

ALMA MATER STUDIORUM – UNIVERSITA' DI BOLOGNA
Summary (Bando di Concorso XXX Ciclo - A.A. 2014/2015)

Ph.D Programmes
Call for applications
XXX Cycle - Academic Year 2014/2015

DEADLINE POSTPONED TO: May, 30 2014 at 1:00 pm (local time)

DISCLAIMER

The official and legally binding announcement is the Italian one available at www.unibo.it/Dottorati/Bandi30. This translation cannot be used for legal purposes and is only meant to provide information in English on the call for applications.

Changes and integrations in English will be published at http://www.unibo.it/en/teaching/phd/information-enrolling-phd-programme/how-to-apply-phd-programme?set_language=en

No personal written communication shall be provided to applicants concerning assessments' results and deadlines for enrolment.

Art. 1 - Ph.D programmes

Alma Mater Studiorum – Università di Bologna has published the call for applications for the admission to the following PhD programmes:

PHD PROGRAMME	COORDINATOR
Biological, Geological and Agricultural Sciences	
Agricultural, Environmental and Food Science and Technology	Giovanni Dinelli
Biotechnological and Pharmaceutical Sciences	Santi Mario Spampinato
Cellular and Molecular Biology	Davide Zannoni
Earth, Life and Environmental Sciences	Barbara Mantovani
Law, Social and Political Science, Economics and Statistics	
European Law	Lucia Serena Rossi
Global and International Studies	Pina Lalli
Ph.D in European Tax Law	Adriano Di Pietro
PhD in General Management	Salvatore Torrisi
PhD in Legal Studies	Andrea Morrone
Sociology and Social Research	Ivo Colozzi
Statistics	Angela Montanari
Engineering	
Architecture	Annalisa Trentin
Biomedical, Electrical and System Engineering	Claudio Melchiorri
Civil, Chemical, Environmental and Materials Engineering	Fabio Fava
Computer Science and Engineering	Maurizio Gabbrielli
Electronics, Telecommunications and Information Technologies Engineering	Alessandro Vanelli Coralli
Mechanics and Advanced Engineering Sciences	Vincenzo Parenti Castelli
Mathematics, Astronomical, Physical and Chemical Sciences	
Astrophysics	Lauro Moscardini
Chemistry	Aldo Roda
Geophysics	Michele Dragoni
Mathematics	Giovanna Citti
Physics	Fabio Ortolani
Medical, Pharmaceutical and Veterinary Sciences	
Biomedical and Neuromotor Sciences	Lucio Ildebrando Cocco
Cardiological Nephrological and Thoracic Sciences	Roberto Di Bartolomeo
General Medical and Services Sciences	Nicola Rizzo

Oncology, Hematology and Pathology	Pier Luigi Lollini
Pharmacology and Toxicology, Human Development and Movement Sciences	Patrizia Hrelia
Surgical Sciences	Andrea Stella
Veterinary Sciences	Carlo Tamanini
Humanities	
Cultural Heritage Studies	Salvatore Cosentino
History, Cultures and Civilizations	Massimo Montanari
Joint International Ph.D Programme in Cognitive Neuroscience	Elisabetta Ladavas
DESE - Les Littératures de l'Europe Unie/European Literatures/Letterature dell'Europa unita	Anna Paola Soncini
Literary and Philological Cultures	Luisa Avellini
Pedagogical Sciences	Emma Beseghi
Phylosophy, Science, Cognition and Semiotics	Giuliano Pancaldi
Psychological Sciences	Maurizio Codisposti
Visual, Performing and Media Arts	Guglielmo Pescatore
World Literature and Cultural Studies	Silvia Albertazzi
Translation, Interpreting, Intercultural Studies	Felix San Vicente Santiago

All the information regarding the competition (research topics, number of positions, admission requirements, selection procedures and criteria) can be found in the web PhD programme tables at http://www.unibo.it/en/teaching/phd/2014-2015?set_language=en#!

The activities of the above mentioned doctoral programmes will officially start either on **October 1st** or **November 1st 2014** and will have a duration of three years, with the exception of the PhD in General Management which will have a duration of four years. The start date is clearly indicated in each PhD programme table.

Art. 2 – Who can apply

Applicants of any Country and age holding a Master's degree (second cycle) can submit their application. Such degree must be either:

- an Italian university degree pre-reform system ("vecchio ordinamento");
- an Italian university degree (laurea specialistica/magistrale - 3+2 years or combined degree BA+MA);
- an academic Master's degree conferred by foreign institutions/Universities, validated as equivalent (equipollente) to an Italian degree by the Italian Ministry of Education, University and Research (MIUR) or acknowledged as equivalent by the Admission Board for the sole purpose of the selection.

Applicants whose degree are to be awarded after the deadline of the call (May, 15 2014) will be admitted *sub condicione*. In such a case, they must provide written evidence that the degree will be awarded mandatorily no later than **September 30th** or **October 31st 2014** depending on the programme start date. Failing to provide such proof will entail the exclusion from the PhD programme.

Art. 3 - How to apply

Applicants have to:

1. connect to <http://studenti.unibo.it>;
2. log in and follow the instructions provided;
3. choose the relevant PhD programme;
4. fill in the form providing the information required and upload the requested documents as **pdf** file only (copy of valid Identity Card or Passport with photo together with all the other mandatory documents indicated in the PhD programme table);
5. pay € 42,00 as application fee (**no later than May 15, 2014 – 1:00 pm local time**) by one of the following means:
 - a) online, by credit card (even if not the personal one): Visa, Mastercard, Diners, American Express;
 - b) at UniCredit Banca ONLY (please use the payment code available online) – no other bank is authorised to receive such payment.

Please note that **the payment of the application fee is compulsory**. Failure to comply with it by the deadline will result in the exclusion from the selection, even if all forms have been filled in and documents have been attached.

Under no circumstances can the application fee be reimbursed.

For the sole purpose of the selection, applicants with a **non-EU academic degree (MA or MSc)** must attach to the application a pdf copy of their degree certificate (including the list of the exams taken), together with an **official translation into Italian or English**. Their admission to the selection is conditional on the degree meeting the requirements of the call for applications. The Admission Board can request applicants to provide additional documents.

Any other optional document or qualification, in Italian or in English (Diploma Supplement, courses, programmes, exams, etc.), which is considered relevant for the assessment, can also be attached.

Please be aware that, for degrees obtained by Italian Universities, applicants must upload a SIGNED and DATED self-declaration. For degrees obtained in EU countries (except Italy), applicants can choose to attach either the self-declaration or the degree certificate. All documents must contain the following information: personal data, University details, degree name, final score, transcript.

The application, together with the mandatory documents, must be submitted on or before the call deadline. In order to avoid possible problems related to the overloading of the system, it is highly recommended not to wait until the last moment to submit the application. Complaints related to such problems will not be taken into consideration for the admission.

It is the applicants' responsibility to check that the procedure is correctly accomplished.

The application is successfully submitted only when the application fee has been paid, the online procedure is completed and the mandatory documents uploaded.

Incomplete applications will not be considered.

Art. 4 - Selection

Selection is based on evaluation of qualifications and/or examinations.

Applicants do NOT have to attend the evaluation of qualifications meetings.

In order to participate in the written and/or oral examination, applicants must provide and show a valid passport or other ID at the indicated place and date.

Upon decision of the Admission Board, applicants residing abroad may be interviewed by videoconference over Skype or similar tools (through webcam). In this case, they should provide in advance their own registered contact/name (ID) in the application form and show a valid passport or other ID when contacted by the Admission Board.

Please, refer to the relevant PhD programme details to find out whether the oral examination through videoconference is allowed or not.

Where provided, examinations can also be taken in a language different from Italian. Please, check the chosen PhD programme details to find out whether such option is available.

Applicants with disabilities have to make explicit reference to the type of disability they suffer in order to ask for special assistance and, if necessary, for extra time for the examination, as provided by the Italian Law 104/1992 and its integrations. In this respect, personal data will be protected and treated with discretion according to the Italian D.L. 196/2003.

In such cases applicants, before the call deadline, must provide the PhD Unit udottricerca@unibo.it with medical certification concerning their state in order to arrange the necessary assistance.

Art. 5 – Admission Board

The Admission Board is nominated by the Rector and its composition will be available on http://www.unibo.it/en/teaching/phd/2014-2015?set_language=en#.

Art. 6 - Ranking list

At the end of the evaluation process, the scores assigned to the applicants and the **final ranking list** will be published on <http://studenti.unibo.it>.

No information and/or communication about positions in the ranking list will be provided to applicants, being "Studenti Online" the sole and official means of publicity.

Information regarding the publication of the ranking list will be available at http://www.unibo.it/en/teaching/phd/information-enrolling-phd-programme/how-to-apply-phd-programme?set_language=en.

Art. 7 - Enrolment

All successful applicants, including those admitted *sub condicione*, must enrol by the deadline indicated in the ranking list published on <http://studenti.unibo.it>, following the procedure indicated below:

1. connect to <http://studenti.unibo.it>;
2. click on “English version” on the left;
3. print the enrolment form and attachments and fill them in;
4. pay the enrolment fees (by credit card or Unicredit Banca, see art. 3)

No personal written communication shall be provided to applicants concerning the deadline for the enrolment.

Applicants replacing dropouts will have to complete their enrolment within **five working days** from the official communication sent by the PhD Unit to this e-mail address: applicant's name.surname@studio.unibo.it

Selected applicants willing to withdraw should promptly inform the PhD Unit by sending a written communication, together with a copy of a valid ID, by e-mail to udottricerca@unibo.it or by fax to +39 051 2094649.

The enrolment procedure is concluded by handing in (in person or by proxy) or sending by postal service or courier, the documents listed below to ARIC – Settore Dottorato (PhD Unit):

- a) enrolment form together with attachments;
- b) copy of a valid ID;
- c) payment receipt;
- d) 2 passport-sized photos;
- e) a valid residence permit (only for non-EU citizens) or copy of the request made to the Police Headquarter-Immigration Office.

In case such documents are sent by postal service or courier, applicants are kindly requested to confirm their enrolment also by e-mail to udottricerca@unibo.it or by fax to +39 051 2094649.

Selected applicants who do not complete their enrolment by the deadline will be automatically considered as withdrawn.

In order to enrol, **selected applicants who have an academic degree from a non-UE University** will have to produce the legalised **original copy of their degree** together with the DICHIARAZIONE DI VALORE IN LOCO, issued by the Italian Embassy or Consulate in the Country where such degree was awarded.

THE DICHIARAZIONE DI VALORE should include the following information:

- 1) legal status and nature of the awarding institution;
- 2) requirements needed for admission to the programme ending in the qualification concerned;
- 3) duration of the programme and/or global workload in hours/credits;
- 4) validity of the qualification in the awarding country to academic and/or professional ends (for example, stating that such degree allows the applicant to enrol in a Ph.D programme in the Country where the degree has been awarded)

Should the required DV not be available at the enrolment time, selected applicants will be admitted “*sub condicione*” and will be excluded from the doctoral programme if they do not submit the original degrees together with the DICHIARAZIONE DI VALORE IN LOCO within 6 months from the starting date of the PhD Programme. Furthermore, they will be excluded if their degree is not compliant with the requirements for the access to doctoral studies.

Applicants holding an academic qualification from a EU University must provide the legalised original copy of their degree together with the Diploma Supplement (where available) instead of the DICHIARAZIONE DI VALORE IN LOCO.

Nonetheless, the University of Bologna reserves the right to ask the candidate to provide the DICHIARAZIONE DI VALORE IN LOCO.

All foreign candidates are strongly advised to request their Italian tax identification number (codice fiscale) to the Italian Revenue Office (Agenzia delle Entrate) within eight days since their arrival in Italy. Once obtained, the tax id must be communicated to the PhD Unit.

Art. 8 - Tuition and enrolment fees

The amount of the full tuition fees to be paid by candidates is € 750,00 for the first year and € 730,00 for each of the following two years.

Reductions are foreseen for:

- foreign candidates receiving scholarship from the Italian Ministry of Foreign Affairs;
- candidates with certified disabilities (equal or higher than 66%)

who will have to pay as follows: € 177,64 for the first year and € 157,64 for each of the following two years. Other cases of fee waiver are disciplined in the specific international agreements/Memorandum of Understanding signed by the University of Bologna with foreign Institutions.

Art. 9 - Scholarships

Scholarships are officially assigned by the Academic Board, according to the final ranking list.

The yearly gross amount is € 13.638,47. Such amount can be increased for internships/research abroad having a duration of minimum 1 (one) month and maximum 18 (eighteen) months.

The scholarships are paid in monthly instalments and are incompatible with other fellowships and grants, with the exception of those assigned by national or international bodies to cover research activities during mobility periods abroad.

Candidates who already have a PhD degree cannot benefit from any scholarship.

Art. 10 - Compatibilities

The enrolment in a PhD programme is **incompatible** with the enrolment in any other PhD programme, academic course, specialisation school and Bachelor's and Master's programme, either in Italy or abroad, as indicated in the national and internal Regulations on PhD programmes, not including co-tutorship (cotutelle) agreements.

PhD candidates already enrolled in a PhD programme cannot enrol in the same PhD programme and will be excluded from the ranking list in case they have participated in the selection procedure. This rule is not applicable to PhD candidates who withdrew from the former PhD programme before the starting of the training and research activities officially ratified by the Academic Board.

Applicants already holding a doctoral degree awarded in Italy or abroad and acknowledged as equivalent can enrol in a new PhD programme but no scholarship will be granted.

Other compatibilities/incompatibilities are disciplined by the University of Bologna internal regulations, "*Regolamento per l'istituzione e il funzionamento dei corsi di Dottorato di Ricerca*".

Art. 11 – IPR

The intellectual and industrial property rights over any results achieved by the PhD candidate, including but not limited to software, industrial inventions that may or may not be patentable, know-how, models, data and data collections, are governed in compliance with statutory law and the University regulations and, where applicable, according to the specific agreements signed with Universities, Businesses or other Bodies.

The PhD candidate, in any case, undertakes to promptly notify the Coordinator of the achievement of any results, undertaking not to disclose them or use them without the prior authorisation of the University.

In any case, the PhD candidate undertakes to maintain the utmost confidentiality over all reserved information, data and documents he/she may come into the possession of during the performance of his/her activities at and/or on behalf of the University, and shall use them exclusively to complete the doctoral programme activities, excluding any information of proven public domain. The PhD candidate undertakes not to disclose and/or inform any third parties of any reserved information, data or documents without the prior written authorisation of the University.

The PhD candidate is, in any case, guaranteed the possibility to undertake all normal publication activities provided for in the research and study programme, which shall be planned compatibly with the need to protect any such results.

Art. 12 - Confidentiality

Alma Mater Studiorum - Università di Bologna, pursuant to the Italian Laws 196/2003 ("Codice in materia di protezione dei dati personali") and 271/2009 ("Testo unico sulla privacy e sull'utilizzo dei sistemi informatici"), commits itself to use the personal information provided by the applicants/candidates only for institutional purposes.

In accordance with the above mentioned rules, the participation in the selection process implies the applicant's consent on the publication on <http://studenti.unibo.it> of both personal data and information about the examination results.

Art. 13 Reference regulations

All matters not included in the present announcement will be governed by the University regulations in force on PhD programmes and by the relevant national laws.

Bologna April, 15th 2014