



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
DIPARTIMENTO DI LINGUE LETTERATURE
E CULTURE MODERNE

Declaration by those holding positions of collaborative or consulting assignments

The University of Bologna, on the basis of the provisions contained in Art. 53, paragraph 14 of Leg. Decree 165/ 2001 and Art. 15 paragraph 1 letter c) of Leg. Decree. 33/2013 as amended by Leg. Decree 97/2016 is required to publish and update the declaration affirming the non-existence of situations, even potential, involving a conflict of interests as well as data relating to the performance of duties or positions held in private law bodies, either regulated or funded by the government, or the performance of professional activities.

We therefore ask you to compile the following. Thank you for your cooperation.

I, the undersigned Francis Mus, born in the province of West-Vlaanderen (Torhout) on 4 June 1983

Pursuant to Art. 46 of D.P.R. 28.12.2000 no. 445 and aware that, pursuant to Art. 76 of D.P.R. 28/12/2000 no. 445, false declarations, falsified acts and the use of falsified acts are punishable under the Penal Code and the special legislation in this regard,

declare

the non-existence of situations, even potential, that may constitute a conflict of interests;

that I hold no position nor the entitlement to any position in a private law body, that is controlled or funded by the government, nor do I undertake professional activities;

that I undertake duties and/or hold a position in a private law body, that is controlled or funded by the government, and/or undertake professional activities; In that case, indicate in the specific table shown below:

Positions/appointments/professional activities	Body/company	Start date	End Date

Place and date

Ghent Belgium

Signature



ALMA MATER STUDIORUM
UNIVERSITA' DI BOLOGNA
DEPARTMENT OF MODERN LANGUAGES,
LITERATURES AND CULTURES

LETTERA INCARICO CON SOLO RIMBORSO (ENG)

Rep. n°

SUBJECT: Letter of appointment - **Project**

Dear Prof. Francis Mus

I am pleased to offer you the position of [*visiting researcher*] from October, 18 (2022) to October, 20 (2022) at the Department of Modern Languages, Literatures and Cultures.

You will perform the work on a freelance basis and shall not be an employee of the University. The work relationship shall be governed by articles 2222 et seq. of the Italian Civil Code.

From a tax perspective, the work performed will be deemed occasional work unless you inform us otherwise.

You shall be reimbursed for the following expenses incurred in the fulfilment of your duties, subject to, where applicable, payment of the relative withholding taxes:

- travel
- accommodation (overnight stay and breakfast). Personal expenses such as telephone calls, drinks and any other extras are not included
- meals
- taxi, only for journeys between the station or airport and the place of work

within the limits provided for by the University Travel Regulations (Regolamento Missioni di Ateneo) which can be viewed online at www.normateneo.unibo.it.

We kindly ask you to send to cristina.mattioli@unibo.it the following documentation:

- copy of this letter signed for acceptance
- professional CV, signed and dated (DOVREBBE GIA' ESSERE DISPONIBILE SIA IN CASO DI SELEZIONE CHE DI AFFIDAMENTO DIRETTO)
- photocopy of a valid identity document (DOVREBBE GIA' ESSERE DISPONIBILE SIA IN CASO DI SELEZIONE CHE DI AFFIDAMENTO DIRETTO)

Reimbursement shall be made upon conclusion of the activity and within 60 days of receipt of the following **complete and correct** documentation.



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- expenses claim form, which is attached to this document, duly completed and signed (the form must bear a €2.00 revenue stamp if the total reimbursement requested exceeds €77.47)
- original copies of the documents attesting to the expenses incurred.

The interested party, in accepting the appointment, declares that, when submitting his/her tax return, he/she will NOT deduct the reimbursed expenses incurred in fulfilment of his/her duties.

All taxes related to this contract and to the relative payment receipts shall be your responsibility.

The work will be performed in accordance with the University's statutory provisions and regulations, including the provisions of the code of ethics and conduct and those concerning safety in the workplace.

All data and information of a technical, administrative, scientific or teaching nature of which you become aware during the fulfilment of your duties must be treated as strictly confidential and, accordingly, may not be used for purposes other than those exclusively contemplated by and forming part of the services under this contract.

Kind regards,

Signed for acceptance

(Prof. Francis Mus) (13 September 2022)

The Head of Department

(Prof. Maurizio Ascari)

ALLEGARE IL MODULO PER LA RICHIESTA DI RIMBORSO

[Handwritten signature]
Maurizio Ascari