



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

## APPLICATION FOR CREDIT RECOGNITION

To the Administration Office of \_\_\_\_\_

The undersigned \_\_\_\_\_ Student registration no \_\_\_\_\_

enrolled in the degree programme in \_\_\_\_\_

of the Alma Mater Studiorum - University of Bologna.

### ASKS

in accordance with the provisions of Article 7 of the University Teaching Regulations (issued by Rector's Degree no. 609 of 06/08/2013, as amended), for the purposes of credit recognition, for the assessment of examinations:

taken at the Alma Mater Studiorum - University of Bologna under Student registration no.

\_\_\_\_\_ as part of the degree programme in \_\_\_\_\_

taken at the University of \_\_\_\_\_ as part of the degree

programme in \_\_\_\_\_.

### ASKS

for the assessment of all examinations **except the following:**

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**The person concerned is aware that he/she cannot:**

- a) withdraw the application, once submitted to the Student Administration Office, irrespective of the Degree Programme Board's decision;
- b) waive the credits recognised as a result of the Degree Programme Board's decision.

He/she is also aware that the recognition of credits may have an effect on the assessment of the merit requirements envisaged for obtaining full exemption or the calculation of subsidised tuition fees based on economic status and merit.

Date \_\_\_\_\_

Student's signature<sup>1</sup> \_\_\_\_\_

\_\_\_\_\_  
<sup>1</sup> The student must sign at the Office in front of the receiving clerk (if sent by post, a photocopy of the signatory's identity document must be attached). Art. 38 paragraph 3 D.P.R. no. 445/2000.



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To be filled in by the Office and returned to the Student

## Receipt for the application for credits recognition

Mr./Ms \_\_\_\_\_ Student registration no. \_\_\_\_\_

for the degree programme in \_\_\_\_\_

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The procedure begins on the date of receipt of the request and will be completed within **60** days (Regulation on administrative procedures, R.D. no. 541/152 of 29/12/97, as amended by R.D. no. 807 of 02/07/2010).

In the event of the procedure not being concluded within the time period indicated, an appeal may be lodged with the Regional Administrative Court of Emilia Romagna, as prescribed by law.

The person in charge of the procedure is the manager of the Student Administration Office

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Street \_\_\_\_\_ Tel. \_\_\_\_\_.

The data will be processed in accordance with the policies concerning the processing of personal data published on the web page

<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

Space for the date stamp to be  
applied by the Office.