

PERSONAL INFORMATION

Alice Tusarelli


Sex Female | Date of birth [REDACTED] Nationality Italian

WORK EXPERIENCE

November 2017 - currently

Project Assistant – Vulnerable Groups and Facilitated Migration Unit
IOM – International Organization for Migration – Mission in Italy –

Relocation & Resettlement schemes from Italy:

- Organizing pre-departure activities, including pre-migration health activities, pre-departure orientation (PDO)/ information sessions for beneficiaries of Relocation to EU countries and Resettlement (mainly to US and Canada), in liaison with relevant national relevant actors such as Immigration Offices (Questura), Italian reception system, Italian Dublin Unit, Consulates and Embassies.
- Organizing and assisting departure of beneficiaries, of Relocation to EU countries and Resettlement, including by liaising with relevant airport and border authorities in Italy and Country of arrival as well as IOM Missions in Country of arrivals.
- Organizing and attending relevant meetings with EC, EUAA, national relevant authorities/ stakeholders to guarantee coordination in the implementation of the schemes.

Resettlement & Humanitarian Corridors to Italy:

- Coordinating pre-departure activities and the arrival of refugees under the Resettlement/ Humanitarian programmes to Italy, by liaising with relevant authorities and actors Italy, including Ministry of Foreign Affairs, Ministry of Interior and Ministry of Health as well as with IOM Missions in departure countries.

Pre-Departure Orientation (PDO) / Post arrival sessions and delivery of information to beneficiaries of ongoing schemes:

- Designing pre-departure orientation curriculum to the purpose of providing beneficiaries of resettlement and relocation with relevant information regarding the country of arrival, ease the stress regarding upcoming departure as well as helping beneficiaries to develop realistic expectations about their upcoming transfer.
- Short assignment (May 2022; end of June/ beginning of July) in Moldova to provide operational expertise and establish a structure on Pre-Departure Information Briefing for the persons displaced from Ukrainian conflict being transferred to EU and Associated Countries within the project Voluntary transfers from Moldova, funded by DG Near and coordinated by DG Home (European Commission), in coordination with IOM RO Office, IOM Missions in countries of arrival and relevant stakeholders.
- Designed and developed Training of Trainers sessions for governmental counterparts in Nigeria and Senegal involved in the delivery of information/ PDO towards beneficiaries of labour migration programme entering Europe under the MATCH project.
- Designing post arrival training sessions for Ukrainian citizens displaced in Italy
- Design and deliver Training of Trainer sessions towards newly hired staff providing integration support to displaced Ukrainians (Italy and Estonia)

In the framework of the project COMMIT: Facilitating the integration of resettled refugee in Croatia, Italy, Portugal and Spain: designed and developed specific publications (guidelines, training curriculum, toolkit) on mainstreaming gender within PDO activities, training young refugees, mainstreaming mental health and psychosocial support, labour market integration, and PDO evaluation, in coordination with relevant experts, Regional Office and editor. Additionally, designed a pilot mentorship scheme, including by developing specific guidelines and training modules for mentors. As leading Missions, contributed to reinforcing the link between pre-departure and post arrival support, by coordinating all relevant project activities in the four countries, including sensitization sessions.

In the framework of all projects, contributing to internal reporting and reporting towards donor, including financial ones. Preparing relevant documentation for internal and external audit.

Contributing to all project development initiatives within the Unit.

December 2016 – October 2017

Project Focal Point, Case Management

IOM – International Organization for Migration – Mission in Malta,

Under the United States Refugee Admissions Program (USRAP):

- Undertaking case management activities in assigned areas, such as file integrity, program access, casework, field team, adjudication support, scheduling or pre-departure services.
- Assisting with operation duties related to the transit and the departure of refugee applicants.
- Managing refugee case files and medical records
- Undertaking refugee form fill interviews for the purposes of recording biographical information, including, if assigned, accurately completing necessary forms, correctly entering data into the Worldwide Refugee Admissions Program System (WRAPS) and other databases.
- Assisting with the organization and/or scheduling of refugee appointments, including, if assigned, running ad hoc reports.
- Assisting with the adjudication of refugee case files by providing support to USCIS officers, interpretation during interviews, data entry services, logistical support and assisting with the notification of results to refugee applicants as needed.

In addition:

- Providing operational assistance to relocation movements under the EU relocation programme, liaising with IOM missions and governmental counterparts and supporting the identification and assistance of vulnerable groups.
- Providing support in drafting PDO materials to be used by other missions under EU relocation and EU resettlement programme.
- Supporting colleagues in drafting narrative and budget of integration project proposals under FAMI calls.

Business or sector international organization

June 2015 – January 2017

Trainee Lawyer

- Legal research; drafting legal documents; attending the Court

Business or sector Law Firm

November 2015 – November 2016

Part-Time Legal Officer

MondoDonna Onlus –

Main responsibilities:

- Provided general legal counselling (individually and in groups) to the International Protection seekers hosted in the facilities managed by the organization. A large number were families or women alone potential victims of human trafficking.
- Protection orientation sessions in English and French.
- Carried out specific information session (individually and in groups) to potential victims of human trafficking on the possibility to seek International Protection as well as the possibility to receive a permit of stay for Social Protection related reasons. Follow-up on specific cases.
- Supported the filing of International Protection claims: interviewed applicants; filled C/3 form; formalization of the application to the Immigration Office (Questura); helped applicants in drafting the statement supporting their request for International Protection; prepared the interview with the Territorial Commission, the government body deciding on the individual application; assisted in the phase of appeal in front of a Court, in order to reverse a negative decision.
- Liaison with Police, Immigration Offices and service providers.
- Translated Documents.

Business or sector No-Profit, International Protection, Legal

January 2016 – July 2016

Part-Time S.P.R.A.R Officer

MondoDonna Onlus –

The S.P.R.A.R system is the Italian mechanism of protection of International Protection Seekers, Refugees and Beneficiaries of Subsidiary Protection:

Main responsibilities:

- Supported integration of international Protection Seekers, refugees and beneficiaries of Subsidiary Protection hosted in the facilities managed by the organization: development of language skills, integration support and assistance as well as measures of professional qualification and work promotion.
- Liaison with service providers, such as community services, schools, university.
- Others Administrative Tasks

Business or sector No-Profit, International Protection

March 2014 – May 2014

Internship at Legal Department at Portuguese Refugee Council (CPR)

– Lisbon - Portugal CPR is the operational partner of UNHCR in Portugal and member of ECRE

- Supported the Refugee Status Determination Process: interviewed Applicants; collected information on Countries of origin (using Refworld); translated documents and other information; legal framework in the Portuguese Asylum Law, in the 1951 Geneva Convention relating the Status of Refugee and all the other relevant international instruments
- Supported the Legal / Integration Service: renewal of documents; equivalence of qualification; support in Family Reunification Process (according to EU directives and Portuguese laws) and in the Process of the Acquisition of Nationality by Naturalization
- Thematic research and several studies related (analysis of the new Portuguese Law on Asylum in force from July 2014)
- Accompanied individual applicants to various Authorities and Government Bodies

Business or sector No – Profit, International Protection, Legal

EDUCATION

February 2016 / September 2016

Specialization Course in Migration Law and International Protection – IX Edition – promoted by IUS & NOMOS in partner with Italian Refugee Council (CIR), UNHCR, IOM, Save the Children and Forensic Union for Human Rights

First module: “Discipline of Migration at International, European and Italian Level”

Second module: “International Protection, Statelessness, Social Protection”

Third module: “The Protection of Strangers in ECHR”

July 4th/ July, 15th 2016

Summer School on EU Immigration and Asylum Law and Policy-16th Edition, organized by Odysseus Network in partner with ULB and Institute of European Studies, Bruxelles – Belgium

September 2009 / March 2015

Master’s degree in European and Transnational Law at University of Trento (Italy) – Faculty of Law

Via Verdi, 53 - 38122 Trento

Focus on International, European and Comparative Law.

Master’s Thesis: “The Common European Asylum System (CEAS): evolution of the mechanism of protection and management of external borders”.

Awarded with **Merit Prize – 2015 Edition**: Financial award for best graduates in 2015

Now Member of Alumni Giurisprudenza Association

September 2013 / February 2014

Erasmus Exchange Student at Nova University of Lisbon (Portugal) – Faculty of Law

Campus de Campolide, 1099-032 Lisbon

- Elective Courses: Political Science; International Relations; Social Equality Law; African Juridical Systems; American Law; Environmental Law

SHORT TRAININGS

February 8th, 2016

Training Course in Migration Law (D. L. 142/2015)and Protection of International Protection Seekers victims of Human Traffic

A.S.G.I. (Association for Juridical Studies on Migration) – Ferrara (Italy)

January 30th, 2016

Training Course on “The Interview between the International Protection Seeker and The Territorial Commission”

Melting Pot Europa – Padova (Italy)

PERSONAL SKILLS

Mother tongue

Italian

Other language

English

Portuguese

French

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
C1	C1	C1	C1	C1
B1	B1	B1	B1	B1
B2	B2	B1	B1	B1

Computer skills ▪ Excellent command of Microsoft Office, Database Tools and Internet Tools as well as Social Media Platforms

Driving licence ▪ B

ADDITIONAL INFORMATION

Publications ▪ Resettlement in Portugal – Prospects for a durable solutions, written by Joao Vasconcelos and me and published on <http://www.resettlement.eu/news/resettlement-portugal-%E2%80%93-prospects-durable-solution>