

Call for applications to the 32nd cycle PhD Programmes - Academic Year 2016/2017
DEADLINE FOR APPLICATIONS 18/05/2016 1.00 p.m. (Italian time)
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19/04/2016

Modifications and/or additions to this application shall be notified at
www.unibo.it/PhDprogrammes32



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Rector's Decree No. 439/2016
Prot. No. 38552 19/04/2016

THE RECTOR

- PURSUANT TO Art. 19, paragraph 1, of the Law No.240 of 30 December 2010 that modified Art.4 of the Law No. 210 of 3 July 1998, with respect to norms for the PhD programmes;
- PURSUANT TO the Decree of the Ministry of Education, the University and the Research Regulations with respect to means of accreditation of the offices and PhD programmes and criteria for the activation of PhD programmes by accredited institutions, No. 45 of 08/02/2013;
- PURSUANT TO the University Statute of Alma Mater Studiorum - University of Bologna, issued with Rector's Decree No.1203 of 13/12/2011;
- PURSUANT TO the internal Regulation for the establishment and execution of the PhD programmes, issued with Rector's Decree No. 524 of 26/6/2013 and as amended;
- PURSUANT TO the Ministerial Decree Prot. No. 624 of 19/08/2014, which established, in compliance with ANVUR (National Agency of Evaluation of the University and Research System), the ministerial accreditation of PhD programmes offered by the University of Bologna commencing from the 2014/2015 Academic Year;
- GIVEN THAT pursuant to the stipulations of Art. 3, paragraph 6 of the Ministerial Decree No. 45 of 08/02/2013, the accreditation has a duration of five years, subject to the annual audit of conformity with the stipulations of Art. 4, paragraph 1 sections a), c), e), f);
- PURSUANT TO the Ministerial Decree Prot. No. 1762 of 31/07/2015, which was completed by Art. 1 of the Ministerial Decree Prot. n. 624, 19/08/2014;
- PURSUANT TO the resolution of the Board of Directors of 18/12/2015, for the approval of 2016 annual budget and the financial provision for the PhD scholarships for the 32nd cycle - Academic Year 2016/2017;
- PURSUANT TO the resolutions of the Academic Senate of 16/02/2016 and the Board of Directors of 23/02/2016, related to the criteria for the allocation of the University budget for the financing of scholarships between the Departments offering PhD programmes for the 32nd cycle;
- PURSUANT TO the resolutions of the Department Advisers relative to the proposals for the institution of PhD programmes for the 32nd cycle and the use of the departmental PhD budget assigned to the 32nd cycle;

PURSUANT TO the Rector's Decree Rep. No. 438/2016 Prot. No. 38521 of 19/04/2016 related to the institution of PhD programmes for the 32nd cycle;

SUBJECT TO modifications, updates or additions to this application that will be communicated exclusively via publication at www.unibo.it/PhDprogrammes32;

DECREES

Art. 1 - INSTITUTION

Competitive selections for the following PhD programmes of the 32nd cycle by Alma Mater Studiorum - University of Bologna (henceforth the University) for the Academic Year 2016/2017 are hereby announced:

SUBJECTY AREA	PHD PROGRAMMES
Biological, Geological and Agricultural Sciences	Agricultural, Environmental and Food Science and Technology
	Biotechnological and Pharmaceutical Sciences
	Cellular and Molecular Biology
	Earth, Life and Environmental Sciences
Legal, Politological, Economic and Statistical Sciences	European Law
	European Tax Law
	Global and International Studies
	Legal Studies
	Management
	Sociology and Social Research
Engineering Studies	Statistical Sciences
	Architecture
	Biomedical, Electrical and System Engineering
	Civil, Chemical, Environmental and Materials Engineering
	Computer Science and Engineering
	Electronics, Telecommunications and Information Technologies Engineering
Mathematical Physical, Chemical and Astronomical Sciences	Mechanics and Advanced Engineering Sciences
	Astrophysics
	Chemistry
	Geophysics
	Mathematics
Medical, Pharmaceutical and Veterinary Medical Sciences	Physics
	Biomedical and Neuromotor Sciences
	Cardio Nefro Thoracic Sciences
	General Medical and Services Sciences
	Oncology, Hematology and Pathology
	Pharmacology and Toxicology, Human Development and Movement Sciences
	Surgical Sciences
Veterinary Sciences	
Humanistic Studies	Cultural Heritage Studies
	History, Cultures and Civilizations
	DESE - Les Littératures de l'Europe Unie/European Literatures/Letterature dell'Europa unita
	Literary and Philological Cultures
	Pedagogical Sciences
	Philosophy, Science, Cognition, and Semiotics (PSCS)
	Psychology
	Visual, Performing and Media Arts
	World Literature and Cultural Studies
	Translation, Interpreting, Intercultural Studies

Pursuant to the cited Ministerial Decree of 8/2/2013, PhD programmes will be activated only after approval by ANVUR with respect to their conformity with the prerequisites of ministerial accreditation.

As such, positions and scholarships shall only be assigned after a positive assessment by this body.

For the listed courses, the research topics, positions and available scholarships, admission requirements, means and criteria for the selection and assessment of applicants are described in the attached PhD

Programme Tables. These are an essential part of this application and published on the site www.unibo.it/PhDprogrammes32. Modification, updates or additions will be exclusively published on this site.

The scholarships and the ordinary positions under this application may be increased with an increase in available financing, including that obtained from external public or private Bodies, without prejudice to the deadlines for the presentation of the admission application indicated in Art. 3 to follow.

Non-finalisation of agreements with external Bodies for the financing of scholarships by the start of the course dates will result in the non-assignment of these scholarships, even if these are indicated in the attached PhD Programme Tables.

The PhD programmes will have a duration of three years, with the exception of the PhD in Management, which will have a duration of four years.

The start date of the above mentioned doctoral programmes is clearly indicated in each PhD programme table.

This application is considered to be a notification to all effects and purposes.

Art. 2 – ADMISSIONS REQUIREMENTS

Regardless of age and citizenship, applicants with the following academic qualifications can apply for course admission:

- Laurea specialistica or Laurea magistrale (second cycle degree)
- Laurea Vecchio Ordinamento (degree obtained under the Italian previous regulations);
- Degree granted by AFAM (Alta Formazione Artistica e Musicale) member institutions;
- Equivalent academic qualification issued abroad, recognised second cycle equivalent of the above-mentioned academic qualifications, for the sole purpose of participation in the application for admission to the PhD programme.

Undergraduated applicants may also submit applications with the obligation of getting their degree by the start date of the PhD Programme.

If these applicants pass the selection procedures and enrol to the PhD programme, after having achieved the academic qualification and, in any case, within 30 days from the course start date, they should send to ARIC - PhD Unit (via e-mail udottricerca@unibo.it or fax: +39 051 2086195) a dated and signed self-declaration (or the certification, only in the case of academic qualifications obtained in non EU Countries),

All applicants who have obtained the above degrees in an Italian public University are admitted for selection subject to verification of self-declarations pursuant to the Presidential Decree No. 445/2000 and modifications.

The University may verify the validity of the self-declarations at any time, even after the course start date. If false self-declarations are made, the University will proceed, on the basis of the Rector's decision, to exclude the applicant from the selection procedure or from the PhD programme, without prejudice to the penal responsibility for these declarations.

Art. 3 – HOW TO APPLY

The application for selection must be made by **1.00 p.m. (Italian time) of 18/05/2016**.

In order to apply the applicant must:

- visit <http://studenti.unibo.it>;
- register by inserting the required data;
- select the desired PhD programme;
- complete the on-line application, inserting the required information;
- attach the qualifications and the obligatory documents in pdf form as described in the PhD Programme Tables, upon penalty of exclusion from selection. Instructions for the uploading of documents are on the site <http://studenti.unibo.it>;
- pay the obligatory admission fee of € 42.00. Upon penalty of exclusion from selection, this fee must be paid before the closing date for the application in one of the following ways:
 - on-line, via credit card, including a credit card not in the applicant's name (Visa, Mastercard, Diners, American Express);
 - at any UniCredit Bank, using the printable payment code found at the end of on-line registration procedure.

Payment cannot be made at other financial institutions, via bank transfer or through postal payment slip.

The application system is not definitively closed after the first insertion of information by the applicant.

The applicant can access his/her application at any time prior to the deadline of this call to add or modify the data or attachments inserted.

Applications will be automatically closed on the deadline of this call.

Paper documentation shall not be delivered or sent to the Office.

After the applicant has completed the application on <http://studenti.unibo.it> attaching all obligatory documentation, the system will report “Application completed”.

After the deadline of this call, the applications will be checked by the Office. Only after this verification process, when the application is formally complete, will the system report “Application checked”.

Applicants are kindly asked to complete the application suitably in advance of the closing date.

The applicant is responsible for ensuring that the procedure has been correctly concluded. No compensation will be made for malfunctioning of the IT system due to a high number of downloads by candidates close to the closing date.

Applications that at 1 p.m. (Italian time) of 18/05/2016 are found to be incomplete, or not accompanied by the appropriate fee or obligatory documentation shall be excluded. Additions to the attached documentation will not be accepted after the deadline, with the exception of that specifically requested by the Offices.

Attached self-declarations that are undated and/or unsigned will also be excluded.

The admission fee will not be returned in any instance.

Notice of withdrawal from the application must be sent to the e-mail addresses of the members of the Admission Board listed at www.unibo.it/PhDprogrammes32 in the PhD programme section, by clicking on “Information on PhD” and on the tab “Admission Board”. It should also be sent c.c. to the e-mail udottricerca@unibo.it, and shall only be sent from the candidate's e-mail address at nome.cognome@studio.unibo.it (credentials issues at the time of application for admission), along with the front-back scan of a valid ID document.

Pursuant to Art.15 of the Legislative Decree 183/2011 and as interpreted by the Directive of the President of the Council of Ministers, signed by the Minister of Public Administration and Simplification No. 61547 of 22/12/2011, the University cannot accept certificates issued by other Italian Public Administrations. As such, the applicant's qualifications must be self-certified if issued by Italian public universities.

At www.unibo.it/Dottorati/Bandi32 there is an example of a self-declaration that the applicant can complete if the self-declaration is not issued by the University that assigned the qualification. All the self-declarations, including those downloaded from the Internet sites of the universities, must be dated and signed, upon penalty of exclusion from selection.

Pursuant to the provisions of Art. 46 and Art. 47 of the Presidential Decree No. 445/2000(self-certification) and amendments, self-declarations can also be used by:

- EU citizens;
- citizens of non EU countries, with permission to stay in Italy, restricted to the countries, the personal data and facts certifiable and attested by Italian public subjects (specifically: qualification awarded by an Italian University).

Applicants who hold a foreign academic qualification, equivalent to Second cycle degree/Two year Master, awarded in non-EU countries, can apply by attaching the Bachelor's and Master's degrees, and a list of exams translated into Italian or English. The applicant shall be responsible for organising this translation. These applicants shall be admitted for selection subject to confirmation. They shall be excluded from the PhD programme if it is later shown that the qualification does not conform to the admission requirements of this application.

Art. 4 – SELECTION PROCEDURES

The selection procedures and the assessment criteria for the admission to the PhD Programmes are described in the PhD programme tables that are attached and an integral part of this application. They are also listed on the pages for each course at www.unibo.it/PhDprogrammes32.

If the Admission Board should establish any sub-criteria for assessing the exams before the exams are held, and in any case before having the applications submitted by the applicants at their disposal, they can be consulted on <http://studenti.unibo.it> (select: ‘summary of the requests in progress’ → ‘see detail’ and open the pdf file named ‘sub-criteri di valutazione’).

applicants are not required to attend the University for the assessment of qualifications and/or research projects.

For the written and oral exam, applicants must attend the assessment site on the day and time shown in the above-mentioned PhD programme table. They should exhibit a valid ID document.

The oral exam can be conducted in a language other than Italian only and exclusively if this is indicated in the PhD programme table.

Applicants residing abroad can take the oral exam remotely by audio/video teleconference via web (e.g. Skype) if this is indicated in the PhD programme table.

Details as to how to request and conduct the oral exam remotely are provided in the PhD programme tables. The oral exams, including those conducted remotely, are public.

Applicants will not be notified of the results of the admission exams. These will be communicated, by the dates shown in the descriptions for the individual programmes, only at the site <http://studenti.unibo.it>. Applicants can access this information privately through input of the University credentials.

Pursuant to Legislative Decree No.104 of 5 February 1992 and successive modifications and additions, prior to the deadline of this call, **applicants with physical or learning disabilities** can request the use of necessary aids and additional time for the completion of the entrance exams.

The requests shall be evaluated by the Admission Board.

Suitable certification must be submitted for the aforementioned conditions, issued by competent health authorities.

Applicants with learning disabilities are those who have been diagnosed with: dyslexia, dysgraphia, dyscalculia, dysorthographia.

The diagnosis of these Learning Disabilities must be supported by a clinical evaluation certificate, issued by the National Health Service or by an independent practitioner not more than three years before the deadline of this call.

Applicants affected by specific learning disabilities, certified pursuant to Legislative Decree No. 170 of 8 October 2010, shall be entitled to additional time of 30% for the entrance exam.

Certification should be delivered or sent to ARIC - PhD Unit, via e-mail to udottricerca@unibo.it or via fax to: +39 051 2086195, by the deadline of this call. If documentation is sent after this date, we cannot guarantee the availability of necessary aids for the completion of the exams.

Art. 5 - ADMISSION BOARDS

The Admission Boards for the admission to the PhD programmes are nominated by the Rector.

The composition of these Boards can be viewed at www.unibo.it/PhDprogrammes32 in the section dedicated to each PhD programme by clicking on "Information on PhD" and then "Admission Board".

Art. 6 - FINAL RANKING LIST

Following the publication of the results of the latest examination, the final ranking list will be published on <http://studenti.unibo.it> (select: 'summary of the requests in progress' → 'see detail' and open the pdf file named 'graduatoria').

The system reports "*Lists published*" in the section "*Summary of requests in progress*". Clicking on "*See detail*", a page opens where the candidate can view the "*Graduatoria*" pdf file (at the bottom of the page).

When the ranking list is published, in the specific section for the PhD programme at www.unibo.it/PhDprogrammes32, the following will appear: "Final ranking list available on Studenti Online".

This publication is the equivalent of an official communication.

No personal written communication shall be provided to applicants concerning the final results and the deadlines for the enrolment.

Selected applicants will have to enrol by the date indicated at the bottom of the final ranking list.

Successful applicants will be admitted to the PhD programme in line with the ranking list until all positions available are covered, without prejudice to the specific provision of Art. 11 of this application, with respect to reserved positions and scholarships dedicated to specific research topics.

If equal assessments result, the youngest applicant will be assigned preference, without prejudice to the precedence criteria for the allocation of PhD scholarships, described in Art. 11 of this application.

Art. 7 - ENROLMENT

The enrolment of successful applicants, the list of which is presented in the final ranking list, must be completed, even by candidates admitted subject to confirmation, upon penalty of exclusion, by the deadline indicated at the bottom of the final ranking list (pdf file named "graduatoria"), available at <http://studenti.unibo.it>.

Successful applicants will not be notified with respect to the deadline for the enrolment.

Successful applicants who do not proceed to the enrolment within the deadline indicated at the bottom of the ranking list will be considered to have rejected their place.

In the event of explicit or tacit dropout by successful applicants prior to the start of the course, replacements will be made in line with the ranking list.

Eligible applicants can express their interest in the enrolment without a scholarship by the deadline set forth at the bottom of the final ranking list

Eligible applicants who do not communicate their interest in a position without scholarship will not be contacted if these places are available. They will be contacted if positions with scholarships should become available after rejection by successful candidates.

If a position with scholarship should become available, successful applicants who tacitly rejected a position without scholarship by the deadline for the enrolment shall also be contacted.

If a successful applicant rejects a position, **notification of replacement** shall be sent by ARIC - PhD Unit via e-mail to the address nome.cognome@studio.unibo.it of the replacement applicant. In this case, enrolment must be completed within 5 working days from the date of the dispatch of the replacement communication.

Applicants who have received the such communication and do not intend to enrol, should immediately communicate it to the Office, so that the position can be offered to other applicants. Rejection notification should be sent from nome.cognome@studio.unibo.it to the e-mail udottricerca@unibo.it attaching a copy of the front-back of a valid ID document.

Eligible applicants who do not proceed to enrol by the deadline indicated in the replacement communication shall be considered to have tacitly rejected the position.

The steps described below must be followed in order to complete the enrolment:

- enter <http://studenti.unibo.it> with username and password used for insertion of the application;
- click on "See detail". A page opens where the candidate can view the ranking list opening the "Graduatoria" pdf file (at the bottom of the page);
- return to the home page and click on "Registration";
- print the document, complete compilation;
- pay the fee described under Art. 8 in the same way as the obligatory registration fee for the entrance exam, described under Art. 3 of this call;
- provide the following documentation to ARIC - PhD Unit, Via Zamboni 33, 40126 Bologna:
 - enrolment form and its attachments;
 - copy of the front-back of a valid ID document;
 - payment receipt for registration fee (indicated in Art. 8 to follow);
 - 2 passport-size photos;
 - for non EU citizens only: a valid residence permit or copy of the request made to the Police Headquarter-Immigration Office;
 - Italian tax code (codice fiscale): all foreign applicants are asked to obtain their tax code within 8 days from their arrival in Italy and to communicate it to ARIC - PhD Unit. Information on how to proceed for such request are available here: <http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/tax-code>).

The applicant can entrust others with the delivery of their documentation, as long as they provide written permission of the delegation and a ID document from the delegating party (including a photocopy).

In case such documents are sent by postal service or courier, applicants are kindly requested to confirm their enrolment also by e-mail to udottricerca@unibo.it or by fax to +39 051 2086195.

Enrolment documents sent in different ways than those described above and/or after the deadline for the enrolment shall not be accepted.

In order to enrol, applicants who hold a foreign degree (EU and non-EU countries) should provide the original Master's degree with an official translation in Italian or English if in languages other than Italian/ English/ French/ Spanish/ Portuguese.

Applicants with foreign qualifications awarded in non-EU countries must also provide the DICHIARAZIONE DI VALORE IN LOCO, issued by the Italian Embassy or Consulate in the Country where such degrees were awarded.

The Dichiarazione di valore in loco must include the following information:

- 1) legal status and nature of the awarding institution;
- 2) requirements needed for admission to the programme ending in the qualification concerned;
- 3) duration of the programme and/or global workload in hours/credits;
- 4) validity of the qualification in the awarding country to academic and/or professional ends (for example, stating that such degree allows the applicant to enrol in a Ph.D programme in the Country where the degree has been awarded)

If the degree was issued by a University that issues a Diploma Supplement, this document, legalised by the relative authorities, can be presented instead of the Dichiarazione di valore in loco.

The University also reserves the right to request the Dichiarazione di valore in loco to PhD candidates who have achieved the qualification in an EU country if there are doubts about the validity of the qualification.

Applicants with a foreign qualification, who do not provide the requested documentation upon the enrolment, shall be enrolled subject to confirmation. They shall be excluded from the PhD programme and will be required to return the scholarship if:

- they do not provide this documentation within 6 months from the course start date;
- following verification, the qualification does not meet the admission requirements of this call and does not entitle registration for the PhD programme.

Art. 8 - TUITION FEES

The maximum tuition fee for PhD programmes, paid by all PhD candidates, that covers the contribution for admission and attendance of PhD programmes, regional Right to Higher Education tax, stamp duty and insurance, is € 736.00 for each academic year.

This sum can be paid in two instalments:

- First instalment (to be paid at the time of registration for each academic year): of €536
- Second instalment (to be paid by 15/05 of each year): of €200.

The following PhD candidates are required to pay only the fee covering regional Right to Higher Education tax, stamp duty and insurance of € 157.64/year:

- those who have been awarded a scholarship by the Italian Ministry for Foreign Affairs;
- foreign candidates who are exonerated from payment pursuant to Art. 13, paragraph 2 of the Regulations for the Establishment and Execution of the University PhD programme degree (third cycle programme) courses derived from Regional Decree 524/2013 of 26/06/2013 and modifications;
- disabled candidates with an invalidity equal or superior to 66% who hold certification as per Law 104/92 issued by the relative health authorities.

The figure for tuition fees and contributions for each Academic Year is set annually by the Board of Directors of the University. As such, the amount and the means of payment for the academic years following the enrolment year may be subject to modifications.

Certification relative to the possession of the above-listed requisites must be sent or delivered to ARIC - PhD Unit, via e-mail udottricerca@unibo.it or to the fax: +39 051 2086195 upon enrolment.

Rejection after enrolment or exclusion from the PhD programme does not entitle the candidate to reclaim fees, with the exception of exclusions or rejections resulting from deliberations by the Academic Board in the start of course meeting pursuant to Art. 7, paragraph 4 and Art.16, paragraph 2 of the internal Regulation for the establishment and execution of the PhD programmes, issued with Rector's Decree No. 524 of 26/6/2013 and as amended.

Art. 9 - REQUIREMENTS FOR THE EXEMPTION OF THE PAYMENT OF THE SECOND INSTALMENT (TUITION FEES)

In order to benefit from the above mentioned exemption, candidates must:

- be enrolled at a UniBo Ph.D. programme, either 31st or 32nd cycle for the academic year 2016/17;
- have a family ISEE (Index of Equivalent Economic Condition) value equal or less than €21,000.00 and an ISPE (Index of Equivalent Asset condition) value equal or less than €40,000.00

Art. 10 – PROCEDURE FOR APPLYING FOR THE EXEMPTION (AS PROVIDED IN ART. 9)

The application for the exemption shall be submitted online from November 15th to December 15th 2016, at www.er-go.it, section “Ph.D/applications”.

A - Candidates whose family earns incomes and/or owns assets in Italy

In order to apply, the possession of the 2016 ISEE certification is mandatory: it refers to 2014 economic condition (ISEE shall be calculated as per “Nuova disciplina provided by Decreto legislativo 159/2013” guideline about revision of terms of determination and scopes of application of ISEE ((Index of Equivalent Economic Condition))- See: Annex n. 1 to this Call.

ISEE is calculated on the basis of candidate’s family composition, and its incomes and assets.

Calculation is made, free of charge, by INPS or CAF in Italy.

NOTE: It is important to apply for ISEE well in advance since it will take INPS about 15 days to communicate the family’s ISEE figures to the CAF which collected the application for ISEE calculations, (or directly to certified mail account possibly indicated by the applicant) and to store all the Dichiarazione Sostitutiva Unica and ISEE figures in its databases.

The application form, duly filled in, shall be completed by December 15th 2016. **Incomplete applications will be rejected.**

- Candidates providing a PEC (certified e-mail) account will receive an e-mail from Er-go with the confirmation of the online application. To complete the application, it is mandatory to answer to the Er-go e-mail, by December, 16th 2016, using the same PEC account.
- Candidates providing a mobile number (instead of a PEC address), will receive a text message containing a PIN; to complete the application, it is mandatory, within 2016, December, 16th, fill the application online form with such PIN code, entering the form with the same credentials used to fill it in (only those missing to submit a mobile number will receive an e-mail).

For information and questions regarding the form of the request for exemption from the payment of the second instalment of the ER.GO please contact : Tel +39 051 6436 788 – 759 e-mail: dottoratibo@er-go.it

B - Candidates whose family earns incomes and owns assets outside of Italy

Foreign candidates, coming from UE and extra-UE, countries, to apply must hold documentation about revenues and assets, issued from Authorities in charge in those territories where incomes are earned and assets owned.

Documentation shall be about conditions in year 2015. (See: Annex 2 to this Call)

Documentation shall be translated into Italian and certified by Italian diplomatic Authority in charge for that country or, if allowed by Agreements, “Apostilled” as per rules in force.

In the event of countries where local Italian Embassy are not able to issue such certifications, documentation may be substituted by a certification in Italian, issued by candidate’s Embassy or Consulate in Italy; it shall be legalized by “Prefettura” in charge in the city where the Embassy or Consulate is located.

Documents must be as follows:

- The current composition of the household: (parents, plus those brothers and sisters and other relatives, if living in the same house. Death of one or both parents must be certified, as well as their legal separation or divorce.
- The incomes achieved in the year 2015 by each person (or, as an alternative, the household’s gross income), belonging to that household in the current year; for each and every member of that household who, during 2015 has reached his/her legal age (i.e. 18 years old) documents should state : Incomes or /Unemployment condition or / Student condition.
- For each and every working member of that household, the duration of working period (stating if it is longer or shorter than six months in 2015).
- If your family owns the house they live in, or other real estates, the surface in square meters of each of them; if they live in a rented house, candidate is required to submit a declaration from Estate Authority of his/her Country, stating no member of the above household owns any real estate.
- The value of any other asset and/or stock options owned at 2015, Dec, 31st, by every and each member of the household.

- The amount of a possible remaining mortgage related to house the family lives in, or to other declared estates.
- The possible presence in the household of persons with certified disability or handicap.

Local currencies should be expressed in Euro based on the average exchange rate in the year 2015, determined by law.

Lack, and/or miss of compliance of such documents, to what required by this call entails, as a consequence, ineligibility to benefit.

Foreign candidates belonging to extra-UE countries, and declared “especially poor” (Table A) shall submit a certification from certified by Italian diplomatic Authority in charge for that country, stating that the candidate does not belong to a family of high income and high social level.

Lack, and/or miss of compliance of such documents, to what required by this call entails, as a consequence, ineligibility to benefit.

Table A - List of “especially poor Countries”

Afghanistan	Djibouti	Laos	Samoa	Tuvalu
Angola	Equatorial-Guinea	Lesotho	Sao-Tome & Principe	Uganda
Bangladesh	Eritrea	Liberia	Senegal	Vanuatu
Benin	Ethiopia	Madagascar	Sierra-Leone	Yemen
Bhutan	Gambia	Malawi	Solomon-Islands	Zambia
Burkina-Faso	Guinea	Mali	Somalia	Zimbabwe
Burundi	Guinea-Bissau	Mauritania	South Sudan	
Cambodia	Haiti	Mozambique	Sudan	
Central-African-Rep	Kenya	Myanmar	Tanzania	
Chad	Kiribati	Nepal	Tajikistan	
Comoros	Korea-Dem-Rep	Niger	Timor-Leste	
Congo-Dem-Rep	Kyrgyz-Rep	Rwanda	Togo	

Once holding of documentation about foreign incomes and assets (as previous 1 and 2 points, letter B of this Clause) application may be submitted by Internet only, from the website www-er-go.it, section Ph.D/fees part exemption application.

The regularly filled form of application shall be online “finalized” within 2016, December, 15th; **missing the finalization will be considered as the same of a missed application.**

Besides online applying, candidates whose household earns incomes and/or owns assets abroad shall:

- **Send, under penalty of ineligibility to benefit, the documents about foreign incomes and assets, as shown in 1 and 2 points, Letter B of this Clause, within 2016, December, 31st, (date of post stamp) to the following address:**

ER.GO

Via Schiavonia 3/a, 40121 Bologna, Italy

The envelope shall bear the following caption:

“richiesta esonero seconda rata-DOTTORATO DI RICERCA”

- **“Finalize” online application as follows:**

- Candidates who will have submitted a PEC (certified e-mail) account will receive an e-mail from Er-go, including the confirmed online application: to complete the application, it is mandatory to answer to such mail by the same PEC account, within 2016, December, 16th.
- Those who didn’t declare a PEC address will receive an SMS (only those missing to submit a mobile number will receive an e-mail), including a personal PIN; to complete the application, it is mandatory, within 2016, December, 16th, fill the application online form with such PIN code, entering the form with the same credentials used to fill it in.

For information and questions regarding the form of the request for exemption from the payment of the second instalment of the ER.GO please contact: Tel +39 051 6436 788 – 759 e-mail: dottoratibo@er-go.it

Art. 11 – SCHOLARSHIPS

The scholarships indicated in this call for applications will be assigned after planning of the activities of the first year of the course. They will be assigned by the Academic Board according to the order in the final ranking list and taking into account indications contained in the PhD programme tables related to reserved positions and positions with scholarships dedicated to specific research topics.

The PhD programme tables state the places and the scholarships available, including those dedicated to specific research topics.

Scholarships dedicated to specific research topics are those financed as part of certain programmes, projects or agreements with external institutions that demand specific areas of research (indicated in the PhD programme table) and bind the beneficiary to conduct this specific research.

The particular nature of these scholarships dedicated to specific research topics means that they cannot be assigned on the only basis of the ranking list of successful applicants. They are assigned also on the basis of an additional specific assessment.

All applicants who apply for a specific PhD programme will participate in the selection of general positions announced.

Applicants may express their interest in being assigned a scholarship dedicated to a specific research topic to the Admission Board during the oral exam. Applicants should indicate their preferences if they express interest in a number of scholarships.

The Admission Board will express an assessment of suitability for assignment of the scholarships dedicated to specific research topics that takes into account the experience and competences of the applicants, as well as the desired profile indicated in the PhD programme table.

If applicants are equally evaluated, the decision will be based on assessment of the applicant's economic situation pursuant to the Decree of the President of the Council of Ministers of 30/04/1997.

The scholarships with a value determined by the Ministerial Decree of 18 June 2008 of € 13,638.47 gross of contributions at the candidate's responsibility, are provided in monthly payments in arrears.

The scholarship will be increased by 30% for periods of stay abroad. Periods abroad must be authorised by the Academic Board and may not be less than one continuous month or more than 18 months in total.

Prohibition of the accumulation of the scholarship is governed by Art. 17 of the internal Regulation for the establishment and execution of the PhD programmes, issued with Rector's Decree No. 524 of 26/6/2013 and as amended.

Non-finalisation of agreements with external Bodies for the financing of scholarships by the start of the course dates will result in the non-assignment of these scholarships, even if these are described in the attached documents.

ART. 12 - COMPATIBILITY AND INCOMPATIBILITY

Admission to PhD programmes demands full-time attendance and complete dedication.

The rules for compatibility and incompatibility of frequency for the PhD programmes are determined by Art. 16 and Art. 17 of the internal Regulation for the establishment and execution of the PhD programmes, issued with Rector's Decree No. 524 of 26/6/2013 and as amended. These are to be evaluated by the Academic Board of the individual courses.

Pursuant to Art. 19, paragraph 1, of the Law No. 240 of 30 December 2010, PhD candidates are admitted to attend a medical specialisation and a PhD programme simultaneously. The Academic Board and the Medical Specialisation School Board shall decide the compatibility of both activities according to applicable rules.

Art. 13 - OWNERSHIP OF RESULTS

The intellectual and industrial property rights of PhD candidate results, including, by way of example only and not exclusively, software, industrial inventions (patented and non-patented), know-how, models, data and data collections, are regulated in conformity with the laws in force, the University regulations and the agreements stipulated with relative universities, business or authorities.

The intellectual property rights of results achieved during research activities is owned by the University of Bologna if the scholarship is completely or partially financed by private subjects and/or public subjects other than the University of Bologna.

The PhD candidate must promptly inform the Coordinator of results and agrees not to communicate or use these without the authorisation of the University.

The PhD candidate is also required to sign a confidentiality and recognition of the intellectual property rights agreement in relation to any information, data, and confidential documents that may come to their attention in the course of their work at and/or on behalf of the University.

The PhD candidate shall be permitted to undertake standard publication of material during the course although this must be in a manner that protects the privacy of results.

Art. 14 - INTERNATIONAL CANDIDATES

The Institute of Advanced Studies will issue the 6th "PhD@ISA fellowship" to encourage participation in the 32nd cycle PhD programmes of the University of Bologna by PhD candidates with qualifications issued abroad. The call for applications and interview is reserved to foreign candidates admitted to the 32nd cycle. Successful candidates will be accommodated at the Residence of the Institute for Higher Studies and will participate in activities organised by the Institute along with students and PhD candidates of the Collegio Superiore of the University of Bologna. The application will be announced on 1st September 2016 and the deadline will be 30th September 2016.

It can be viewed at <http://www.isa.unibo.it/en> and <http://www.collegio.unibo.it/en>

ART. 15 - PROCESSING OF PERSONAL DATA

Pursuant to Legislative Decree 196/2003 ("Protection of personal data") and Legislative Decree 271/2009 ("Consolidating Act on Privacy and the use of IT systems") the University Administration will use the candidate's personal information only for the selection procedure and institutional objectives.

By taking part in the selection process, pursuant to the above-cited law, the candidate tacitly agrees to the publication of his/her personal information and that related to the application procedures on the On-line Student site, with access limited to course participants only.

Pursuant to the Legislative Decree 241/1990 and amendments and the Regulations for Access to University Administration Documents, the presented documents may also be accessed by other candidates.

Art. 16 - REFERENCE NORMS

For matters not covered in this announcement refer to the internal Regulation for the establishment and execution of the PhD programmes, issued with Rector's Decree No. 524 of 26/6/2013 and as amended.

Presentation of the application for participation in the selection process through the on-line procedure, stipulated under Art.3, implies acceptance by the applicant of the regulations of this announcement and the internal Regulation for the establishment and execution of the PhD programmes, issued with Rector's Decree No. 524 of 26/6/2013 and as amended.

Responsible of the administrative procedure:

Dott. Giuseppe Conti – Director Research and Knowledge Transfer Division, udottricerca@unibo.it.

THE RECTOR
Prof. Francesco Ubertini

ANNEX 1

Candidates whose family earns incomes and/or owns assets in Italy

Evaluation of economic conditions criteria

Evaluation of economic conditions refers to criteria as per "Nuova disciplina provided by Decreto legislativo 159/2013 " Guideline about revision of terms of determination and scopes of application of ISEE ((Index of Equivalent Economic Condition).

ISEE is calculated on the basis of candidate's family composition, and its incomes and assets, as they were in 2014.

In order to apply for a second instalment exemption it is needed to require from INPS or CAF's **ISEE calculation for benefits for Ph.D.**

ISEE is even to the ratio between Household ISE and equivalence scale parameter; the latter is established referring to the peculiar composition of the household:

$$ISEE = \frac{ISE}{N} = \frac{ISR + (20\% * ISP)}{N}$$

ISR - Revenue Condition Index: balance between Incomes total amount of all the members of the household and relevant expenses/exemptions.

ISP - Real Estate Condition Index: total amount of movable holdings and real estate assets of all the members of the household, after standard deductions.

N - Equivalence scale parameter: it is calculated on the basis of the peculiar composition of the household (number of members plus possible applicable increases).

Criteria of evaluation of the household for Foreign ISEE calculation

Ph.D. courses benefits applicant's household is made of the applicant him/herself, spouse, underage children, legal age children, save applicant's choice to submit ordinary household, referring to his/her native family.

Legal validity of Dichiarazione Sostitutiva Unica and ISEE Calculation:

from submitting date to 2017, January, 15th.

Changes and/or addition of evaluation criteria of economic conditions are to be published here www.unibo.it/PhDprogrammes32 e www.er-go.it, Ph.D. section

ANNEX 2

Candidates whose household earns incomes and/or owns assets abroad

Evaluation of economic conditions criteria

Economic condition of foreign candidates or of Italian candidates resident abroad is established on the basis of Foreign Equivalent Economic Condition Index (Foreign ISE), which is calculated as follows:

Sum of foreign incomes plus 20% of foreign assets.

Foreign ISEE is calculated on the basis of composition of the household, of incomes, ad assets, as they were in 2015.

ISEE is even to the ratio between Household ISE and equivalence scale parameter; the latter is established referring to the peculiar composition of the household:

$$ISEE = \frac{ISE}{N} = \frac{ISR + (20\% * ISP)}{N}$$

ISR - Revenue Condition Index: balance between Incomes total amount of all the members of the household and relevant expenses/exemptions

ISP - Real Estate Condition Index: total amount of movable holdings and real estate assets of all the members of the household, after standard deductions.

N - Equivalence scale parameter: it is calculated on the basis of the peculiar composition of the household (number of members plus possible applicable increases)

Criteria of evaluation of foreign incomes and assets not included in Incomes Declaration returned in Italy:

- Foreign incomes: they are calculated on the basis of Euro average rate of exchange in the year of reference, such as it established by a "Ministero delle Finanze" 's Decree.
- Real estate assets located abroad and owned on 2015, December, 31st: only buildings are evaluated, on the basis of an official value of € 500,00 per square meter.
- Movable assets: they are evaluated on the basis of Euro average rate of exchange in the year of reference, such as it is established by a "Ministero delle Finanze" 's Decree.

Criteria of evaluation of the household for Foreign ISEE calculation

Ph.D. courses benefits applicant's household is made of the applicant him/herself, spouse, underage children, legal age children, save applicant's choice to submit ordinary household, referring to his/her native family.

Changes and/or addition of evaluation criteria of economic conditions are to be published here www.unibo.it/PhDprogrammes32 e www.er-go.it, Ph.D. section