergency Plan' of Save the Children Ecuador; design a child protection proposal in response to the volcanic eruption in Tungurahua and Chimborazo Provinces, Ecuador; plan and supervise the approved project; produce the final project report.

## PUBLICATIONS

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- PROCULTHER Project, *Including cultural heritage protection among the immediate needs in case of emergency: the role of the Union Civil Protection Mechanism*, PROCULTHER-NET Technical Bulletin, issue number 1, Città di Castello, 2023. ISSN 2975-190X. Also available at: [https://civil-protection-knowledge-network.europa.eu/system/files/2023-12/TECH\\_BULL\\_PROCULTHER\\_NET\\_ISSUE\\_N-1\\_MARCH%202023.pdf](https://civil-protection-knowledge-network.europa.eu/system/files/2023-12/TECH_BULL_PROCULTHER_NET_ISSUE_N-1_MARCH%202023.pdf)
- PROCULTHER Project, *Towards the development of European capacities for the protection of cultural heritage at risk: the "Key Elements of a European Methodology to Address the Protection of Cultural Heritage during Emergencies"*, PROCULTHER-NET Technical Bulletin, issue number 1, Città di Castello, 2023. ISSN 2975-190X. Also available at: [https://civil-protection-knowledge-network.europa.eu/system/files/2023-12/TECH\\_BULL\\_PROCULTHER\\_NET\\_ISSUE\\_N1\\_MARCH%202023.pdf](https://civil-protection-knowledge-network.europa.eu/system/files/2023-12/TECH_BULL_PROCULTHER_NET_ISSUE_N1_MARCH%202023.pdf)
- PROCULTHER Project, *Key Elements of a European Methodology to Address the Protection of Cultural Heritage during Emergencies*, Città di Castello: LuoghInteriori, 2021. ISBN 978-88-6864-370-6. Also available at: <https://www.proculther.eu/wp-content/uploads/2022/06/PROCULTHER-Methodology.pdf>
- COOPI *Strategy 2015-2020*, COOPI, 2015, Milan. Available at <https://www.cooi.org/uploads/home/15b3def23921cb.pdf>

- *Système d'Information sur les ressources et les vulnérabilités pour la préparation aux catastrophes, la gestion des crises et la gestion préventive du territoire de Tabarre (Port-au-Prince)*, COOPI, 2013, Port-au-Prince. Available at: [urly.it/3b6pf](http://urly.it/3b6pf)
- *Policy on Environment and Disaster Risk Reduction*, COOPI, 2013, Milan. Available at: <https://www.cooi.org/uploads/home/15b3e1344296d5.pdf>
- *Manual Técnico para obras provisionales de apuntalamiento*, COOPI, 2011, Lima. Available at: [https://issuu.com/cprundprslac/docs/manual\\_apuntalamiento\\_-\\_patrimonio](https://issuu.com/cprundprslac/docs/manual_apuntalamiento_-_patrimonio)
- *Directrices para la Evaluación y Reducción del Riesgo Sísmico del Patrimonio Cultural Edificado*, COOPI, 2011, Lima. Available at: [https://issuu.com/cprundprslac/docs/evaluaci\\_n\\_y\\_protecci\\_n\\_de\\_patrim](https://issuu.com/cprundprslac/docs/evaluaci_n_y_protecci_n_de_patrim)
- *Metodología de los Primeros Juegos de Preparación ante Desastres*, COOPI, DIPECHO V, 2009, Quito. Available at: <https://www.eird.org/cd/herramientas-recursos-educacion-gestion-riesgo/pdf/spa/doc17951/doc17951-contenido.pdf>
- *La Comunicación Social Reduciendo Desastres*, DIPECHO V, COOPI, 2009, Quito. Also available at <http://dipecholac.net/docs/files/252-seminario-taller-nacional-la-comunicacion-social-reduciendo-desastres.pdf>
- *Argentina y el FMI: una visión integrada de los factores internos y externos de la crisis, Ciclos en la Historia, la Economía y la Sociedad*, Año XIV, Vol. XIV, Nro.27, 1er. semestre 2004, Buenos Aires, pagg. 49-80. Also available at [http://bibliotecadigital.econ.uba.ar/download/ciclos/ciclos\\_v14\\_n27\\_03.pdf](http://bibliotecadigital.econ.uba.ar/download/ciclos/ciclos_v14_n27_03.pdf)

## LANGUAGE SKILLS

Italian	English	Spanish	French	Russian
Mother tongue	Fluent	Fluent	Fluent	Basic

## IT SKILLS

Excellent knowledge of Microsoft package: Word, Excel, PowerPoint, Access, Frontpage.

Excellent knowledge of page layout programs: Publisher, Adobe Photoshop, Prezi, PowerBi.

Excellent knowledge of image processing, digital mapping and Geographic Information System (GIS).

## REFERENCES

NAME	PROFESSION	MAIL
Giovanni De Siervo	Policy Adviser at the <i>Italian Presidency of the Council of Ministers- Civil Protection Department</i>	<a href="mailto:giovanni.desiervo@protezionecivile.it">giovanni.desiervo@protezionecivile.it</a>
Saskia Carusi	External Relations Officer <i>United Nations Office for Disaster Risk Reduction (UNDRR)-Panama</i>	<a href="mailto:scarusi@eird.org">scarusi@eird.org</a>
Jocelyn Lance	Resilience and Rapid Response Coordinator <i>Directorate-General for European Civil Protection and Humanitarian Aid Operations (DG-ECHO)</i>	<a href="mailto:jocelyn.lance@echofield.eu">jocelyn.lance@echofield.eu</a>

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