



AREA RELAZIONI INTERNAZIONALI

**Call for the renewal of 20 study grants for international students enrolling in
First, Single and Second Cycle Degree Programmes at the
Alma Mater Studiorum - University of Bologna,
for A.Y. 2016-2017 (Unibo Action 2)**

RENEWAL, DEADLINE: 15 July 2016

ART. 1 - Subject, amount and duration.

In order to promote the attendance of international students in its degree programmes, the University of Bologna has funded 20 study grants for international students, enrolling for A.Y. 2016-2017 to the First, Single and Second Cycle Degree Programmes at University of Bologna, who are receiving a study grant under Unibo Action 2 for A.Y. 2015-2016.

Each study grant is awarded for one academic year and amounts to a total of €11,059, gross of all charges for the beneficiary's account.

ART. 2 – Incompatibility.

These study grants are not cumulative with the study grants issued under the Erasmus Mundus Action 1 and Action 2 programme (External Cooperation Window), study grants issued by the Regional Board for the Right to Higher Studies (ER.GO), the Ministry of Foreign Affairs and International Cooperation (MAECI), the Collegio Superiore in Bologna, with any exemptions from student fees for international students (Unibo Action 1) or with any other grant awarded by University of Bologna on merit basis.

The study grant is compatible with other forms of study support funded by ER.GO (such as fee exemption, housing services, etc.).

ART. 3 – Admission requirements.

Application is open exclusively to candidates who are in possession of all the following requirements:

- 1) being enrolled in a First or Second Cycle degree programme at the University of Bologna for A.Y. 2015-2016;
- 2) receiving a study grant under Unibo Action 2 for A.Y. 2015-2016.

ART. 4 Award criteria.

Each student is awarded a score equal to the sum of the grades obtained by 15 July 2016 multiplied by the number of credits obtained for each exam; the outcome is multiplied by the following coefficient, based on the A.Y of first enrolment:

First enrolment A.Y.	Coefficient
2015-2016	1
2014-2015	0,45

SCORE = (GRADE exam1*CFUexam1 + GRADEexam2*CFUexam2 + GRADEexam3*CFUexam3)* coefficient. Students are invited to check that all exams passed have been recorded and to notify of any imprecision.

For exams passed on a pass-fail basis, the grade is given by the weighted arithmetical average of the grades obtained. If no grades have been obtained, candidates will not be awarded any score. For exams passed “con lode” no extra score will be awarded.

The final awarding of the renewal is also conditional to the achievement of requirements for the payment of the third instalment for A.Y. 2015-2016.



AREA RELAZIONI INTERNAZIONALI

In case of transfer from a degree programme to another (passaggio), credits accrued in the original degree programme will be taken into account only if recognized in the present degree programme.

In case of shortened programme (abbreviazione di corso), credits accrued previously are taken into account only if recognized in the present degree programme; the A.Y. of first enrolment will be calculated according to the year of enrolment during A.Y. 2015-2016.

Credits accrued in single course units which are not recognized, credits accrued completing Additional Learning Requirements ("OFA") or attending Italian Language Courses at the University Language Centre (CLA) or any other credit which are not useful for the qualification awarding, will not be taken into account.

All credits, but those recognized in case of shortened programme of previous university careers, must be gained at University of Bologna (art. 16 University teaching regulations) or at other universities, within University of Bologna mobility programmes, and must be recognized by the above mentioned deadlines.

For all candidates, payment of the study grant is subordinate to the effective enrolment for A.Y. 2016-2017 and to the possession of the maintenance requirements laid down in art. 8. Students enrolling in A.Y. 2016-2017 who are not aligned to the exam schedule (fuori corso) cannot be awarded the Unibo Action 2 renewal grant. Students can benefit of the Unibo Action 2 grant for the same number of years as the standard duration of degree programme of last enrolment. Students who enroll for the first time in a degree programme in A.Y. 2016-2017 cannot be awarded the Unibo Action 2 renewal grant.

ART. 5 - Presentation of applications: terms and methods, declarations to produce.

Applications must be made from **27 May 2016 at 12.00 pm to 15 July 2016 11.15 am (CET)**, exclusively by using Studenti Online.

In order to submit the application candidates must:

1. connect to studenti.unibo.it and log in by using the university user id and password;
2. click on "Study Grants";
3. select the call "Unibo Action 2 Call, 2016-17, renewal".

Only students who are in possession of the requirements laid down in Art. 3 will be enabled to fill in the online application.

In order to complete the application candidates must:

1. check their contacts and follow the instructions;
2. upload the identity card or the passport in PDF format;
3. submit the application by pushing "Confirm";

For assistance in submitting the online application, candidates can contact the Studenti Online Help Desk, by phone (+39 0512099882) from Mondays to Fridays, from 9.00 am to 1.00 pm and from 2.00 pm to 5.00 pm or by sending an email to help.studentonline@unibo.it.

Notifications will only be sent to the university email addresses @studio.unibo.it.

ATTENTION!

Only application submitted according to this procedure will be accepted.

Paper or email applications cannot be sent to the offices.

ART. 6 – Establishment and approval of the list of applicants, application of preferences in the event of equal evaluations

The lists of applicants are drawn up by a special Board and are approved by Decree of the Director. The lists are drawn up in decreasing order of points. On equal points, preference will be given to the younger candidate.

The lists of applicants will be published in the website:

<http://www.unibo.it/it/ateneo/bandi-gare-e-concorsi>



AREA RELAZIONI INTERNAZIONALI

ART. 7 – Acceptance.

Winners will be notified of the award of the study grant by e-mail.

No later than 20 days from the date of receipt of notice of award of the study grant, in order to confirm the acceptance assignees must send an e-mail to internationaldesk@unibo.it stating their full acceptance without reserve of the study grant, at the conditions laid down in the call for applications. In this statement, assignees must provide express confirmation, under their own full responsibility, that they do not fall within any of the conditions of incompatibility laid down in article 2 of this call for applications. They shall also commit to notify the university of any variation in the declared information which may arise during the year.

ART. 8 – Method of payment of the study grant and maintenance requirements

The study grant will be paid in 3 instalments. Payment procedures will start in October *, March and July, or after office check of the graduations. This graduation check will be done on the following dates: 31st October 2017, 31st March 2018.

(* The payment of the first instalment, of €3,500 (gross of all charges for the beneficiary's account), is subject to the effective enrolment for A.Y. 2016-2017. The payment process lasts 60 days.

The payment of the second instalment of €3,500 (gross of all charges for the beneficiary's account), is subject to the acquisition of the credits laid down in the following table, within 20 February 2017.

First enrolment A.Y.	CFU (ECTS) number for 2 nd Cycle D.P.	CFU (ECTS) number for 1 st Cycle D.P.	CFU (ECTS) number for Single Cycle D.P.
2015-2016	60	60	60
2014-2015		110	110

The payment of the third instalment of €4,059 (gross of all charges for the beneficiary's account), is subject to the acquisition of the credits laid down in the following table, within 15 July 2017.

First enrolment A.Y.	CFU (ECTS) number for 2 nd Cycle D.P.	CFU (ECTS) number for 1 st Cycle D.P.	CFU (ECTS) number for Single Cycle D.P.
2015-2016	90 or graduation within the A.Y.	90	90
2014-2015		140 or graduation within the A.Y.	140

Students who have not complied with the requirements to obtain the payment of the second instalment by 20 February 2017, and who achieve the requirements for the payment of the third instalment, shall also be paid the second instalment. The payment procedure will start in July.

All credits, but those recognized in case of shortened programme of previous university careers, must be gained at University of Bologna (art. 16 University teaching regulations) or at other universities, within University of Bologna mobility programmes and must be recognized by the above mentioned deadlines. Payment procedures will start only after the completion of credit recognition processes.

Payment of the study grants is made by bank transfer to the Italian current account or prepaid credit card with IBAN registered or co-registered to the student-beneficiary.

In order to calculate the amount of achieved credits, rules laid down in Art. 4, paragraph 4, are applied.



AREA RELAZIONI INTERNAZIONALI

ART. 9 – Withdrawal

Applicants may withdraw by sending an e-mail to internationaldesk@unibo.it.

ART. 10 – Information notice concerning data processing

The personal data provided shall be processed in compliance with the principles and provisions of Italian Legislative Decree no. 196/2003 (Data Protection Act) and in any case exclusively for the purposes of this call for applications.

The data will be processed using electronic and manual (paper) methods. The provision of the requested data is compulsory for the purposes of processing your application.

The Data Controller is the University of Bologna, Via Zamboni 33, Bologna.

The Data Processor for the purpose of exercising your rights under article 7 is the Head of International Relations Division, Via Filippo Re 4, 40126 Bologna.

The Administration reserves the right to verify the truth of the information provided. Without prejudice to the penal sanctions laid down in article 76 of Italian Decree of the President of the Republic no. 445/2000, in the event of fraudulent information being discovered as a result of such verification, the applicant will forfeit the right to the study grant.

International Desk

For information please contact the International Desk of the Alma Mater Studiorum – University of Bologna, Via Filippo Re 4, Tel. +39 0512088101.

Fax . +39 0512086113.

Email: internationaldesk@unibo.it

Office hours:

- Monday, Tuesday, Wednesday and Friday: from 9.00 to 11.15 am

- Tuesday and Thursday from 2.30 to 3.30 pm.

The procedure manager is Paola Candotti –International Desk Unit – Via Filippo Re 4 - 40126 Bologna.

Language

This English version of the call is made only for publicity purposes. For enforcing the call, resolving any dispute and for all legal purposes only the Italian version is valid.

Bologna, 26th May 2016.

Signed by the HEAD OF INTERNATIONAL RELATIONS OFFICE
Giovanna Filippini