Call for the renewal of tuition fee waivers for international students enrolling in First, Single and Second Cycle Degree Programmes at the Alma Mater Studiorum - University of Bologna, for A.Y. 2017-18 (Unibo Action 1)

RENEWAL - DEADLINE: 14 July 2017

ART. 1 - Subject, amount and duration
In order to promote the attendance of international students in its degree programmes, the University of Bologna has funded tuition fee waivers, for a total value of 64,000 €, for international students enrolling for A.Y. 2017-18 to the First, Single and Second Cycle Degree Programmes at University of Bologna, who are receiving a tuition fee waiver under Unibo Action 1 for A.Y. 2016-2017.

Students receiving a tuition fee waiver under Unibo Action 1 for A.Y. 2016-2017 are those who were awarded a tuition fee waiver, according to Unibo Action 1 for A.Y. 2016-2017 ranking and reserve lists, and who accepted the full or partial fee waiver. The possible option for other waivers (i.e. ER.GO) is not relevant.

Each waiver is awarded for one academic year only. The potential renewal of the waiver may only be possible through a specific call for applications.

Students who are awarded the waivers are in any case bound to pay 157.64 € (Regional tax, tax stamp and insurance premium. The amount may be subject to change).

ART. 2 – Incompatibility
The waiver is not cumulative with Unibo Action 2 study grants.

The waiver is compatible with other forms of study support funded by ER.GO (such as housing services, part time student work collaboration - 150 hours, etc.).

ART. 3 – Admission requirements
Application is open exclusively to candidates who are in possession of all the following requirements:
1) being enrolled in a First or Second Cycle degree programme at the University of Bologna for A.Y. 2016-2017;
2) receiving a tuition fee waiver under Unibo Action 1 for A.Y. 2016-2017.

ART. 4 Award criteria
Each student is awarded a score equal to the sum of the grades obtained by 10 August 2017 multiplied by the number of credits obtained for each exam; the outcome is multiplied by the following coefficient, based on the A.Y of first enrolment:

<table>
<thead>
<tr>
<th>First enrolment A.Y.</th>
<th>Coefficient</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017</td>
<td>1</td>
</tr>
<tr>
<td>2015-2016</td>
<td>0.45</td>
</tr>
</tbody>
</table>

SCORE = (GRADE exam1*CFUexam1 + GRADEexam2*CFUexam2 + GRADEexam3*CFUexam3 …..) * coefficient. Students are invited to check that all exams passed have been recorded and to notify of any imprecision.

For exams passed on a pass-fail basis, the grade is given by the weighted arithmetical average of the grades obtained. If no grades have been obtained, candidates will not be awarded any score. For exams passed “con lode” no extra score will be awarded.

The final awarding of the renewal is also conditional to the achievement of requirements for the maintaining the benefit for A.Y. 2016-2017.

In case of transfer from a degree programme to another (passaggio), credits accrued in the original degree programme will be taken into account only if recognized in the present degree programme.
In case of shortened programme (abbreviazione di corso), credits accrued previously are taken into account only if recognized in the present degree programme; the A.Y. of first enrolment will be calculated according to the year of enrolment during A.Y. 2016-2017.

Credits accrued in single course units which are not recognized, credits accrued completing Additional Learning Requirements ("OFA") or attending Italian Language Courses at the University Language Centre (CLA) or any other credit which are not useful for the qualification awarding, will not be taken into account.

All credits, but those recognized in case of shortened programme of previous university careers, must be gained at University of Bologna (art. 16 University teaching regulations) or at other universities, within University of Bologna mobility programmes, and must be recognized by the above mentioned deadlines.

ART. 5 - Presentation of applications: terms and methods
Applications must be made using the attached form (Annex 1) no later than 14 July 2017 at 11.15 am (CET), as follows:

- by fax to number +39 0512086113
- by hand to the International Desk, via Filippo Re 4, Bologna, Italy, during the following opening hours:
  - Monday, Tuesday, Wednesday and Friday: from 9.00 to 11.15 am
  - Tuesday and Thursday from 2.30 to 3.30 pm.
- by certified email (PEC), by sending an email exclusively from another PEC email address, to scrivianibo@pec.unibo.it and attaching the form duly filled in and any required documents in PDF format;
- by registered mail to International Desk (DIRI), University of Bologna, via Zamboni 33, 40126 Bologna.

The date and time of receipt of the applications shall be proven by the date and time of the receiving fax (CET), by the delivery receipt issued by the staff of the International Desk or by the PEC delivery confirmation. In case of registered mail, the date of receipt will be considered, regardless of the date of dispatch. Applications received beyond this term and applications received by other methods shall not be considered.

Applicants must obligatorily specify in their application:
1) surname and name, date and place of birth, place of residence and citizenship;
2) email address for all communications concerning the application;
3) the degree programme of enrolment and the matriculation number.

Applicants must obligatorily attach with their application:
1) copy of their currently valid passport. EU citizens can attach copy of their identity document.

Applications that are not properly filled in or complete with all the required documentation shall not be accepted.

ART. 6 – Establishment and approval of the ranking list of applicants, application of preferences in the event of equal evaluations
The ranking lists of applicants are drawn up by a special Board and are approved by Decree of the Director. The ranking lists are drawn up in decreasing order of points. On equal points, preference will be given to the younger candidate. The ranking lists will be published in:
unibo.it/it/ateneo/bandi-gare-e-concorsi

ART. 7 – Acceptance
Winners will be notified of the award of the waiver by email. No later than 10 days from the date of receipt of notice of award of the waiver, in order to confirm the acceptance assignees must send an email to internationaldesk@unibo.it, under penalty of loss of the waiver. Assignees must state their full acceptance without reserve of the waiver, at the conditions laid down in the call for applications. In this statement, they must provide express confirmation, under their own full responsibility, that they do not fall within any of the conditions of incompatibility laid down in article 2 of this call for applications. They shall also commit to notify the university of any variation in the declared information which may arise during the year.
ART. 8 – Allocation methods

The waivers are awarded for the degree programme of enrolment, considering the maximum contribution amount, until reaching the budget set in art. 1. If the candidate changes the degree programme (passaggio da un corso di studio ad un altro), the waiver will be retained for the amount of tuition fees set for the degree programme of enrolment for A.Y. 2016/17. The candidate will be bound to pay the difference in amounts, if tuition fees for the degree programme of destination are higher. Candidates may be awarded the full tuition fee waiver if budget is available. The budget availability will be checked after 30 November 2017. Any degree programme changes must be notified to the International desk via email to: internationaldesk@unibo.it, by 30 November 2017. Tuition fees amounts are available on the website: www.unibo.it/tuitionfees

ART. 9 – Withdrawal

Applicants may withdraw by sending an email to internationaldesk@unibo.it. In case of withdrawals received by 15 October 2017, the grants will be allocated to the next suitable candidates in the same list of applicants.

ART. 10 – Information notice concerning data processing

The personal data provided shall be processed in compliance with the principles and provisions of Italian Legislative Decree no. 196/2003 (Data Protection Act) and in any case exclusively for the purposes of this call for applications. The data will be processed using electronic and manual (paper) methods. The provision of the requested data is compulsory for the purposes of processing your application. The Data Controller is the University of Bologna, Via Zamboni 33, Bologna. The Data Processor for the purpose of exercising your rights under article 7 is the Head of International Relations, Via Filippo Re 4, 40126 Bologna. The Administration reserves the right to verify the truth of the information provided. Without prejudice to the penal sanctions laid down in article 76 of Italian Decree of the President of the Republic no. 445/2000, in the event of fraudulent information being discovered as a result of such verification, the applicant will forfeit the right to the benefit.

International Desk

For information please contact the International Desk of the Alma Mater Studiorum – University of Bologna, Via Filippo Re 4, 40126 Bologna. Tel. +39 0512088101, Fax +39 0512086113, email internationaldesk@unibo.it Office hours:
- Monday, Tuesday, Wednesday and Friday: from 9.00 to 11.15 am
- Tuesday and Thursday from 2.30 to 3.30 pm.
The procedure manager is Paola Candotti – Settore Sportello Utenti Internazionali, Via Filippo Re 4, 40126 Bologna.

Language

This English version of the call is made only for publicity purposes. For enforcing the call, resolving any dispute and for all legal purposes only the Italian version is valid.

Bologna, 12 June 2017

Signed by HEAD OF INTERNATIONAL RELATIONS DIVISION
Giovanna Filippini